

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 14th October 2013 in the Methodist Church Schoolroom, Crafhole commencing at 7.00pm.

Present: Councillors S Medway, Vice Chairman, Councillors M Snowling, D Mathias, A Pepper and R Skelly.

In Attendance: L Coles, Parish Clerk and George Trubody, County Councillor.

There were 6 members of the public present.

In the absence of the Chairman, Councillor Kennedy, Councillor Medway, Vice Chairman, chaired the meeting.

Item 1. APOLOGIES: Apologies were received and accepted from Councillor Kennedy and Councillor McLaren.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received.

Item 4. POLICE REPORT. The Clerk read the report for September. Whilst there was a reported 34 crimes across Torpoint and the Rame Peninsular there were none in the Parish of Sheviock.

Item 5. PUBLIC PARTICIPATION. Councillor Mathias proposed and Councillor Snowling seconded that Standing Orders were rescinded to receive items from members of the public. 7.04pm.

- Fayre Hardy reported that she had telephoned South West Water on three occasions, as well as the Environment Agency, to report the blockage to the main sewer in Finnygook Lane. Fayre had been told to contact OffWater and the blockage has since been dispersed. The Clerk reported that Marcus Ward, SWW, is monitoring the situation.
- Councillor Mathias reported a concern from a parishioner that fishing boats trawling in the sea are too near to the beach at Portwrinkle.
- Councillor Mathias reported concerns about the behaviour of dogs and the lack of owners' control that is restricting where some dog owners can walk their dogs. Councillor Mathias was asked to follow this up with written evidence. **Councillor Mathias.**
- Martin Hardy raised the issue about Planning Application PA13/06158 and his concern that Condition 4 is being changed from holiday let only to residential homes. Fayre Hardy said that she had received concerns from the rambles that an application needs to be made to extinguish the footpath that runs through the proposed development. David Dunn said that this footpath had already been diverted in the 1970s. This will be dealt with as a separate agenda item under Planning.
- David Dunn said that he has a large Christmas tree at the back of his house and is willing for this to be used as the one for the village. He is installing a water proof light socket for lights and will liaise further with Councillor Skelly regarding this.
- David Dunn reported that a small dwelling has been erected at Trethill for which he has seen no planning application. Councillor Snowling said that it is a portable home that has been moved onto the site with the agreement of Antony Estate and Paul Cressy is dealing with it. It was noted that this could be a retrospective planning application. **Noted**
- Melissa Purchell said that she had asked in the past about the speed watch in a 20mph zone and had been told that it could not happen. She has now spoken to Angela Crowe, Cornwall and Devon Police, and has been informed that the speed watch can recommence.
- Councillor Medway thanked the group who have been working on the Portwrinkle flowerbeds and reported that Cornwall Council has now weed sprayed them. Councillor Medway also thanked David Dunn for organising the clearing of the area at the Cross.
- Councillor Pepper reported that permission has been granted to move the dog bin in Sheviock Lane and that the bins in general are being emptied more regularly.
- Councillor Medway said that he had been approached by a parishioner regarding the telephone pole that has appeared at the end of Burns View and said that there is an address on the pole if anyone wishes to pass comment.
- Councillor Medway said that he wished to pass a commendation, on behalf of the Council, to the Dog Warden for the good work that he has done regarding dog fouling on footpath no.4.

- Fayre Hardy reported that Cory has removed the large bin from outside café and this is too early because the school half term is coming up. The Clerk will contact Cory and explain the dates between which the bin is required. **Clerk.**

It was proposed by Councillor Mathias and seconded by Councillor Snowling to reinstate Standing Orders at 7.20pm

Item 6 RESPONSE TO PUBLIC PARTICIPATION

Matters under Item 5 were dealt with under this item and agenda items carried forward.

Item 7. PLANNING

- I. Planning applications received before the Agenda was finalised:**
PA13/06158 Whitsand Bay Hotel Finnygook Lane Portwrinkle Torpoint PL11 3BU. Variation of condition 4 attached to decision notice PA12/00581 (Demolition of existing buildings including 8 dwellings and construction of 21 apartments comprising 8 Market Dwellings and 13 units of Holiday Accommodation)- Mr Jess Earle.
- II. To receive the Parish Council's response to Planning applications. Councillor McLaren**
None received
- III. To receive details of planning applications received after the agenda published.**
None received
- IV. Cornwall Council's Response to Planning Applications.**
None received

In the absence of Councillor McLaren Councillor Medway read out the details of Planning Application PA13/06158. The change to Condition 4 would see the original restrictions lifted. There was some discussion about the meaning of this and the impact it would have. It was agreed that, in light of the comments received from the members of the public present and the shortness of notice from Cornwall Council, the Clerk will ask for an extension to the deadline and a special planning meeting will be called. **Clerk.**

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

a) The Minutes of the Parish Council Meeting held on Monday September 9th 2013. Subject to the following amendment: *Page 1 item 4 line 5 B3247 to read A374* the minutes were approved as a true record of that meeting. Councillor Snowling proposed and Councillor Pepper seconded with all in favour.

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 3. Item 12. The Clerk reported that there is no free Code of Conduct training available at the present time but she will keep it in her diary to book it for Councillors Mathias and Skelly as soon as there is. **Clerk**

Item 10. LORRIES THROUGH CRAFTHOLE.

Rob Constance was not present at the meeting. The Clerk had received an email reply which Councillor Medway read out. Rob Constance advised that he is working with his operational colleagues to get a better estimate for the various works suggested but funding is an issue within his existing maintenance budget headings. He is also waiting for feedback from traffic engineering about priority and traffic light ideas for the village. Councillor Trubody said that Councillor Bert Biscoe is pushing this and is at present costing out schemes and then the funding will have to be found. Councillor Trubody has asked for designs for the Parish Council and himself to look at but the fact that Sheviocock Parish Council is part of the group putting together the Neighbourhood Plan is keeping the matter right on the radar. Councillor Medway summarised and asked the Clerk to chase Paul Masters, CEO Cornwall Council, and the other parties that she initially contacted about the problem, for their response. **Clerk.**

Item 11. PHONEBOX. Decision on how to move it forward.

Councillor Medway said that Toby had advised that he was no longer able to carry on with this project. Councillor Medway asked for proposals. Councillor Mathias suggested that the glass be painted with nautical themes to reflect the seaside location. Councillor Medway said that one of the proposals that he had been given was to operate a 'swap shop' with unwanted items being placed inside the box. This item will be carried forward to the next meeting's agenda.

Item 12. COMMUNITY NETWORK PANELS DISCUSSION DOCUMENT.

Councillor Trubody gave some detail and explanation of this document. Localism has to make savings and one area would be to cut the staffing of the C N Panels. There is a Cluster Model that works and any representations to Cornwall Council can be made through this mechanism. It was agreed that Council's response would be that they wanted none of the proposals of the discussion document but preferred to use the Cluster Model. Councillor Snowling proposed and Councillor Mathias seconded with all in favour. **Clerk to advise of Council's decision.**

Item 13 CLERK'S JOB DESCRIPTION.

The Clerk has agreed to accept the revised wording of her job description regarding the code of conduct.

Item 14.RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.

Councillor Medway reported that at the last meeting of the group a plan had been formulated for collecting data. One sub group will determine the evidence gathering and the other sub group will gather the evidence.

Item 15.CORRESPONDENCE. To report correspondence received.

None received.

Item 16.UPDATES FROM OTHER GROUPS:

Councillor Mathias is now on the mailing list for the Transport Group. Councillor Trubody gave some brief feedback. From the 2nd week in November the no.81 bus will bypass Goad Avenue and go direct to the Torpoint Ferry. Citibus has now started operating in Torpoint and this has started a pricing war. Councillor Trubody is concerned that Citibus will try and tender in the New Year for the rest of the contracts on the Rame Peninsular and this could potentially result in one future provider for the area if First pull out. Councillor Skelly asked that the Group is mindful that, should this happen, the large buses operated by Citibus are not allowed through Crafhole.

There were no updates from other groups.

Item 17.FINANCE.

Outgoing Cheques. Councillor Mathias proposed and Councillor Snowling seconded and all agreed to approve payment of the following cheques for **October**:

- 300129 L Coles, Clerk's September Parish Wages £294.05
- 300130 L Coles, Clerk's Parish Expenses £7.80
- 300131 N Bridgman, Dog Warden, September Wages £204.61
- 300132 HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE £118.89
- 300133 C Kennedy Web 123 Reg £8.38
- 300134 British Telecom £156.20
- 300135 D Leonard Footpath Grass Cutting £140.00
- 300136 Sheviok Memorial Hall, rent for Clerk's office. £60.00
- 300013 HMRC VAT Q1 £1202.65
- 300014 M Jakes Cleaner's Wages September £130.00
- 300015 L Coles, Clerk's September Devolution Wages £75.05
- 300016 HMRC L Coles PAYE Devolution September £18.71
- 300017 Bunzl Cleaning & Hygiene Supplies £112.23
- 300018 Rames Water Treatment £50.40
- 300019 Nagels UK Ltd DG4 Tickets £686.16
- 300020 Mat Farrow Peninsular Services £60.99
- 300021 D Pengelly repairs to Toilets £20.00

Alto Card Expenditure:

None

It was approved that one of the deposit accounts is used as a holding account to receive money for repairs. Councillor Snowling proposed and Councillor Mathias seconded. All in favour.

Item 18.ITEMS FOR INCLUSION IN FUTURE MEETINGS.

There were no items brought forward

Item 19.DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on 11th November 2013.

There being no further business the Chair closed the meeting at 8.30pm.

Linda Coles, Clerk, Clerk's Office, Sheviok Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996
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