

## SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> January 2014 in the Methodist Church Schoolroom, Crafhole commencing at 7.00pm.

**Present:** Councillors C Kennedy, Chairman, S Medway, Vice Chairman, P McLaren, M Snowling, D Mathias, A Pepper and R Skelly.

**In Attendance:** L Coles, Parish Clerk and Councillor George Trubody, Cornwall Council.

There were 6 members of the public present and Paul Cressy from Antony Estate.

**Item 1. APOLOGIES:** No apologies had been received.

**Item 2. DECLARATIONS of INTEREST.**

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor’s judgement). None were declared.

**Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS.** None received.

**Item 4. POLICE REPORT.** The Clerk had circulated the report for December. There were 62 crimes reported across Torpoint and the Rame Peninsular two of which were in the Parish of Sheviock, (1 theft and 1 drugs offence).

**Item 5. PUBLIC PARTICIPATION.**

- A member of the public asked about the discussed proposal at the Extraordinary Parish Council meeting and specifically about free parking. Councillor Kennedy said that no decisions were made at the meeting although a preferred option was identified and will be taken forward to a public meeting. However, the Parish Council will need to speak to the Traffic Management Team at Truro to see if the preferred option is legal before it is presented at the public meeting. Councillor Kennedy then gave details of the car parking facilities that will be available for parishioners during the winter months at Portwrinkle car park.
- David Dunn reported that the mechanical road sweeper came through Crafhole two days before Christmas.
- David Dunn asked if there was any update on the bungalow at Trethill, EN13/02546, retrospective planning application. Paul Cressy, Antony Estates, said that there will be an application made for a three year agricultural worker’s usage.
- Karen Baker reported that some fencing panels at Mr Martin’s property had blown down into the road and were dangerous.

**Parish Surgery** held at St Mary’s Church, Sheviock on Saturday 11<sup>th</sup> January 2014 and Councillors Mathias and McLaren presided.

- Councillor Mathias reported that one resident had several concerns:
  - a) Mud has washed down onto the footpath between Sheviock Lane and Horsepool Lane making it dangerously narrow. Paul Cressy said that he will see if it is the responsibility of Antony Estates.
  - b) The telephone box in Sheviock is still functioning but it is overgrown with ivy inside and the receiver is filthy. The Clerk will contact BT. **Clerk.**
  - c) The Notice Board in the bus shelter at Sheviock is in a serious state of disrepair. The Parish Council authorised the purchase of a new Notice Board some time ago and the Clerk will look into this matter immediately. **Clerk.**
- Peter Harrison attended the surgery and reported that, despite the 30mph limit in Sheviock, traffic does not slow down and elderly pedestrians are having difficulty crossing the road because of the speeding vehicles. The Clerk will write to Angela Crowe, Cornwall and Devon Police, and request a ‘speed trap’. **Clerk.**

Councillor Kennedy thanked Councillor McLaren for standing in for him on Saturday.

**Item 6 RESPONSE TO PUBLIC PARTICIPATION**

Matters under Item 5 were dealt with under this item and agenda items carried forward.

**Item 7. PLANNING**

**I. Planning applications received before the Agenda was finalised:**

PA13/10847 Non Material Amendment to Apartments 1,2,3,20 and 21 to improve internal layout to Decision Notice E2/05/01846/4. Demolition of existing buildings including 8 dwellings and construction of

21 apartments (comprising 8 market dwellings and 13 units of holiday accommodation) – Mr Jess Earl Whitsand Bay Hotel Finnygook Lane Portwrinkle.

This application was the subject of the special planning meeting that was held on Wednesday 8<sup>th</sup> January 2014. Councillor McLaren reported that the Parish Council had agreed to send a letter asking for sight of the external elevations and seeking clarification on whether the application would remain a non material one should the elevations be updated to reflect material changes.

**II. To receive the Parish Council's response to Planning Applications. Councillor McLaren**

Councillor Mathias congratulated Councillor McLaren for his brilliant presentation at the recent East Sub-Area Planning Committee Meeting. Councillor Kennedy said that he would like the Parish Council to take this opportunity to express its disappointment that the paper that was submitted for consideration was handed to the Committee Members just minutes before the meeting started. The Parish Council had worked hard over the Christmas period to make sure that the papers were in time to meet the deadline and these should have been in the Councillors' packs. It is unacceptable that they were not because they would have been received in plenty of time. This is undermining the comments that Parish Councils are making on planning issues. The Clerk will email these comments to Councillor Trubody and he will raise this matter with the Head of Planning. **Clerk.**

**III. To receive details of planning applications received after the agenda was published.**

None received.

**IV. Cornwall Council's Response to Planning Applications.** The Clerk reported the following:

- **PA13/04351.** Mr Paul Philips Westholme Finnygook Lane Portwrinkle Torpoint Cornwall. Demolish the three existing dwellings, build three new ones and construct a new golf club house. **Approved.**
- **PA13/06158.** Mr Jess Earl Whitsand Bay Hotel Finnygook Lane Portwrinkle Torpoint PL11 3BU. Variation of condition 4 attached to decision notice PA12/00581 (Demolition of existing buildings including 8 dwellings and construction of 21 apartments (comprising 8 Market Dwellings and 13 Units of Holiday Accommodation)). **Approved.**

**Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

**a) The Minutes of the Parish Council Meeting held on Monday December 9<sup>th</sup> 2013.** The Minutes were approved as a true record of that meeting. **Councillor Snowling proposed and Councillor Medway seconded with all in favour.**

**b) The Minutes from the Special Planning Meeting held on Wednesday 8<sup>th</sup> January 2014.** It was agreed that the Minutes are an accurate record of that meeting. **Councillor McLaren proposed, Councillor Snowling seconded with all in favour.**

**c) The Minutes of the Extraordinary Meeting of the Parish Council held on Friday 10<sup>th</sup> January 2014.** It was agreed that the Minutes are an accurate record of that meeting. **Councillor Medway proposed, Councillor Mathias seconded and all were in favour.**

**Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.**

- Page 1, Item 5, bullet point 1. There has been no response to the Clerk's letter regarding the Virtual Pavement. Clerk will write again. **Clerk.**
- Page 1, Item 5, bullet point 4. Councillor Kennedy read out the reply to the letter sent by the Clerk regarding this item. It was agreed that the drop is 15-20feet and that the problem is that there is no handrail to hold on to on a dangerous surface. The Clerk will write again to emphasise. **Clerk.**
- Page 1. Item 7. EN13/02561 Breach of conditions 1 and 3 of PA12/07469. East Car Park Finnygook Lane Portwrinkle Torpoint Cornwall PL11 3BT. Councillor Trubody will pick this up when talking to Planning about PA13/06158. The Clerk will include this information in her email to him. **Clerk.**
- Page 3. Item 16. a) The Clerk will follow up her letter to Highways regarding the problems with the kerb at the Harbour slipway. **Clerk.** b) There has been no reply from the MOD. **Noted.** d) The Clerk has replied accepting the invitation to Antony Estate on behalf of the Parish Council and Councillor Kennedy asked the Members to note the 9<sup>th</sup> May in their diaries. **All.**

**Item 10. UPDATE ON ANTONY ESTATE'S AGRICULTURAL ACTIVITIES AROUND THE PARISH.**

Paul Cressy gave a presentation on the estate and how it is farmed. He will look to rectify the damage to the verges in the spring. The problem with the tractors driving too fast through the village has been looked at. It was mainly due to outside contractors being used and, whilst this is not an excuse, he hopes that the employed tractor drivers are more courteous. If there are problems in the future the Parish Council is invited to telephone him. The barbed wire on footpath no 5 will be railed off as a matter of safety but Paul said that it is difficult to justify spending Estate's money on the fence at Ladywell because the land belongs to the Church. There is no great desire to submit a planning application for housing on the land but Antony Estate is happy to work with the Parish Council on this should a need be identified.

The Public were invited to ask Paul Cressy questions.

At the top of the village there is a large gateway with huge potholes in. Councillor Kennedy said that he has already taken this up with Highways but the Clerk will write again. Paul would be happy to meet with Highways to move this forward. **Clerk.**

Councillor McLaren asked about the lease for the Open Space. Paul Cressy will get the price and produce the paperwork. Councillor Pepper asked about the Harbour Beach. Paul said that the large fishing net appears to have been buried in the recent storms but he will get it removed if it reappears. Antony Estate does not own the entire beach but does own the access points. The view is that the beach has not been commercialised and there is a reciprocal arrangement between the Estate and the Parish Council. If there are small issues concerning the beach then the Parish Council will deal with them. Councillor Skelly asked about the camping on the beach. Paul Cressy said that it would be difficult to enforce a ban. Councillor Skelly asked about the gate in the bottom corner of the field adjacent to the Play Park. Paul said that the Estate is happy for Councillor Skelly to secure the gate. Karen Baker. Member of the public, said that the gate may need to be there for safety reasons. Councillor Kennedy asked that Councillor Skelly is the contact with Paul for the grass verges in Shevioc Lane to be reinstated. Councillor McLaren asked to be the contact for the lease for the Open Space. Councillor Kennedy thanked Paul Cressy for attending the meeting and emphasised that the Parish Council values a good working relationship with the Antony Estate.

**Item 11. LORRIES THROUGH CRAFTHOLE.** Update.

Councillor Kennedy said that a report had been received today. Highways will be extending the build outs by Cosy Cottage within the next month, subject only to no more emergency work coming through that might take precedence. Councillor Kennedy said that the report shows that they are looking to reduce the traffic congestion in Crafhole. Councillor Mathias said that she is getting water into her sitting room because of the camber of the road. Councillor Kennedy said that the report shows that it is looking at the camber of the road in Crafhole. Councillor Trubody said that Cornwall Council is starting to look at more realistic and affordable options.

**Item 12 PARKING AT PORTWRINKLE.** The next steps.

Councillor Kennedy said that a meeting will be set for mid February in the Village Hall. There will be a letterbox drop to everybody in the Parish inviting them to attend and give their views.

**Item 13. OPEN SPACE.** Update.

Councillor McLaren said that there will be an open day this Saturday, in the Village Hall, for the Open Space. This will establish what the preferences of the Parishioners are for the play area. Once the lease is received, or details of its cost, then the application can move forward to the Lottery. Councillor Snowling asked if the speed of traffic near the Play Park has been taken into account. Councillor Kennedy said that, having done a speed watch when the fastest car was travelling at 25mph, there is no evidence of speeding. However, should there be a need, to put a Traffic Order in place to reduce the speed in Shevioc Lane, this can be applied for at same time as the application for the Portwrinkle parking.

**Item 14. PHONEBOX UPDATE.**

Councillor Mathias has spoken to Julie Bate and Councillor Medway has spoken to Max Bean. Max Bean has said that it will be easier to paint panels the size of the windows, and insert them, than to paint on the glass itself. Councillor Kennedy said that some of the panels are plastic, which is too opaque, and will need to be replaced with glass.

**Item 15. CHARGING FOR FREEDOM OF INFORMATION REQUESTS.**

Councillor Kennedy said that this could be a problem if the Clerk's time is going to be taken up. Councillor Medway suggested that it is minuted that the Dog Warden's timesheet details are posted on the website. The Clerk will email the details to Councillor Kennedy who will put them on to the website. **(Clerk).** The Clerk will also reply to David Smith informing him that, within the next two weeks, this information will be on the website and will be updated monthly when future Minutes are published. Councillor Kennedy asked all of the Members not to reply to email correspondence from members of the public that they are copied into. **Clerk.**

**Item 16. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.**

Councillor Medway reported that it had been a good meeting on the last occasion. The Group discussed how it will be going forward. A meeting will be held with the Open Space day meeting, this Saturday at Shevioc Memorial Hall, at which parishioners will be asked to participate with their views, on a number of subjects, to put forward to the Neighbourhood Development Plan.

**Item 17. CORRESPONDENCE. To report correspondence received.**

- a) Email from Steven Harbour re parking in Portwrinkle. The Clerk will reply that all correspondence regarding this matter will be dealt with at the Public Meeting. **Clerk.**
- b) Email from Laurie Birch, Maritime Services, re rescue equipment at Finnygook Beach. The Clerk will send a letter thanking Laurie for all of his help with the Devolution. **Clerk.**
- c) Emails from David Smith re Effectiveness of the Dog Control Order, 10<sup>th</sup> and 20<sup>th</sup> December 2013. This was dealt with under Item 15 and the Clerk will reply. **Clerk.**

**Item 18. UPDATES FROM OTHER GROUPS:**

There have been no meetings of the various Groups.

**Item 19. FINANCE.**

**Outgoing Cheques. Councillor Mathias proposed and Councillor Skelly seconded and all agreed to approve payment of the following Parish Account cheques for December:**

- 300152 Rainbow Bag Company UK Ltd £120.00
- 300153 Shevioc Memorial Hall, rent for Clerk's office. £60.00
- 300154 L Coles, Clerk's Parish Expenses £9.80
- 300155 L Coles Clerk's Parish Hours for December £410.11
- 300156 N Bridgman, Dog Warden, December Wages £67.32
- 300157 HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE £119.67
- 300158 Print Options £55.00
- 300159 Print Options £70.00
- 300160 Torpoint Computers £45.00

**Councillor Snowling proposed and Councillor Medway seconded and all agreed to approve payment of the following Devolution Account cheques for December:**

- 300031 L Coles, Clerk's November Devolution Wages £56.51
- 300032 HMRC L Coles PAYE Devolution November £14.13
- 300033 M Jakes Cleaner's Wages November £97.50
- 300034 Derrington Locksmiths £21.96

**Alto Card Expenditure:**

None

- It was reported that the payment of VAT was made from the Bank Account, £194.69. **Councillor Kennedy and Councillor Medway authorised this payment.**
- It was reported that the transfer of funds to the Devolution Deposit Account has been made. **Councillor Kennedy and Councillor Medway authorised this transfer.**
- It was **RESOLVED** to increase the Precept by 3.5% for 2014/2015. **Councillor Medway proposed, Councillor Skelly seconded with all in favour.** The Clerk will submit the request to Cornwall Council. **Clerk.**
- It was **RESOLVED** that the Clerk will write to Cornwall Council to discuss a tapering off of the Grant for devolution of the public toilets. **Clerk.**
- Weedspraying – The Clerk will write again and report that the Council cannot make a decision without clarification of the cost and a marked map of the area to be covered. **Clerk.**

**Item 20. ITEMS FOR INCLUSION IN FUTURE MEETINGS.**

- Councillor Mathias would like Fly-Tipping to be included on the Agenda for the next Parish Council Meeting.

**Item 21. DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on 10<sup>th</sup> February 2014.

There being no further business the Chair closed the meeting at 8.39 pm.

Linda Coles, Clerk, Clerk's Office, Shevioc Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996  
**Parish website – [www.sheviocparish.org.uk](http://www.sheviocparish.org.uk)**