

## SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> March 2013 in the Chapel Schoolroom, Craffhole at 7.00pm.

**Present:** Councillors C Kennedy, Chairman, M Snowling, Vice Chairman, Councillors P Harrison, D Mathias, S Medway, P Nicholas and K Baker.

**In Attendance:** L Coles, Parish Clerk.

There were 5 members of the public present.

**Item 1. APOLOGIES:** No apologies were received.

**Item 2. DECLARATIONS of INTEREST.**

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement) – There were no declarations.

**Item 3. POLICE REPORT.** The Clerk reported that no report had been received and the police were not in attendance. Councillor Mathias said that she was particularly concerned about the previous police report because it was not specific about which of the crimes were committed in Sheviock Parish. The Clerk will contact the police to request up to date, detailed reports for the Parish Council meetings if they are not going to attend. **Clerk.**

**Item 4. PUBLIC PARTICIPATION.** Councillor Nicholas proposed and Councillor Mathias seconded that Standing Orders were rescinded to receive items from members of the public. 7.08pm.

- Councillor Mathias reported that a member of the public has complained about the increase in dog fouling in St George's Lane, Sheviock. If times of day can be given then the Dog Warden will be asked to patrol. Councillor Mathias reported that at Chapel Cottage the resident is sawing wood in the driveway and the sawdust is blowing into the road and being walked into neighbouring properties. This is a nuisance issue and not an appropriate issue for the parish council.
- Councillor Mathias wished to express thanks to the ten volunteers who helped to clear the slipway. It was a very successful exercise.
- Keith Waterfield said that he had been asked by 30/40 residents from Portwrinkle to express their views on the signage. Mr Waterfield talked about the Beach Dog Enforcement Notices and the Dog Control Orders and said that there are too many signs. Mr Waterfield suggested that the ban was lifted on the harbour because he feels that it is disproportionate and unreasonable. Considerable discussion ensued.

It was proposed by Councillor Nicholas and seconded by Councillor Harrison to reinstate Standing Orders at 7.30pm

**Item 5 RESPONSE TO PUBLIC PARTICIPATION AND THE PARISH SURGERY ON Saturday 9<sup>th</sup> March**

- In response to Keith Waterfield Councillor Kennedy said that the formal process required to change the Dog Control Order would take 6 months. The Dog Warden is employed to ensure that the Dog Control Order is carried out. Councillor Kennedy said that the matter of the Portwrinkle signage has been discussed at every Parish Council meeting since last August and it has been established that the Dog Control Order signs are the only ones that the Parish Council are responsible for. Councillor Kennedy put forward two proposals in response to Mr Waterfield. The first being that the 'Dogs on Leads' sign on the path that links Donkey Lane with Finnygook Beach should go on a post to the left instead of on the fencing to the right. The second proposal is to move the sign on the right hand side to the right of the temporary sign at the entrance to the beach and that the 'Dog Friendly Beach' sign is removed. Councillor Kennedy asked Mr Waterfield if he had any objections to these proposals and the reply was that there were no objections but he would like to see the words 'Thank You' on the bottom of the Dog Ban sign. This would have to be a supplementary sign because the wording on the DCO signs is prescriptive. A member of the public asked about the signage for car parking and was told that this is prescriptive signage and will not be in the jurisdiction of the Parish Council until June 2013. Talks with

Graham Holland will be taking place now that the Parish Council has decided to proceed with Devolution.

Councillor Kennedy and Councillor Nicholas attended the Parish Surgery on Saturday 9<sup>th</sup> March Councillor Kennedy reported that David Smith attended and devolution and car parking was discussed. Mr Smith is keen to have 'residents only' parking at Portwrinkle and Councillor Nicholas said that this will be looked at as part of the neighbourhood plan. Mr Smith is also putting together a business model which looks at alternative ways of financing the public toilets.

#### **Item 8 PORTWRINKLE SIGNAGE.LOCATION OF DOG CONTROL ORDER SIGNS.**

It was agreed to bring this item of the Agenda forward because it had been discussed in Public Participation. Councillor Kennedy asked for his aforementioned proposals to be considered by Council. Councillor Mathias proposed, Councillor Nicholas seconded with all in favour.

#### **Item 6. PLANNING**

##### **I. Planning applications received before the Agenda was finalised:**

- **EN13/00313** Alleged breach of planning control at East Car Park Finnygook Lane Portwrinkle. **Objected and Clerk has written.**
- **PA12/05276** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Wilton Farm. Murex Energy Ltd. **Clerk to resubmit objections**
- **PA12/05275** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Land adjacent to Bake Lake Sawmill. Murex Energy Ltd. **Clerk to resubmit objections**

##### **II. Planning Applications received after the Agenda was finalised:PA13/01461**

Alteration and extension and construction of new outbuilding (resubmission of application PA12/09239) at Homeleigh Portwrinkle Torpoint Cornwall for Mr P Cade and K Smale.

##### **III. Cornwall Council's Response to Planning Applications.**

**PA12/08602** Mr R Martin construction of detached dwelling opposite Whitsand Bay Hotel. **Pending**

- **PA12/05275** Appeal regarding Wind Turbine adjacent to Bake Saw Mill. **Decision deferred.**

**PA13/00344** Mrs Julia Mankowitz, Sconnerway, Polbathic, Torpoint Cornwall PL11 3ET. Application to remove northern extending tertiary lateral at 3m and 3.5m crossing/rubbing branch at 4m, reduce secondary northern extending laterals originating 5m and 5.5m by 3m in length to Beech Tree (T1) subject to a TPO. **Approved.**

#### **MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

- a) **Parish Council Meeting 11<sup>th</sup> February 2013.** Subject to an amendment to Item 20, page 4....Councillor Harrison reported that.... *Sheryll Murray MP had recently assisted the RNLI by having a parcel of land at Tregonhawke Beach designated as a Community Asset and he wondered if this would be appropriate in this case. Sheryll Murray MP had helped in the transfer for the RNLI and she might be able to help in this case also...* the Minutes were approved as a true record. Councillor Nicholas proposed and Councillor Harrison seconded with all in favour.

#### **Item 7. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES NOT ON THE AGENDA.**

- Page 2.Item 7The addition to section 3.2 of the Planning Policy had been carried out however the Clerk will check that it is correct on the website.**Clerk**
- Page 2 Item 7. Councillor Baker will email the address for Calor Gas to the Clerk so that she can write to them about the bollards and chain. **Clerk**
- Page 2Item 8. The Clerk has informed CL Finance of their appointment as auditors to the Parish Council.
- Page 3. Item 15. Councillor Harrison will follow up the 30mph decals on the road through Shevioc, A374. The Clerk will contact Rebecca Dickson regarding the solution to the gap in the hedge and the associated drop in the road on the B3247 which is 'blind' from the Tregantle approach. **Councillor Harrison and Clerk**
- Page 4. Item 18. The Clerk has written to the Enforcement Officer at Cornwall Council asking if the conditions on planning approval have been met.

- Page 4. Item 20. This item regarding Sheryll Murray MP to assist the Parish Council in defining a Community Asset within the Parish will be put on to the Agenda for April's meeting.

#### **Item 9. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN**

Councillor Medway reported that the group are adapting an existing Housing Needs Survey to make it more local and a pro forma will be issued to all 375 households in the Parish. Letters are going out to businesses in the area seeking tenders and expressions of interest in partnerships to enable best use of the funding available. Maps of proposed developments are being chased so that the group can update their plan.

#### **Item 10.DEVOLUTION.**

The decision to accept devolution was clear cut from the recent Public meeting. The Notes of that meeting were accepted as a true record. Councillor Harrison proposed, Councillor Snowling seconded with all in favour. Councillor Kennedy said that given the unanimous support a vote was needed on the proposal to proceed with devolution. Councillor Nicholas proposed, Councillor Baker seconded and all were in favour. Councillor Kennedy will communicate the support of the Parish for devolution to the Localism Team. There is a letter to come regarding the Public Toilets and the Clerk will circulate it. Councillor Kennedy will ask that the 6 bays at the eastern end of the car park are repaired and the markings are redefined. The Parish Council will need to advertise in April for staff to clean the toilets, empty the car park machine and check the lifebelts. £500 will be received in this financial year but will be ring fenced for the flower beds until the 1<sup>st</sup> June. **Councillor Kennedy and Clerk**

#### **Item 11.DISPENSATION POLICY.Changes to Standing Orders.**

Section 8.b ..... *'Consideration of written requests for dispensations shall be a standing item on all agendas of meetings of the Council, its committees and sub committees'*

It was agreed to adopt this revision to Standing Orders. Councillor Snowling proposed, Councillor Medway seconded and all were in favour. This will be Item 3 on future agendas.

#### **Item 12.THE EROSION OF SEAWALL AND BASKETS IN PORTWRINKLE.**

No action has been taken and the Clerk will write to Steve Schotel as a matter of urgency chasing this up. **Clerk**

#### **Item 13.A374 and B3247**

This item has been covered in Matters arising.

#### **Item 14.VILLAGE OPEN SPACE.**

Councillor Baker has circulated the questionnaire and has contacted a local printer, Print Options. It will cost £45 for 500 copies. Antony School will distribute 63 copies with their weekly newsletter and some will be distributed through the Pre School at Crafhole. The Parish Councillors will deliver the rest. Councillor Mathias proposed, Councillor Harrison seconded and all were in favour of the expenditure. Councillor Nicholas asked that the Parish Council writes to the current playground group stating when it wishes to take over. Councillor Nicholas will map out the land. The clerk will write to the current playground group as soon as a date can be fixed but in the meantime will keep the existing Committee up-to-date with developments. **Clerk**

A survey of the proposed playground area will be undertaken by Councillor Nicholas and a map produced. **Councillor Nicholas.**

#### **Item 15.FOOTPATH NO.5.**

Councillor Kennedy will contact Tom Rattery of Antony Estates. **Councillor Kennedy**

#### **Item 16. CORRESPONDENCE**

- a) Letter from Mr K Waterfield. **Dealt with under Items 5 and 8.**
- b) Cliff Falls at Portwrinkle. Councillor Kennedy has contacted Steve Berisford Foster who has confirmed that Richard Hocking who will attend before the end of March and give an updated report on the erosion and an assessment of the damage to the car park. This will be available for the meeting in April. **Councillor Kennedy.**
- c) Correspondence from Robert Goslin. The Clerk will write to the Maritime and Harbours Section at Cornwall Council and ask who is responsible for the signs. **Clerk**

A map from Mike Harris showing the location of the hydrants has been passed to Councillor Nicholas to put on the Portwrinkle map. The Clerk will email Mike Harris and ask for the details of damaged hydrants which he thought he had sent to Councillor Kennedy. **Clerk**

#### **UPDATES FROM OTHER GROUPS:**

**Rame Cluster Parish Meeting-Neighbourhood Development Plan.**Already covered under Item 9.

**Rame Peninsular Public Transport Users Group.**Nothing to report.

**Renewable Rame.** It was reported that Sheryll Murray MP is going to bring up in Parliament the issue of decisions about wind farms being overridden by the Ombudsman at appeal.

**CALC Executive.** There has been no meeting.

**The Standards Board.** Councillor Kennedy said that there is an advert going out to Parish Councillors and Independent Members asking for them to stand for election to the Board.

#### **Item 17.FINANCE.**

**Outgoing Cheques.** Councillor Medway proposed and Councillor Snowling seconded and all agreed to approve payment of the following cheques:

- 300061 Linda Coles. Acting Clerk's hours for February. £314.95
- 300062 Mr N Bridgman. Dog Warden hours for February. £27.20
- 300063 HMRC. PAYE for L Coles and N Bridgman. £85.60
- 300064 Sheviock Memorial Hall. Rent for Clerk's Office March. £60.00
- 300065 Print options £20.00
- 300066 British Telecom £136.32

#### **Alto Card Expenditure:**

- No expenditure on the Alto Card

#### **Incoming receipts:**

Councillor Kennedy handed £10 from Terry Fry to the Clerk. This is in payment for the website for 2012 and 2013.

It was resolved that payments can be made to Paul Hambly in this Financial Year. Councillors Snowling and Medway will inspect the work and sign it off at which time the cheques can be raised. Councillor Harrison proposed, Councillor Baker seconded with all in favour except for Councillor Mathias who abstained.

Councillor Kennedy proposed Neil Bridgman, Dog Warden, move back to summer hours with effect from the 1<sup>st</sup> April. All agreed.

**Asset Register.** Councillor Kennedy circulated copies and explained the valuations.

In accordance with the Local Government Act 1972 the members of the public were asked to leave and it was proposed by Councillor Harrison and seconded by Councillor Medway that the Council moved into Closed Session to discuss costs of a commercial nature. This was because tenders containing information of commercial confidence were to be discussed.

Tenders for the Grass Cutting contracts were compared and discussed. It was agreed to award Package 1 to Mr Morby @ £13 per hour and Package 2 to Dean Leonard @ £15 per hour. Councillor Snowling proposed, Councillor Nicholas seconded and all were in favour. All applicants will be notified by the Clerk of the Council's decision. **Clerk**

#### **Item 18.ITEMS FOR INCLUSION IN FUTURE MEETINGS.**

Nomination Packs will be coming round to the Councillors and must be returned by April 5<sup>th</sup>.**Clerk**

#### **Item 19DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on 8th April 2013.

There being no further business the Chair closed the meeting at 8.55pm.

Linda Coles, Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996  
**Parish website – [www.sheviockparish.org.uk](http://www.sheviockparish.org.uk)**