

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 12th May 2014 in the Methodist Church Schoolroom, Crafhole commencing at 7.16pm following the Annual Parish Council Meeting.

Present: Councillors C Kennedy, Chairman, S Medway, Vice Chairman, P McLaren, M Snowling, A Pepper and D Mathias.

In Attendance: L Coles, Parish Clerk.

There were 3 members of the public present.

Item 1. APOLOGIES: Apologies were received and accepted from Councillor George Trubody, Cornwall Council.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS** – None.
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor’s judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received.

Item 4. POLICE REPORT. The Clerk read out the crime figures for Sheviock from the report for April 2014. There were a total of 4 crimes in the Parish – 1 of criminal damage and 2 linked assaults, 1 Public Order offence.

Item 5. PUBLIC PARTICIPATION.

- a) Councillor McLaren reported that he had received a complaint about the grass cutting contractor who had left the grass cuttings in heaps. Councillor Kennedy said that Peter Burrridge had apologised for allowing the grass to get so long. Councillor Kennedy will contact him and ask that he ensures that the grass cuttings are picked up in future along the front at Portwrinkle and opposite the Cross and Bus Stop in Crafhole. Councillor McLaren said that he would like to report what an excellent job Peter Burrridge had made of the east end of the village leading to the Liscawn access path and Councillor Kennedy reported that the first cut of the footpaths was to a very high standard.
- b) Councillor Medway reported that there were no comments from the recent Parish Surgery.

Item 6 RESPONSES TO PUBLIC PARTICIPATION

Responded as occurred under item 5.

Item 7. PLANNING

- a) **Planning applications received before the Agenda was finalised: Councillor McLaren.**
PA14/00495 Retention of mobile home at Trethill Farm on a 3 year temporary consent as an agricultural workers dwelling, Trethill Farm, Trethill Lane, Crafhole, Torpoint, Cornwall PL11 3BB. **SUPPORT. Councillor Snowling proposed, Councillor McLaren seconded with all in favour. Town and Country Planning Act 1990 Section 257.** Proposed diversion of Public Footpath associated with permitted development involving demolition of existing buildings and construction of 21 apartments. Land at Whitsand Bay Hotel, Portwrinkle, Torpoint, Cornwall, PL11 3BU. (PA12/00581). **SUPPORT. Councillor McLaren proposed and Councillor Medway seconded with all in favour.**
- b) **To resolve the Parish Council’s response to Planning Applications for which extensions of time to respond had been granted to the Parish Council.**
PA14/02082. Mr Michael Evans, Glebe Barn, Sheviock Torpoint, Cornwall. Conversion of existing barn, comprising two garages and other outbuilding, into relative’s self-contained living accommodation. **SUPPORT. Councillor McLaren Proposed, Councillor Medway seconded with all in favour.**
PA14/02022 Whitsand Bay Hotel, Finnygook Lane, Portwrinkle, Torpoint, Cornwall. Self contained biomass boiler and fuel store. The steel container will be clad with timber with a mono pitched roof. A flue protruding from the roof is an additional height of 2600mm above the eaves. **Councillor McLaren PA14/01036** Ms Susan Kelly Trecarrel, Donkey Lane, Portwrinkle, Torpoint Demolition of existing dwelling, construction of new dwelling and extension of parking area. **SUPPORT. Proposed by Councillor McLaren, seconded by Councillor Pepper with all in favour.**
- c) **To receive details of planning applications received after the agenda was published.** None.
- d) **Cornwall Council’s Response to Planning Applications.**
PA14/01036 Ms Susan Kelly Trecarrel, Donkey Lane, Portwrinkle, Torpoint. Demolition of existing dwelling, construction of new dwelling and extension of parking area. **APPROVED.**

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

- a) **The Minutes of the Parish Council Meeting held on Monday 14th April 2014.** The Minutes were approved as a true record of that meeting. **Councillor Medway proposed and Councillor Mathias seconded and all were in favour**

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 1, Item 5, a). Councillor Mathias reported that a tanker carrying palm oil had sunk in the bay some years ago and there is a danger that the oil deposits will be washed ashore every time there is a violent storm.
- Page 1, Item 5, b). It was **RESOLVED** that the Clerk will pay the fee and contact the Land Registry to ascertain the ownership of the beaches. **Councillor Kennedy proposed, Councillor Mathias seconded with all in favour. Clerk.**
- Page 1, Item 5, c). The Clerk will write to Paul Cressy, Antony Estates, and thank him for arranging to have the footpath cleared between Shevioc Lane and the Barton entrance. **Clerk.**
- Page 2, Item 7, e). Councillor Trubody's email response was received. The Clerk was instructed to ask Councillor Trubody 'when was the power to inform parishioners of planning pre applications devolved to the Parish Councils?' **Clerk.**
- Page 2, Item 7, f). An unsatisfactory response re the planning response has been received and the Clerk was instructed to contact Councillor Trubody again regarding this. **Clerk.**
- Page 2, Item 7. Councillor Kennedy attended the event at Polbathic Village Hall regarding the proposed wind turbine at Tredis. Shevioc Parish Council will wait for the formal planning application.
- Page 3, Item 10. Shevioc Memorial Hall has been booked for Friday 13th June for the public meeting about the parking in Portwrinkle.
- Page 3, Item 14, f). It was reported that the day at Antony Estate was cancelled.

Item 10. OPEN SPACE.

Councillor McLaren reported that the sub group had met to discuss the refusal for funding from the Big Lottery. The group has taken advice and Alison Mitchelmore and Ffion Stanton, CRCC, will look at the paperwork to see if anything can be done to turn the application into a successful one.

Item 11. PHONE BOX UPDATE.

Councillor Mathias said that the artists can only paint on glass. Councillor Mathias will get a quote for the glass, the painting of the phone box and the boards needed for the back of the box. The Clerk will check the Financial Regulations regarding numbers of quotations required. **Councillor Mathias/ Clerk.**

Councillor Kennedy said that a suggestion has been received that the back interior wall of the phone box is used to display tourist information. Councillor Mathias will contact the Tourist Information Board to find out where to get a supply of 'What's On' leaflets and information on how this scheme could work. **Councillor Mathias.**

Item 12. MEETING WITH SHERYLL MURRAY REGARDING THE REPAIR OF THE HARBOUR WALL.

Sheryll Murray responded with a date for the public meeting. It will be held this Saturday, 17th May, at 3pm at the Pumping Station in Portwrinkle. The Clerk will invite the licence holders of the Dinghy Park. **Clerk.** There will be a leaflet drop to houses in the Parish. Comments are invited from non attendees and these will be summarised for Sheryll Murray. **Clerk.** The Clerk is to contact the media and let them know about the event. **Clerk.** John Isaac said that on the day following the last Parish Council meeting there was a JCB deployed at the harbour, tasked by Cornwall Council. The JCB lifted the large rocks and piled them up on the pier and it is Mr Isaac's fear that these could be washed over onto the boats in the event of another storm. John Isaac also said that he was worried that issues other than the discussion of funding for the repairs to the harbour would be raised at the meeting and he asked that the focus is maintained.

Item 13. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.

Councillor Medway reported that there had been a presentation by Point Europa at the last meeting. There will be a leaflet drop, organised by Point Europa, and everyone will receive a questionnaire to reinforce the questions required by consultation. Councillor Medway urged everyone to complete the questionnaire because this would demonstrate that consultations take place. The Cornwall Council representative's job has been reorganised and so there will be less access to their time in future. The Clerk from Millbrook Parish Council will be the coordinator.

Item 14. CORRESPONDENCE. To report correspondence received.

- a) Cornwall Council – Polling Districts and Polling Places Review. **Noted.**
- b) Antony Estate – Letter cancelling the Antony day. **Noted.**
- c) Cruse Bereavement Care – Letter requesting a donation. It is Council's policy to only consider supporting something in the Parish. The Clerk will reply. **Clerk.**

- d) Email from Steve Shaw, Local Works, requesting Council's support for a percentage of business rates to be paid direct to Town and Parish Councils. It was **RESOLVED** to support the application. **Councillor Mathias proposed, Councillor Medway seconded with all in favour.** The Clerk will reply to the email. **Clerk.**

Item 15. UPDATES FROM OTHER GROUPS:

It was **Agreed** to take the Rame Cluster Parish Meeting off of future agendas until these meetings are recommenced which will probably occur after the Neighbourhood Development Plan has concluded.

Rame Peninsular Public Transport Users Group. Councillor Mathias reported that there is a new timetable. CityBus have been awarded the contract and there will be a service to Portwrinkle but no buses at all on Sundays.

Renewable Rame. Councillor Snowling reported that there has been a meeting at Antony Parish regarding the wind turbine, which he was unable to attend.

CALC – Councillor Kennedy said that the committee had discussed the email from Steve Shaw, Local Works, regarding a percentage of business rates to be paid directly to Town and Parish Councils. Councillor Kennedy reported that CALC is being frozen out of training on Standards.

Item 16. PRESENTATION BY CLERK ON AUDIT AND FINANCE.

The Clerk gave a short PowerPoint presentation on her recent training day about Audit and Finance, in which she outlined the changes regarding electronic banking, following the repeal of Section 150(5) Local Government Act 1972, and drew Council's attention to the roles and responsibilities of the Internal and External Auditor.

Item 17. FINANCE.

a) Outgoing Cheques. Councillor Mathias proposed and Councillor Snowling seconded and all agreed to approve payment of the following Parish Account cheques for April:

- 300187 N Bridgman, Dog Warden, April Wages £55.62
- 300188 L Coles Clerk's Parish Hours for April £296.80
- 300189 L Coles, Clerk's Parish Expenses £18.70
- 300190 Sheviok Memorial Hall, rent for Clerk's office. £61.20
- 300191 HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE £88.37

b) Councillor Medway proposed and Councillor Pepper seconded and all agreed to approve payment of the following Devolution Account cheques for April:

- 300051M Jakes Cleaner's Wages April £117.00
- 300052 L Coles, Clerk's April Devolution Wages £56.50
- 300053 HMRC L Coles PAYE Devolution April £14.03
- 300054 L Coles, Clerk's Devolution Expenses £22.20

Alto Card Expenditure: None

Parish Income: £597.00, Cornwall Council Grant for footpaths.

c) It was RESOLVED to accept the quotation from Creative Solutions for the new notice board for Crafhole, £287.69 inclusive VAT. Councillor Snowling proposed and Councillor Mathias seconded with all in favour. The Clerk will place the order. **Clerk.**

d) It was RESOLVED to accept the quotation for the Parish insurance from AON, £355.84. Councillor Medway proposed, Councillor Mathias seconded and all were in favour. The Clerk will notify AON and cancel the policy with Zurich Insurance. **Clerk.**

e) To discuss the weed treatment spraying. The Clerk reported that she was still waiting for information from Adrian Drake, Cornwall Council, and will chase this up. **Clerk.**

Item 17. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

- Circular Footpaths
- Policies Review

Item 18. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 9th June 2014.

There being no further business the Chair closed the meeting at 9.05 pm.

Linda Coles, Clerk, Clerk's Office, Sheviok Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996
Parish website – www.sheviockparish.org.uk