

SHEVIOCK PARISH COUNCIL

The minutes of the meeting held on Monday the 14th of February 20011 in the Methodist Church School Room, Crafhole at 7.00 PM.

PRESENT: Councillors C K Kennedy Chairman, J M Snowling Vice Chairman, Councillors, Mr P Nicholas, Mrs D. Mathias, Mr P Harrison, Mrs K Baker and Mr S. Medway plus Cornwall Councillor George Trubody. There was one member of the public present.

PUBLIC PARTICIPATION.

Public Participation was included under Agenda Item 4.

1. APOLOGIES.

The Police

2. DECLARATIONS OF INTERESTS.

Councillors Kennedy, Mathias, Medway and Snowling all declared a personal interest for agenda item 13 dog control order, because they are dog owners. There were no gifts over £25.00p.

3. POLICE REPORT.

There were no crimes reported in the Parish during the last month.

4. PUBLIC PARTICIPATION

It was proposed by Councillor Harrison, seconded by Councillor Snowling that Standing Orders be suspended at 7.06 PM for Public Participation.

A member of the public made two enquiries:

1. Whether the parish Council would be providing children of the Parish with special edition mugs in recognition of the Royal Wedding.
2. To report the problem of Dog fouling having counted 27 piles of dog mess on the path down to the beach next to the cafe, Portwrinkle and dog mess on the grass bank opposite smugglers cottage.

Councillor Baker informed the council of complaints received concerning the issues of:

- 1) Rubbish left on the streets in Portwrinkle – the problem is caused by rubbish left out in advance of the date of collection; this is primarily from holiday lets, although not exclusively so, and leaves bags open to attack from seagulls etc
- 2) Dog Fouling - owners not clearing up after their dogs plus the issue of unaccompanied dogs roaming freely or at times found lying in the road.
- 3) Potentially dangerous pathways within Portwrinkle expressing special concern for the safety of the children using the pavement/alleyway by the Gas tanks when heading down to the school bus as they have a tendency to run down straight onto the road. Concern has been raised over the inability to use the pavements in areas where the vegetation is overgrown.

Councillor Medway stated that he had been asked if: there would be a street party in recognition of the Royal wedding.

5. The Councils response to Public Participation Councillor Mathias proposed to reinstate Standing orders at 7:10pm and Councillor Nicholas seconded.

Response to Public Participation

The Royal wedding

1, Mugs –It was agreed that at least two quotes be obtained for 100 celebratory mugs for consideration at the next parish Council meeting. **Clerk**

2, Street Party - Due to the concern over weather conditions in late April it was suggested that the Memorial Hall be a suitable possible venue. It was agreed that the parish Council would support the Memorial Hall should they choose to run an event depending upon costs and availability. Councillor Snowling to obtain costs from Memorial Hall committee. **Councillor Snowling**

PathwaysPortwrinkle

1, It was agreed that Councillor Baker should phone Cornwall council regarding the issue of vegetation covering the pavement outside number 47 preventing pedestrians from using it

2, Problem with the children running onto the road a bottom of alleyway. Councillor Trubody said he would raise the possibility of a safety barrier with the safety officer. The Clerk should send a formal email request, together with map, to Councillor Trubody so that he could pass this on at the same time. **Clerk**

3, Rubbish on streets, Portwrinkle.

A letter had already been compiled by the Parish Council covering this issue to be sent out to the residents with the intention to combine it with information concerning the forthcoming Yellow line on Whitsand Bay View plus a request for considerate parking. However this had not been sent out as the Yellow lines- although sanctioned- are held up whilst other TRO orders from the Cluster are finalised.

It was agreed that Councillor Baker and/or the Chairman should speak to residents directly involved as the main issue was with the holiday lets. **Councillor Baker/Councillor Kennedy**

The principle cause of the rubbish strewn from black bags occurs mainly because in most cases the changeover day is a few days before the collection and the cleaners leave the rubbish bagged outside - vulnerable to the elements and animals etc. It was agreed the Chairman would look out the original draft letter and the best way to distribute it to owners of holiday lets as well as all residents would be considered at the next meeting. **Councillor Kennedy.**

Dog Fouling – This would be covered in the Dog Order agenda Item.

It was agreed to bring forward agenda items 12, 13 and 14 after planning so Councillor Baker could be involved in the discussion prior to having to leave early.

6. **PLANNING.**

- **Construction of 2 storey extension, Dawney terrace, Craffhole, PA10/07997.** Planning refused by reason of its size, scale and height would be a dominating feature which would be overbearing and form a sense of enclosure to the neighbouring property.
- **Construction of conservatory to incorporate replacement roof to existing outbuilding - Mr Wilkinson - PA10/06645 Crukies Corner Sheviok Torpoint Cornwall PL11 3EN.** Granted conditional Planning permission on the condition that: the proposed windows on the North East elevation be permanently glazed with obscure glass and thereafter so maintained to protect the privacy of the adjoining property.
- **East Car Park Finnygook Lane Portwrinkle Torpoint Cornwall PL11 3BT Replacement and repositioning of cafe/kiosk (amendment to approved scheme E2/10/00754/FUL) - Mr A Collins** -Grant of Conditional planning permission. On the conditions that the premises not be opened to the public outside of the hours 8am to 8pm on any day. Before first use the existing Caravan and kiosk be permanently removed. The development be carried out in accordance with the approved plan dated 29th of August 2010
- The response was finalised to the questionnaire from Cornwall Planning – Clerk to forward response onto Cornwall Planning. **Clerk**

12. *moved forward.* **Cornwall Council Public Conveniences review**

Following the challenge to meet £1m of public conveniences service efficiencies within the next 4 years it was proposed by Councillor Mathias, 2nd by Councillor Nicholas and agreed unanimously that a positive response be returned to the Council - that the Parish Council would be interested in principle to managing the Public conveniences provided that the following requirements could be met:

- 1) Public consultation.
- 2) New Toilet pans be provided and hygiene levels raised.
- 3) The Parish Council to receive the income from the Portwrinkle car Park to cover maintenance/ cleaning/ service agreement.

13. *brought forward* **DOG CONTROL ORDER**

Councillor Kennedy informed the Parish council of his and Cornwall Councillor George Trubody's meeting with Rebecca Kirk from Cornwall Council concerning the practicalities and costings of setting up and enforcing a Dog Control Order.

The Parish Council previously held a Public meeting in which it was resolved that a Dog Control Order be placed on the Harbour Beach, Harbour and Slip way and the Dog Ban (by-law) be lifted from the both the Finnygook and Harbour beaches. If this went ahead it had been agreed that it be reviewed after the first summer, which now would be in September 2011.

A breakdown of costings was circulated listing the quotes sourced for 2 x Dog order signs, two directional signs, two adverts to be placed in either the Cornish Times or The Torpoint Advertiser, fixed penalty ticket books, and the cost of employing 2 enforcement officers per hour and their initial training.

The main issue debated was the ability to enforce the Order. Councillor Kennedy informed the Council that the Parish could hire their own Dog Control enforcer and that the cost of training would be no more than the cost of one fixed penalty ticket of £80. Parish Councillors cannot issue tickets but can accompany the enforcer to provide a witness. Also it was highlighted that the enforcement officer could also enforce and issue tickets for Dog fouling within the Parish. The parish Council would retain the money from any fines issued but it would have to be spent within the area of Dog Control Order enforcement.

It was also stated by Councillor Kennedy that Martin Gregory in charge of Environmental Officers for area East – who issue fixed penalty notices - confirmed that the four Cornwall Council east Area wardens could be named as Officers who could enforce a Dog control in this Parish. It was stated by Councillor George Trubody that if the Parish employed enforcers they could also enforce Dog Orders within the cluster group Parishes (should they wish to do so) which may make the proposed job more financially appealing.

After deliberation it was proposed by Peter Harrison and seconded by Karen Baker that the Proposed Dog Order notice be placed in The Torpoint Advertiser March edition to allow 28 for response from Public participation. **(CLERK)**

It was also proposed that an advert be drawn up with a view to being placed on the parish notice boards advertising 2x positions of Dog Control Order enforcers on a fixed term contract of 0 hours. Working on a call out basis of around 10 hours per year each **(Clerk)**

It was also agreed that the fixed penalty ticket books have numbered tickets and that the full cost of signage include a replacement copy of each sign. A letter must be sent to Antony Estate, Cornwall Council Legal Officer, and the Strategic Waste and Environment Officer to inform them of the proposed Dog Order. **(Clerk)**

14 (Moved forwards) GRIT BINS

Following a request to position a grit bin near Homeligh on the road from Polsco to Tredossel it was agreed that the council place an article in the Parish Newsletter concerning the Provision of Grit Bins within the Parish. Residents would then have until the 31st of March to respond to the issue and make suggestions as to where they believe a grit bin is needed. **(Councillor Kennedy)**. The clerk could then collate the responses in order for the Parish council to consider at the April meeting when they know how many are required and if the Parish Council would have the budget to subsidise them. **(Clerk)**

There was some discussion as to whether or not Cornwall was responsible for the cost of supplying Grit Bins until 31st March. It was agreed that a Letter is to be sent to Rebecca Dixon of Highways asking for clarification of Cornwall's responsibility for providing grit bins until April the 1st 2011.

Clerk

8:20pm Councillors Mathias and Baker both gave their apologies to leave the meeting.

7. MINUTES OF THE MEETING HELD ON December the 13th 2010 to be approved and signed. Changes made: *pg1 item 8 corrected Mr John Riggles to read PCSO John Riggles; Pg 3, item 13, Councillor Harris Changed to read Harrison, pg4 item 17, Finance, Councillor Harris changed to read Councillor Harrison*

After making the changes above the minutes were proposed by Councillor Nicholas, seconded by Councillor Mike Snowling and carried unanimously. The Chairman signed the minutes.

8. MATTERS ARISING FROM THE MINUTES

- **Neighbourhood watch drop in office-Torpoint police station.** A response was received from Neighbourhood watch that the office will remain open in Torpoint on

Mondays, Wednesdays and Friday 9:30 to 12:30 and would not be affected by the Closure of Front Desk services in Torpoint Police station.

- **Footpath Clearance.** A letter of thanks is to be sent to both The Whitsand Bay Hotel for clearing the footpaths and the verges to Finnygook Lane and to Mr Kevin Andrews for clearing the footpaths, both as requested.
- **LOCAL POLICING PRIORITIES**
The Neighbourhood Community Police Team circulated the three top policing priorities for the cluster: Speeding, police visibility/presence and anti social behaviour.
- **Single Yellow Line, Whitsand bay View, Portwrinkle.** Councillor George Trubody updated the council by stating the yellow line had been priced up and Sanctioned by Rebecca Dixon at Highways and ready to go. The TRO for Maker and Rame had also been sanctioned but Millbrook has added a last minute request for a 20 mile per hour speed limit which has to be priced to go on the TRO before all the above can go through. Councillor Nicholas asked if there could be any chance of the order not being passed due to cuts. Councillor Trubodys' response was to assure the parish Council that the lines had already been sanctioned and it could not be argued with.
- **Grass cutting tender. Ongoing Councillor Kennedy and Clerk** to bring revised Tender to March meeting for approval before being opened up to contractors to place quotes.

9. THE PARISH PLAN – ONGOING

It was agreed that

- 1) **The working group** start on a template based on the Carnon Down Parish Plan. **Councillor Nicholas**
- 2) Somebody from Cornwall Council be invited to attend the cluster meeting on the 3rd of March or host an early start to advise the cluster on Parish plans. **Councillor Trubody**
- 3) Councillor Nicholas to read through the documents provided by Cornwall Council to be able to advise the Parish council and Working group – **Councillor Nicholas**

10 The Government White Paper. "Creating Growth, Cutting carbon Making sustainable Local Transport Happen"

Councillor Harrison advised the group that the key areas were that: 2/3rds of all journeys are less than 5 miles and the government aim is for people to use buses, cycle or walk rather than cars.

Councillor Harrison advised that the bus service west of HMS Raleigh is subsidised so the possible cuts are more relevant to the local transport system at the moment than the white paper. In the short term Cornwall Council will need to release their decision concerning possible cuts before any reaction can be made. However there is two years still to run on the original plan for First Bus so the most Vulnerable service would be Greyhound Liskeard /Torpoint.

11. RAME PENINSULA COMMUNITY EMERGENCY ACTION PLAN.

Working group councillors Harrison, Kennedy and Baker – ongoing.

Following a request at the Parish Cluster meeting Sheviocks' forth draft Version of the plan has been circulated to the other parishes so it can be used as a template; the Sheviock plan was at a much more advanced stage than other parishes had reached. This would also provide an opportunity for the other parishes to make any suggestions/improvements at the next Cluster meeting.

Improved maps have been requested. There is a need to update the communications list from Neighbourhood watch in Portwrinkle. And a public meeting is required to obtain feedback concerning local resources such a generators, skills and availability of 4X4 cars.

It was agreed that an updated draft be made ready for comment before the next meeting. Also it should include grid sx references. The aim is to finalise the plan before May 15th and to review it annually. **Councillors Harrison, Kennedy and Baker**

15.VILLAGE OPEN SPACE

Paul Cressy of The Antony Estate wishes to confirm with the Whitsand Bay Hotel that that the Hotel will not be taking the 1st option forward before talking with the Parish Council regarding site option two(Top of field, end of West lane beside middle Barn) – An email is to be sent to Paul Cressy restarting the discussion. **Councillor Kennedy**. To be an agenda item in March meeting -

CLERK

16 Updates from other groups

- I. **Gateway Community Network. Nothing to report**
- II. **Rame Peninsula Transport Users group.** The Bus services are subsidised and may be affected by the cuts, the providers have not decided what to do yet and therefore the Transport users group cannot react until decisions have been made.

17 A374 speed Limits

It was agreed that Peter Moore –acting head of Transport, Cornwall Council, should be contacted to enquire if the reports have been published for both the A374 and the B3274 and if so to request a copy of each. **CLERK**

18. Green Energy

Councillor Snowling informed the council of his report in Renewable energy introducing the various types. A good source of information had been the website of Community Energy Plus – a non profit organisation. He informed the council that government grants have been taken away but money can be recouped from excess electricity generated by feed in tariff payments. He gave as examples the return on capital expenditure for a wind turbine would take 5-6 years (the bigger the turbine the quicker the return). Solar panels take 8-10 years to recoup capital expenditure. He concluded that the council should wait for the deliberations of the Renewable Rame Commission as they were looking into both the different types of renewable energy and appropriate sites across the Rame peninsula in order for the differing types to work efficiently.

It was agreed that Councillor Snowling ask to be a member of Renewable Rame – not as a Councillor but in order to keep the Council updated. **Councillor Snowling**

It was also agreed that it become an agenda item included under Updates from other Groups. **Clerk**

Councillor Harrison enquired what Parishioners can do now to become more energy efficient . It was mentioned that home owners could look into Cavity wall and roof installation.

19. Register of Interests.

The councillors updated their register of interests – **Clerk to send to Cornwall Council**

20. CORRESPONDANCE

- I. **Issue of proposed ditch near Homeleigh.** Following an email from the residents at Homeleigh requesting that the proposed ditch be scrapped it was agreed that the Clerk forward their email to Rebecca Dixon of Highways highlighting the views of the residents and asking Rebecca to decide whether or not she thought a ditch should be provided. However, the response should emphasise we still wish them to solve/repair drainage of the spring above Woodlands. **Clerk**
- II. **Donkey Lane –** A letter was received confirming that Cornwall Council would support the recommendations of the Parish Council and the wishes of local residents.
- III. **St Ives.** A response is to be sent to St Ives Parish Council informing them the Parish Councils intends to introduce a Dog Control Order.
- IV. **Laptop.** After discussion of 3 quotations it was agreed that the cheapest option would be to purchase the laptop, software and security bundle package form Curries and have it installed by Torpoint Computers this would all come in under the proposed budget of £450– **Clerk** .

21. Finance. The Following Cheques were proposed by Councillor Harrison and seconded by Councillor Nicholas.

Cheque no.100919 to CALC the sum of £39 for chairman to attend CALC conference.

Cheque no.100920 to Cornwall Council the sum of £1299.99 for December Election

Cheque no.100921 to Shevioc Memorial Hall the sum of £60 for rent of Clerks office (Feb)

Cheque no100922 to N Gray the sum of £387.81 wage (January)

Cheque100924 to N Gray £27.08 clerks expenses (stationery/postage)

Cheque 100925 to NSI Ltd the sum of £104.40 for Parish Grit Bin.

Website. Councillor Kennedy informed the group that the website server was due to expire in March. Unfortunately Mr David Hughes/Professor Webworks who hosted the site died recently so the website address would have to be transferred. It was agreed that Councillor Kennedy talk to the local website designer in Bluebell cottage and attempt to resolve the issue before the next meeting. Councillor Nicholas proposed and Councillor Snowling seconded that due to the urgency of the issue Councillor Kennedy go ahead before the next meeting if the costs were minimal .

22. ITEM OF CONFIDENTIALITY TO BE DISCUSSED WHEN MEMBERS OF THE PRESS AND PUBLIC ARE EXCLUDED.

It was proposed by Councillor Harrison and seconded by Councillor Snowling that a resolution be passed under the

Public Bodies (Admission to Meetings) Act 1960 Section1, extended by the Local Government Act 1972 Section 100 that the following item is confidential.

An update was requested on information relating to a parcel of land within the Parish. A response was issued that Cornwall Council had been in touch to request further information from the Council. The Clerk was instructed to supply the information requested. **Clerk**

23. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

Three items were proposed for inclusion in the next meeting:

- Dog control orders
- Village open space
- Green Energy within the parish to be included within updates of Other Groups

24. DATE OF NEXT MEETING.

The date of the next meeting was fixed for Monday **March 14th**2011.

The Chairman closed the meeting at 9.52PM.

Nancy Gray, Clerk, Clerk's Office, Memorial Hall, Craffhole PL11 3DG 01503 232996

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