

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 10th March 2014 in the Methodist Church Schoolroom, Crafhole commencing at 7.00pm.

Present: Councillors S Medway, Vice Chairman, P McLaren, M Snowling, A Pepper and D Mathias.

In Attendance: L Coles, Parish Clerk, Cllr G Trubody (Cornwall Council), and PS Angela Crowe, (Devon and Cornwall Police).

There were 3 members of the public present.

The meeting was chaired by Councillor Medway, Vice Chairman, in the absence of Councillor Kennedy, Chairman.

Item 1. APOLOGIES: Apologies were received and accepted from Councillor C Kennedy.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received.

Item 4. POLICE REPORT. Angela Crowe, Police Sergeant at Torpoint, gave a report on the local policing team. There are now 9 officers working operationally, covering Torpoint and the Rame Peninsular with a section of Deviock Parish, and they will try to attend more Parish Council meetings in the future. There were two reported crimes in Sheviock in February, one was the theft of a camera from Portwrinkle beach, (the owner had left it behind and it was not there when they returned for it), and the other was an animal related incident which was a complaint about a dog. Councillor Pepper asked about the speeding through Sheviock on the A374 and PS Crowe said that this will be policed as soon as possible.

Item 5. PUBLIC PARTICIPATION.

- John Isaac asked for an update on the Harbour. He has noticed that Cornwall Council has taken some measures regarding health and safety at the Pier. The Clerk gave an update on the Harbour repair.
- John Isaac asked for an update on the Portwrinkle Marker. The Clerk has written to the Queen's Harbourmaster and will chase a reply. **Clerk**
- Councillor Mathias asked about the letter to the Whitsand Bay Hotel re the cutting of the hedges. The Clerk said that this has now been done and that she has spoken to Paul Phillips about the letter.
- Councillor Snowling said that there has been an extraordinary amount of plastic bottles washed up onto the beach and he wanted to know whose responsibility it was to clean it up. Councillor Trubody said that there is an organised beach clean scheduled for the 17th March by the Rame Peninsular Beach Group who is actively working to clean all of the beaches in the area. Councillor Mathias said that the palm oil is still coming ashore.

Item 6 RESPONSES TO PUBLIC PARTICIPATION

Dealt with under item 5.

Item 7. PLANNING

- I. Planning applications received before the Agenda was finalised:** None received.
- II. To receive the Parish Council's response to Planning Applications. Councillor McLaren** None.
- III. To receive details of planning applications received after the agenda was published.**
Councillor McLaren reported that a notification had been received regarding an application PA14/01036, Trecarrel Donkey Lane Portwrinkle Torpoint Cornwall PL11 3BP, Demolition of existing dwelling, construction of new dwelling and extension of parking area. However, a copy of the formal application has not been received.
- IV. Cornwall Council's Response to Planning Applications.** None.

Councillor Medway reported that he and Councillor McLaren had separately attended meetings regarding the proposed wind turbine at Higher Tredis Farm but no official planning application has been received yet.

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

a) The Minutes of the Parish Council Meeting held on Monday 10th February 2014. The Minutes were approved as a true record of that meeting. **Councillor Snowling proposed and Councillor McLaren seconded with all in favour.**

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 3, Item 19, Increase to Mooring Fees. Councillor Medway gave some details and asked John Isaac if there was anything prohibiting the people with dry moorings from using the harbour. John Isaac suggested that the letters and invoices should be sent out advising the licence holders that Cornwall Council is going to repair the damage done to the harbour in the recent storms but there is no timescale for the work as yet. It was agreed that the Clerk will send out the letters and invoices. **Clerk.** The boulders that are preventing the slipway from being used need to be cleared away and it was agreed that the Clerk will contact Cornwall Council to ask that this work is carried out as soon as possible. **Clerk.**
- Page 2, Item 12. Councillor McLaren gave an update on the Superfast Broadband. It has now been installed and the connection date is arranged for the 26th-28th March.
- Page 2, Item 14. Councillor Mathias handed round a report from Robin Mathias on the remedial work needed to be done to the phone box. It was agreed that this will be an Agenda Item for the next meeting and Councillor Mathias will obtain quotes for the work that needs to be done. **Councillor Mathias.**

Item 10. LORRIES THROUGH CRAFTHOLE. Update on the recent road works.

Councillor Trubody said that CORMAC would like feedback on the work that had been done. Councillor Mathias said that, whilst an excellent job had been done, another hazard has been created because the work had to allow for a manhole and this has caused a dip in the pavement, which if unseen could potentially pitch a pedestrian into the road. The 'Build-out' has also caused a problem for pedestrians on the opposite side of the road. Councillor Medway said that this was only meant to be a short term solution and should be given a trial of three months to see if it is effective. The Clerk will write to CORMAC about the trip hazard on the pavement. **Clerk**

Item 11. FLY-TIPPING. Councillor Mathias reported that there is a lot of fly-tipping, garden and building rubbish, near the bollards in the extended end of Shevioc Lane. There are also a lot of bags of rubbish in the lay-by at Trethill and Tregantle. It was agreed that the Clerk will contact Environmental Health. **Clerk.**

Item 12. NOTICE BOARDS IN THE PARISH.

Councillor Snowling had reported that the Notice Board at Portwrinkle was in disrepair but someone has since repaired it. Councillor Snowling said that he felt that a new board should be supplied for the use of parishioners. Councillor Medway suggested that a new notice board could be 50% funded by the various groups that would use it and 50% funded by the Parish Council. The Clerk will obtain some quotes for this and then the various groups can be approached. **Clerk.**

Item 13. FUTURE PARISH SURGERY DATES.

Councillor Medway has emailed the forthcoming dates of the Parish Surgeries to all of the Councillors.

Item 14. FLOWERBEDS AT PORTWRINKLE.

Councillor McLaren reported that some 18 months ago he and Councillor Kennedy had had a conversation with some ladies of the Parish who have since carried out some gardening work on the flowerbeds. The Gardening Club is willing for its Constitution to be used as the basis for obtaining funding but does not wish to take responsibility for the flowerbeds. Cornwall Council awarded a small grant of £500 to the Parish Council on the devolution of the flowerbeds in 2013. Councillor Medway suggested buying groundcover plants with this money. Councillor Mathias suggested that it could become a Community Project. The Clerk will approach Cornwall Council to find out what the terms and conditions of the devolution were regarding the beds. **Clerk.**

Item 15. OPEN SPACE.

Councillor McLaren reported that the application for funding has now been sent to the Lottery and an answer will be received within the next 8-10 weeks. Paul Cressy, Antony Estates, has not given a definitive quote so the bid to the Lottery does not include disbursements. Councillor McLaren reported that the 'glitch' with the quote from Green Scheme, the preferred contractor, has been sorted out and the cost will be £92k including VAT.

Item 16. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.

Councillor Medway reported that there would be a meeting to look at the feedback from the community consultations. The information will then be collated for submission. The funding that was applied for has been granted. Councillor Snowling asked about the bus route that was identified at the Shevioc Open Day. Councillor Medway pointed out that this was an identified preference. Councillor Mathias will email the details of a Community Safety Booklet to the Clerk. **Councillor Mathias.**

Item 17. CORRESPONDENCE. To report correspondence received.

- a) Letter from Paul Cressy, Savills re the Play Park. This was reported under Open Spaces.
- b) Email from St Germans Parish re proposed wind turbine at Higher Tredis Farm. This is an offer to have a joint site meeting once the Parish is formally consulted on a planning application. **Clerk to reply.**

Item 18. UPDATES FROM OTHER GROUPS:

There have been no meetings of the various Groups.

CALC – The Clerk attended the CALC AGM at which it was voted to increase the membership fee for next year.

Item 19. FINANCE.

Outgoing Cheques. Councillor Mathias proposed and Councillor Snowling seconded and all agreed to approve payment of the following Parish Account cheques for March:

- 300169 N Bridgman, Dog Warden, February Wages £71.93
- 300170 L Coles Clerk's Parish Hours for February £296.60
- 300171 L Coles, Clerk's Parish Expenses £7.20
- 300172 Sheviock Memorial Hall, rent for Clerk's office. £60.00
- 300173 HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE £92.26
- 300174 Creative Solutions. New Notice Board for Sheviock £249.66
- 300175 Dean Leonard re Grass cutting £75.00
- 300176 Savills. Annual Rent for Play Area. £40.00
- 300177 SLCC-CiLCA Management. Clerk's CiLCA Registration. £150.00

Councillor Pepper proposed and Councillor Snowling seconded and all agreed to approve payment of the following Devolution Account cheques for March:

- 300038 M Jakes Cleaner's Wages February £84.50
- 300039 L Coles, Clerk's February Devolution Wages £56.50
- 300040 HMRC L Coles PAYE Devolution February £14.14
- 300041 Bunzl Cleaning & Hygiene, Toilet Rolls £36.40
- 300042 South West Water, Water Rates £2049.94
- 300043 L Coles, Clerk's Devolution Expenses £12.59
- 300044 Parkeon Ltd. Maintenance Contract for the Car Park £537.55

Alto Card Expenditure: None

- The Clerk reported bank balances of £32,112.65 as at the 28th February 2014.
- Receptacle for beach collections, to stop the bags of rubbish being blown about. The Clerk will ask CORY to provide something suitable. Councillor Medway reminded the Clerk to also ask about the second rubbish bin being reinstated now that the season was beginning. **Clerk.**
- The Clerk will chase up Cornwall Council's response to the questions regarding weed spraying. **Clerk.**

Item 20. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

There were no items raised.

Item 21. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 14th April 2014.

There being no further business the Chair closed the meeting at 8.23 pm.

Linda Coles, Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996
Parish website – www.sheviockparish.org.uk