

## SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> December 2014 in the Methodist Church Schoolroom, Crafhole commencing at 7.00pm.

**Present:** Councillors C Kennedy, Chairman, S Medway, Vice Chairman, J Isaac, P McLaren, Mrs D Mathias, and M Snowling.

**In Attendance:** L Coles, Parish Clerk and Councillor George Trubody, Cornwall Council.

There were 6 members of the public present.

**Item 1. APOLOGIES:** None

**Item 2. DECLARATIONS of INTEREST.**

- a) **AGENDA ITEMS** – Councillor Isaac declared an interest in Item 7. (b)(ii) Planning application PA14/10243 and will leave the room when it is discussed.
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

**Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None received.

**Item 4. POLICE REPORT.** The Clerk read out the crime figures for Sheviock from the report for November 2014. There were a total of 54 crimes reported in Torpoint and across the Rame Peninsular, but none were committed in Sheviock Parish.

**Item 5. PUBLIC PARTICIPATION.**

Councillor Kennedy, Chairman, asked for any matters from the public that were not related to Item 7(b) or Item 14 of the Agenda and said that he would allow the public to participate under these items as they arose. Item 14 would be brought forward to be heard after Item 9 of the Agenda. Councillor Mathias reported that a member of the public had asked her to bring the dog-fouling near the bus stop to Council's attention. This had been reported two meetings ago and it had been felt that the situation had improved; however, Councillor Kennedy asked that Councillor Mathias speaks to the Dog Warden who can then have a word with the dog owner.

**Item 6 RESPONSE TO PUBLIC PARTICIPATION**

Dealt with under Item 5.

**Item 7. PLANNING**

- a) **Planning applications received before the Agenda was finalised:** As detailed and considered in item 7b below.
- b) **To RESOLVE the Parish Council's response to the following planning applications:**
  - i. **PA14/10104.** Mr and Mrs Rice, Higher Tredis Farm. Installation of 1no.E-3120 50kW wind turbine with hub height of 24.8m and overall tip height of 34.5m including control kiosk and temporary infra structure. **Not discussed because this planning application has been invalidated by Cornwall Council on the basis that due process for a new application had not been followed correctly.**
  - ii. **PA14/10243.** Mr and Mrs M Redshaw, 13 Burns View, Crafhole, Torpoint, Cornwall, PL11 3BW. Construction of external staircase and alterations to first floor windows and new door on east elevation. **Councillor Isaac left the room. It was RESOLVED to SUPPORT this application. Councillor Mathias proposed, Councillor Medway seconded and all were in favour provided the title is changed from east to west elevation.**  
**Councillor Isaac returned to the room.**
- c) **Details of Planning Applications received after the Agenda was published:** None.
- d) **Cornwall Council's Response to Planning Applications:** None received.
- e) **To RESOLVE** the response to the lack of procedure, by Cornwall Council, surrounding the withdrawal of the agreed extension to the deadline for responding to **PA14/10104** and its impact on the timeline for the Parish Council to respond in an open and transparent manner. Councillor Kennedy said that there are two aspects to

this; a) the way in which the process was applied, which disenfranchised the Parish Council and left it with no time to consult and respond, and b) what will be the status when this application is submitted again. Councillor Kennedy referred to Phil Mason's comments at the last Parish Council meeting. It is clear that Cornwall Council have planning processes but, despite reassurances from Phil Mason, procedures are not being adhered to and it is now time to seek a resolution to the problems at a higher level. Councillor Kennedy outlined the time line for the last application which gave the Parish Council no chance to respond in the normal way. Councillor Kennedy invited comments from the public, pointing out that comments were not to be about the application itself but on the planning process. A member of the public said that the way in which the processing of the application had been handled gave a feeling of malfeasance and of predetermination. John Peard reminded the Council that, at the last meeting, Phil Mason had said that it was advisable to have a pre application consultation for every application. Following discussion it was agreed that a complaint will be sent highlighting five main points. It was **RESOLVED** to send this to the Ombudsman, **Councillor Medway proposed, Councillor Isaac seconded and all were in favour.** Councillor Kennedy asked for a vote of thanks to be recorded in the Minutes for the support from Councillor George Trubody and Sheryll Murray MP. The Clerk will compose the letter of complaint and circulate it to the Councillors for approval. **Clerk.** The Clerk will also write to Phil Mason, with copies to Sheryll Murray and Edwina Hannaford, to ask if application PA14/10104 will be another new application and whether it will follow protocol. **Clerk.**

**Item 11. MISREPRESENTATION OF THE CLERK BY CORNWALL OFFICERS.** To **RESOLVE** the Parish Council's response to her recent misrepresentation when dealing with planning applications **PA14/04822** and **PA14/10104**.

The Chairman with the agreement of the members moved this item of the agenda forward to be rolled up with the above item 7 (e). The Clerk has been misrepresented on two occasions. The first was regarding an entry on the Planning Portal that she had not entered, (PA14/04822), and the second was by the Case Officer, Patrick James, when he suggested that she had agreed to allow the planning application (PA14/10104) to be put on the East Area Planning Sub-Committee's agenda for the 8<sup>th</sup> December. It was agreed to add this as a sixth point to the complaint to the Ombudsman and ask for a suggested outcome. **Clerk.**

**Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

- a) **The Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> November 2014.** The minutes were approved as a true record of that meeting. **Councillor Snowling proposed and Councillor McLaren seconded and all were in favour.**

**Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.**

- Page 2, Item 7 (e), no response from Phil mason, Head of Planning, Cornwall Council, despite his promise to do so. **Noted.**
- Page 2, Item 9 Letter to Environmental Health. Councillor Medway said that he will be dealing with this. **Councillor Medway.**
- Page 2, Item 9. The Clerk has not yet been successful in locating the free security software to enable the Crypto Card but will contact Cornwall Council IT Support again. **Clerk.**
- Page 2, Item 9. No response has been received to the request for a ruling from Cornwall Council regarding dealing with the Rover Tickets. The Clerk will chase this up. **Clerk.**
- Page 3, Item 13. Councillor Kennedy asked that people are made aware of the First Aid Course, to be held on the 24<sup>th</sup> January, and encouraged to sign up, with the objective of ensuring a first aider in close proximity to all houses within the parish. **All**
- Page 3, Item 17. The Clerk is to contact the Cornish Times re free advertising for the Grass Cutting Contract. **Clerk.**
- Page 3, Item 18. Councillor Kennedy reported that Onshore Media are in the process of putting together the new website for the Parish Council. **Noted.**
- Page 4, Item 24 (b). Clerk to write to Councillor Bert Biscoe and Councillor George Trubody regarding the problems reporting highway defects. **Clerk.**

**Item 14. PARKING IN PORTWRINKLE.** The Chairman moved this agenda item forward with the agreement of the members. At the last Parish Council meeting David Smith, a resident of Whitsand Bay View, Portwrinkle, had asked for the quotation for the proposed works to be divided in to two parts. This has been done and David Smith is in receipt of the quote that is specific to Whitsand Bay View. Councillor Kennedy invited comments from the public at this juncture. Steve Wilkinson said that David Smith had been successful in identifying a few residents who are willing to fund the

project, and a meeting with Neil Grigg, CORMAC, has been arranged for later this month to discuss how to take it forward. The Chairman asked if the Parish Council could be kept informed of progress because it may wish to extend the Traffic Order to include Finnygook Lane and Donkey Lane.

**Item 10. CASUAL VACANCY.** A Casual Vacancy on the Parish Council has arisen following the resignation of Councillor Mrs Alison Pepper, due to ill health. The Notice of Vacancy is on the Parish Notice Boards and will be advertised after the 18<sup>th</sup> December if an election is not called for. The Clerk will send a letter of thanks to Alison for her contribution to the Parish Council. **Clerk.**

**Item 11. MISREPRESENTATION OF THE CLERK BY CORNWALL OFFICERS.**

This Item has already been covered after Item 7.

**Item 12. PORTWRINKLE HARBOUR REPAIRS.**

Councillor Isaac reported that the work on the harbour is progressing. Ten cubic metres of concrete has been pumped into the pier and he is confident that this will hold everything together and provide a good platform for the decking. The wooden post, supplied by Antony Estate, has been put in but, although the work is advancing at a pace, it is unsure whether the repairs will be completed by Christmas.

**Item 13. PORTWRINKLE SEA DEFENCES.** Councillor Kennedy had hoped to meet with Dr Poate, who has agreed to look at the central section of the sea wall. However, because of the still weather, Dr Poate has deferred coming to do his research.

**Item 14. PARKING IN PORTWRINKLE.**

This Item has already been covered after Item 9.

**Item 15. TRAFFIC THROUGH CRAFTHOLE.**

The Parish Council has not heard anything further regarding the proposed options for traffic calming in Crafthole.

**Item 16. ST JOHN AMBULANCE FIRST AID COURSES.**

This Item was covered under Item 9.

**Item 17. DEVOLUTION a) Flower Beds.** Councillor Mathias said that the committee have arranged help to remove the large plants, and they are now thinking that the two middle beds will be grassed over. A local man has offered to cut the grass for free and this will keep maintenance of these beds to a minimum. Donations of plants and bulbs have been received and Jean Wilkinson and Fayre Hardy have done an excellent job in organising everything. Jean has made Christmas cards, which are on sale in the Community Shop, and the proceeds will go towards the flowerbeds. The Parish Council would like to register a huge vote of thanks to both Jean and Fayre for their hard work. **b) Harbour.** A draft Agreement has been sent to the licence holders of the moorings at the Dinghy Park and comments in support have been received. The Agreement has now been forwarded for approval to Laurie Birch and Andy Brigden, Cornwall Council.

**Item 18. CIRCULAR FOOTPATH.**

Councillor McLaren thanked the Village Hall Committee for the £1500 grant from Cornwall Community Foundation for this project. The Kissing Gates have been purchased and everything is moving forward. An application has been made to SITA UK for £4000 of funding for the second half of the footpath.

**Item 19. PHONEBOX.**

This project is now completed and there will be an official Opening on the 27<sup>th</sup> December, at 12noon. Councillor Mathias has received an email from one of the local artists, Julie Bates, who asked for £30 to purchase special glass paint for the local scenes that were to be painted on the panes. Council agreed that photographs will suffice; it would be nice for local people to take 'snaps' of the locality which can then be displayed in the panes. Councillor Snowling said that now the obsolete phone box had been refurbished it would be good if the two working phone boxes in the Parish were repainted. The Clerk will contact BT to ask for the phone boxes in Portwrinkle and Sheviock to be painted. **Clerk.**

**Item 20. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.**

The Plan will consist of eighteen policies covering the Peninsula, but only one is relevant solely to Sheviock, as the Gateway to the Peninsular. This one policy sets out development lines and boundaries to ensure that nothing is developed in this Parish where it would be inappropriate.

**Item 21. CORRESPONDENCE:** To consider and **RESOLVE** Council's response to correspondence received.

- a) 21<sup>st</sup> November-Letter from Sheryll Murray MP with attached copy letter from the Department for Communities and Local Government regarding pothole repairs. **Noted.**
- b) 24<sup>th</sup> November – Letter from Cornwall Blind Association requesting a donation. The Clerk will respond with apologies. **Clerk.**

**Item 22. UPDATES FROM OTHER GROUPS:**

**Rame Peninsular Public Transport Users Group.** Councillor Mathias reported that City Bus have taken over Western Greyhound buses.

**Renewable Rame.** There was nothing to report. **CALC** – There is a meeting is tomorrow.

**Item 23. FINANCE.**

**a) Councillor Medway proposed and Councillor Snowling seconded and all agreed to the payment of the following Parish Account cheques and bank payments, as paid online in accordance with the bank mandate, for December:**

- 300240 R Mathias , Phone Box £383.40
- 300241 Shevioc Memorial Hall, rent for Clerk's office. £61.20
- 300242 P Burrige, Grounds Maintenance SW Grass Cutting £46.50
- 300243 ASG Security, alarm in Clerk's office £38.23
- 300244 R Mathias, final payment for Phone Box £42.60
- Online - L Coles Clerk's Parish Hours for November and additional hours part 2 for 2013/14 £429.55
- Online - HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE November £128.24
- Online - N Bridgman, Dog Warden, November hours £88.00.

**b) Councillor Medway proposed and Councillor Snowling seconded and all agreed to the payment of the following Devolution Account cheques and bank payments, as paid online in accordance with the bank mandate, for December:**

- 300082 M Jakes Cleaner's Wages November £91.00
- Online - L Coles, Clerk's November Devolution Wages +part 2 additional hours 2013/14 £100.85.
- Online - HMRC L Coles PAYE Devolution November £25.16

**Alto Card Expenditure:** None

**Parish Income:** None

**c) It was RESOLVED** that the Clerk should purchase a copy of the Local Council Administration by Charles Arnold Baker/Paul Clayden, for the sum of £82.50. **Councillor Isaac proposed, Councillor Medway seconded and all were in favour. Clerk.**

**Item 24. ITEMS FOR INCLUSION IN FUTURE MEETINGS.**

- a) To consider a replacement computer for the Clerk's office.

**Item 25.DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on Monday 12<sup>th</sup> January 2015

There being no further business the Chair closed the meeting at 8.30 pm.

Signed..... Date.....  
Chairman, Shevioc Parish Council

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**Parish website – [www.sheviocparish.org.uk](http://www.sheviocparish.org.uk)**