

## SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> January 2015 in the Methodist Church Schoolroom, Crafthole commencing at 7.00pm.

**Present:** Councillors C Kennedy, Chairman, S Medway, Vice Chairman, J Isaac, P McLaren, Mrs D Mathias, and M Snowling.

**In Attendance:** L Coles, Parish Clerk.

There were 20 members of the public present.

**Item 1. APOLOGIES:** Apologies were received and accepted from Councillor George Trubody, Cornwall Council.

**Item 2. DECLARATIONS of INTEREST.**

- a) **AGENDA ITEMS.** None were declared.
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

**Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None received.

**Item 4. POLICE REPORT.** The Clerk read out the crime figures for Sheviock from the report for December 2014. There were a total of 40 crimes reported in Torpoint and across the Rame Peninsular, of which 3 were committed in Sheviock Parish (3 Assaults).

**Item 5. PUBLIC PARTICIPATION.**

Councillor Kennedy, Chairman, asked for any matters from the public that were not related to Item 7(e), Item 13 or Item 14 of the Agenda and said that he would allow the public to participate under these items as they arose. Item 14 would be brought forward to be heard after Item 9 of the Agenda followed by Item 13. There were no matters that the public wished to bring to the Parish Council's attention.

**Item 6 RESPONSE TO PUBLIC PARTICIPATION**

Not applicable.

**Item 7. PLANNING**

- a) **Planning applications received before the Agenda was finalised: PA14/11638** Mr Jess Earle - Whitsand Bay Hotel, Finnygook lane, Portwrinkle Torpoint, Cornwall PL11 3BU. Amendments to Units 1/2/3/20 and 21 to previously approved Decision Notices PA12/00581 and PA13/06158 for the demolition of existing buildings including 8 dwellings and construction of 21 apartments (comprising 8 market dwellings and 13 units of holiday accommodation).
- b) **To RESOLVE the Parish Council's response to the following planning applications:**  
**PA14/11638** Mr Jess Earle - Whitsand Bay Hotel, Finnygook lane, Portwrinkle Torpoint, Cornwall PL11 3BU. Amendments to Units 1/2/3/20 and 21 to previously approved Decision Notices PA12/00581 and PA13/06158 for the demolition of existing buildings including 8 dwellings and construction of 21 apartments (comprising 8 market dwellings and 13 units of holiday accommodation). Councillor McLaren has visited the site and spoken to the nearby residents who have no objections to the planning application. Council **RESOLVED** to **SUPPORT** this application, **proposed by Councillor McLaren, seconded by Councillor Mathias, with all in favour.** The Clerk will respond to Cornwall Council Planning Dept accordingly. **Clerk**
- c) **Details of Planning Applications received after the Agenda was published: None.**
- d) **Cornwall Council's Response to Planning Applications:**  
**PA14/10243.** Mr and Mrs M Redshaw, 13 Burns View, Crafthole, Torpoint, Cornwall, PL11 3BW. Construction of external staircase and alterations to first floor windows and new door on west elevation. **APPROVED**
- e) Letter from Claire Hawke, Cornwall Council, Planning and Enterprise Service detailing an **Appeal for PA14/04822 under the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009** and to report the receipt of a letter dated 10<sup>th</sup> December 2014, from Hallmark Power Ltd, Marie Stacey,

giving details of a public consultation event, for the same **Planning Application PA14/04822**, which was held on the **7<sup>th</sup> January 2015, between 4.00pm and 8.30 pm**, in The Methodist Church School Room, Crafhole. The consultation event was for the same planning application that has gone to appeal. The Parish Council feels that if there is a new application then there should be a further consultation under the new planning application number. Jeff McGuinness said that the photographs, on display at the event, were misleading and he has written to Hallmark Power asking for correct images, using the proper lens for such images, to be made available and for them to be brought to a second consultation. Councillor Kennedy said that the Parish Council will continue to push for the correct procedures to be used. Councillor Mathias said that the presentation was very poor and not very informative. Councillor Kennedy said that the Clerk, on behalf of the Parish Council, will factually report this to Cornwall Council, with copies to be sent to Phil Mason and George Trubody. **Clerk.**

- f) A letter of complaint was sent, on the 19th December 2014, to the Chief Executive Officer, Cornwall Council, regarding planning protocols and poor management, to which the Parish Council has received no response beyond a confirmation of receipt email from the CEO's office. It was agreed that the Clerk should now write to John Pollard with copies to George Trubody and Phil Mason. Councillor Kennedy also suggested that this matter should be chased through CALC. **Clerk**

**Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

- a) **The Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> December 2014.** The minutes were approved as a true record of that meeting. **Councillor Medway proposed and Councillor Isaac seconded and all were in favour.**

**Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.**

- Page 2, Item 9. Councillor Medway will chase a response to his letter to Environmental Health. **Councillor Medway**
- Page 2, Item 9. No response has been received to the request for a ruling from Cornwall Council regarding dealing with the Rover Tickets. The Clerk will again chase this up. **Clerk.**
- Page 2, Item 9. The Clerk will chase a response from Bert Biscoe regarding the reporting of highway defects. **Clerk.**
- Page 3, Item 19. The Clerk will contact Sheryll Murray MP regarding the painting of the telephone boxes in Portwrinkle and Sheviock. **Clerk.**

**Item 14. TRAFFIC THROUGH CRAFTHOLE.** The Chairman moved this agenda item forward with the agreement of the members. Councillor Kennedy gave some background to the Neighbourhood Plan and said that written within the plan was an objective to remove heavy traffic from Crafhole over the next 20 years. Councillor Kennedy then outlined the short term options from CORMAC. There was a consensus that if 'no parking' was enforced then this would lead to more speeding problems because the parked cars provided a speed restrictor. No parking restrictions would impact on the Community Shop. One member of the public said that he was concerned that there was no provision for pedestrians and there would be a need to make the road safer, particularly for children, especially if there was a 'no parking' restriction because it would become a 'race track'. Wing mirrors of the parked cars are regularly damaged and walls have been hit. Several suggestions were discussed including the installation of a flashing sign warning motorists to slow down and the inclusion of more speed humps. Councillor McLaren said that drivers are ignoring the 'give priority' sign at the top of the hill and a member of the public said that this is partly due to the sign being obscured by the shadow of the hedge and it needs to be made more visible. Councillor Kennedy said that, potentially, there is £10k in the budget to be spent this financial year and he suggested that the residents form a group to discuss and decide how this money could be spent on a solution. Councillor Kennedy reminded the public that approximately £4.5k would need to be spent on the Traffic Regulation Order for any proposal. Councillor Isaac said that the problem needs to be looked at more strategically; all the talk had centred on enabling traffic through Crafhole and not about tackling the problem of large vehicles and if records of traffic jams are kept then Cornwall Council will put figures to the amount of time lost to commerce. Councillor Kennedy asked that the residents bring their preferred proposals to the February meeting of the Parish Council.

**Item 13. PARKING IN PORTWRINKLE.** The Chairman moved this agenda item forward with the agreement of the members. Councillor Kennedy also moved Item 21(e) to be considered at the same time as Item 13. Councillor Kennedy said that a solution had been found with the agreement of the majority of the residents in Whitsand Bay View. There had been a site meeting today and the Cornwall Council engineers have gone away to put the final costings together. Three residents are prepared to fund the Traffic Regulation Order (TRO) for Whitsand Bay View (WBV) and the Parish

Council will fund the TRO for Finnygook Lane and the Conservation Area (FLCA). The amalgamated TRO will cost £6500 and it was agreed that the WBV group will fund £4000 of this and the Parish Council will pay £2500. The WBV group has asked that the administration of the work with CORMAC and the legal procedures of running this project are carried out by the Parish Council. This will have advantages because a) the Parish Council is VAT registered and b) it will be a much quicker process. Enforcement of the TRO will be dealt with by Cornwall Council and there will be no charge for this to the Parish Council. Cornwall Council will assume responsibility for the maintenance charges of the TRO. The issues were then debated. Councillor Kennedy pointed out that, before the residents came forward with the funding for WBV, the Parish Council would have faced a bill in the region of £20k; therefore, the proposal would not have been carried forward. Councillor Snowling said that the Parish Council should embrace the offer by the WBV residents whilst it was available. Councillor Kennedy asked for the Parish Council's agreement for the Clerk and the Chairman to authorise payment of the £2500 for the agreed TRO for FLCA in the event that the project has to move quickly. It was **RESOLVED** that the Clerk and the Chairman can make this expenditure **Councillor Snowling proposed, Councillor Isaac seconded and all were in favour.**

**Item 10. CASUAL VACANCY.** The Parish Council has been notified that an Election has not been called for and, therefore, the Casual Vacancy on the Parish Council is now being advertised. It is intended to interview candidates and co-opt a new Councillor at the next meeting of the Parish Council, which will be held on Monday the 9th February 2015.

**Item 11. PORTWRINKLE HARBOUR REPAIRS.**

Councillor Isaac has spoken to the workmen this week. The next task is to finish off the decking and build the upstand to the back of the pier. The inclement weather is proving a problem but the work is being carried out when possible.

**Item 12. NEW WEBSITE.** Councillor Kennedy showed the members a draft copy of the proposed front page of the new website. It was not in keeping with what had been requested and the members were not impressed. Councillor Kennedy will report back to Onshore Media. **Councillor Kennedy.**

**Item 13. PARKING IN PORTWRINKLE.**

This Item was brought forward to be heard after the brought forward Item 14 following Item 9 of the Agenda.

**Item 14. TRAFFIC THROUGH CRAFTHOLE.**

This Item has already been covered after Item 9.

**Item 15. ST JOHN AMBULANCE FIRST AID COURSES.**

The Clerk reported that she has received seven applicants to date, including Councillor Snowling. Councillor Kennedy asked the members to publicise the course, which will take place on Saturday the 24<sup>th</sup> January, between 14.00-17.00hrs.

**Item 16. COUNCILLOR AND CLERK TRAINING 2015.**

The Clerk had circulated the CALC Training Programme and asked the councillors to give some thought to the courses available. Councillor Kennedy has made some enquiries and Sarah Mason, CALC, is prepared to come to Sheviok to deliver a day's training which would incorporate a minimum of two modules. Councillor Kennedy asked the Councillors to give the Clerk a choice of three dates when they will be available on a Saturday so that a training day can be organised with Sarah. **All** Councillor Kennedy asked for Council's approval for the Clerk and Chairman to attend the CALC Audit and Finance Conference 2015 on the 2<sup>nd</sup> April 2015, at a cost of £70+VAT. **Councillor McLaren proposed, Councillor Isaac seconded and all were in favour.** The Clerk will make the booking. **Clerk**

**Item 17. CIRCULAR FOOTPATH.** Councillor McLaren reported the purchase of the two kissing gates with the funds received from the Tamar Valley AONB. Councillor McLaren also reported that £3000 has been awarded by SITA UK Ltd. Councillor Kennedy has had the agreement, which he has modified, and Paul Cressy now has it for signing.

**Item 18. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.**

There is a meeting next Monday. Currently in the process of putting the policies together and these will be on the website for people to comment on. Councillor Kennedy drew attention to the forms regarding affordable housing, copies of which are available in the Community Shop, and the Wednesday deadline for completion.

**Item 19. CORRESPONDENCE:** To consider and **RESOLVE** Council's response to correspondence received.

- a) To **REPORT** letter received from Hallmark Green Power, regarding the Consultation Event held on the 7<sup>th</sup> January 2015, received 18<sup>th</sup> December 2014, with attached site notice. **Noted.**

- b) 22<sup>nd</sup> December – Email from Peter Hockin, Cornwall Council announcing that the Council Tax Threshold for 2015/16, as part of the Local Government Finance Settlement, will again be 2%. **Noted.**
- c) 22<sup>nd</sup> December – CALC - Details of training events for Councils and Councillors 2015. **Under Item 16.**
- d) 22<sup>nd</sup> December – Response from Patrick James, Cornwall Planning Officer, re the status of Sheviock Parish Council as a consultee. **Noted.** Councillor Trubody has supplied a hard copy of PA14/10104.
- e) 5<sup>th</sup> January 2015 – Email from Laurie Birch re the new Licence Agreement for the Dinghy Park at Portwrinkle. Laurie Birch has given his approval to the new agreement. **Noted**

**Item 20. UPDATES FROM OTHER GROUPS:**

**Rame Peninsular Public Transport Users Group.** Nothing to report.

**Renewable Rame.** There was nothing to report. **CALC** – Councillor Kennedy reported that he had attended a recent meeting, at which the CEO of Cornwall Council, Andrew Kerr, was present and that the latter had shown disinterest in planning issues and how services were delivered.

**Item 21. FINANCE.**

**a) Councillor Mathias proposed and Councillor McLaren seconded and all agreed to the payment of the following Parish Account cheques and bank payments, as paid online in accordance with the bank mandate, January:**

- 300245 Sheviock Memorial Hall, rent for Clerk’s office. £61.20
- 300246 Richard E Doran, Soil for flower beds, £192.00
- 300247 Dean Leonard, Grass Cutting, £15.00
- 300248 C Kennedy/Jackson’s Fencing, card payment for kissing gates, £679.92
- 300249 SITA UK, T/Party contribution repaid in respect of grant funding for Circular Footpath, £240.00
- Online - L Coles Clerk’s Parish Hours for December and additional hours part 3 for 2013/14 £429.55
- Online - HMRC L Coles, Parish hours’ PAYE and N Bridgman PAYE December £128.64
- Online - N Bridgman, Dog Warden, December hours £80.20.
- Online – British Telecom- Telephone Bill paid 22/12/14, £153.07

**b) Councillor McLaren proposed and Councillor Isaac seconded and all agreed to the payment of the following Devolution Account bank payments, as paid online in accordance with the bank mandate, for January:**

- Online - M Jakes Cleaner’s Wages December £104.00
- Online - L Coles, Clerk’s December Devolution Wages +part 3 additional hours 2013/14 £100.85.
- Online - HMRC L Coles PAYE Devolution December £25.16
- Online – VAT Payment made 06/01/15 £491.35

**Alto Card Expenditure:** None

**Parish Income:** None

**c)** The Clerk will contact Torpoint Computers regarding the cost of a new computer for the Parish Office. **Clerk**

**d)** The Clerk will contact CORMAC and get the specifications for the weed spraying. **Clerk.**

**e)** This was **RESOLVED** under Item 13.

**f)** Circular Footpath. Grants reported under Item 17, Tamar Valley AONB £500, SITA UK £3000 (£240 contribution payment approved see a) above)

**g)** Maker with Rame may wish to hire the services of the Dog Warden. Discussion is ongoing. **Noted.**

**h)** Advertisement for grass cutting tenders in Cornish Times, placed in the 9<sup>th</sup> January edition. **Noted.**

**i)** The revised tender for the grass cutting contract was approved with the inclusion of the comment from Councillor Isaac in paragraph 1. Clerk to amend. **Clerk.**

**j)** Covered under item 21 (c).

**Item 22. ITEMS FOR INCLUSION IN FUTURE MEETINGS.**

None

**Item 23. DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on Monday 9<sup>th</sup> February 2015

There being no further business the Chair closed the meeting at 9.30 pm.

Signed..... Date.....

Chairman, Sheviock Parish Council

Linda Coles, Clerk, Clerk’s Office, Sheviock Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996

Parish website – [www.sheviockparish.org.uk](http://www.sheviockparish.org.uk)