

SHEVIOCK PARISH COUNCIL

The Minutes of the Parish Council Meeting held on Monday 9th December 2013 in the Methodist Church Schoolroom, Craffhole commencing at 7.00pm.

Present: Councillors C Kennedy, Chairman, S Medway, Vice Chairman, P McLaren, M Snowling, D Mathias, A Pepper and R Skelly.

In Attendance: L Coles, Parish Clerk.

There was 1 member of the public present.

Item 1. APOLOGIES: No apologies have been received.

Item 2. DECLARATIONS of INTEREST.

- a) **AGENDA ITEMS** – There were no declarations
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received.

Item 4. POLICE REPORT. The Clerk had circulated the report for November. There was a reported 39 crimes across Torpoint and the Rame Peninsular two of which were in the Parish of Sheviock, (2 Assaults).

Item 5. PUBLIC PARTICIPATION.

- David Dunn reported that the mechanical road sweeper has not been to Craffhole yet; he is still awaiting an update on the virtual pavement and the overgrown hedge opposite Sydenham House has still not been dealt with. **This will all be covered as an item later in the Agenda.**
- David Dunn reported that there is a telephone scam going on; someone purporting to be from the Metropolitan Police rings and says that the householder's cards have been cloned and they require further information and that someone will call to the house and collect the cards as part of the investigation!
Noted.
- Councillor Skelly said that the park opposite Sheviock Lane has been closed because the cattle from the adjoining field got in and ruined the ground with their hooves. The gate in the bottom corner had been left open and Councillor Skelly asked whether it could be made permanently shut or removed if it is not needed. At his meeting with Paul Cressy, Antony Estates, on the 16th December Councillor Kennedy will ask if the ground can be rolled. **Councillor Kennedy.**
- Councillor Snowling reported that the new handrail on the footpath from the hotel to the beach does not continue down to the steps. People have complained to him that the asphalt surface is very unsafe and slippery when sandy and there is no handrail at this point for them to steady themselves on. The Clerk will write, thanking Cornwall Council for the new handrail but pointing out the concerns that have been raised.
Clerk.
- Councillor Kennedy reported that Margaret Rutherford had contacted him about the hedge in Sheviock Lane and he will raise it at his meeting with Paul Cressy. **Councillor Kennedy.**

Item 6 RESPONSE TO PUBLIC PARTICIPATION

Matters under Item 5 were dealt with under this item and agenda items carried forward.

Item 7. PLANNING

- I. **Planning applications received before the Agenda was finalised:**
None were received
- II. **To receive the Parish Council's response to Planning applications. Councillor McLaren**
PA13/09092 Lynher Boat Yard Antony Torpoint Cornwall. Mr & Mrs R Geary. Change of use/conversion of first floor of existing building from redundant offices to holiday unit. Grid Ref: 235445/56911
EN13/02546 Siting of a chalet at Land adjacent to Trethill Lane Craffhole Cornwall.
EN13/02561 Breach of conditions 1 and 3 of PA12/07469. East Car Park Finnygook Lane Portwrinkle Torpoint Cornwall PL11 3BT
This application is supported by the Parish Council with the reservation that a) the proximity to the Landfill Site is investigated and b) that the unit will be for holiday accommodation only and not permanent residential accommodation (without an application for change of use). **Councillor McLaren proposed, Councillor Skelly seconded with all in favour. Clerk.**

III. To receive details of planning applications received after the agenda was published.

- a) PA13/10847 Non material amendment to apartments 1,2,3,20,21 to improve internal layout to decision notice E2/05/01846/FUL (Demolition of existing buildings including 8 dwellings and construction of 21 apartments (comprising 8 Market Dwellings and 13 Units of Holiday Accommodation) to include associated car parking and access) – Whitsand Bay Hotel Finnygook Lane Portwrinkle Torpoint Cornwall PL11 3BU
- b) Closure of Enforcement Notice EN13/00226 alleged breach of condition (2) of E2/06/01207/FUL. Windows in NW elevation of extension are not obscure glazed or fixed shut at St Annes Craffhole Torpoint Cornwall PL11 3BL. No breach was found.

IV. Cornwall Council's Response to Planning Applications.

None received

Councillor McLaren reported on the Planning Consultation which is inviting comments from Town and Parish Councils. There are new measures that are going to be put before Parliament which will mean that any proposed developments of renewable energy will have to have local community consultation before formal planning applications can be submitted. The Parish Council will have a voice to endorse or right to reject any such plans for developing wind farms or solar installations in our area.

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

a) **The Minutes of the Parish Council Meeting held on Monday November 11th 2013.** The Minutes were approved as a true record of that meeting. **Councillor Medway proposed and Councillor Skelly seconded with all in favour.**

b) **The Notes from the Public Meeting held at Sheviok Memorial Hall on Friday 29th November 2013.** It was agreed that the notes were an accurate précis of that meeting. **Councillor Medway proposed, Councillor Snowling seconded with all in favour.**

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items.

- Page 1, Item 5, bullet point 2. The Clerk will contact CORY again regarding the mechanical road sweeper and the virtual pavement. **Clerk.**
- Page 1. Item 5, bullet point 7. Councillor Kennedy thanked Councillor Pepper for the expedient way in which the tree matter was dealt with.
- Page 2. Item 7. **EN13/02561.** Breach of conditions 1 and 3 of PA12/07469 at the Gook Café Portwrinkle. The Clerk will contact Sarah-Jane Page, Planning Enforcement Officer for a reply to the letter sent last month. **Clerk.**
- Page 3. Item 11. Councillor Mathias has contacted Julie Bate, local artist, who has said that she does not feel comfortable painting a large mural on the phone box but would be happy to paint small sea scenes in the windows. Councillor Mathias will contact Max Bean, another local artist, and get his views. Councillor Kennedy said that the Council needs to think about how the photographs will be mounted. This will be an agenda item for January. **Councillor Mathias. Clerk.**
- Page 4. Item 15, c. Councillor Kennedy thanked Councillor Skelly for putting up the notices regarding fly-tipping.

Item 10. LORRIES THROUGH CRAFTHOLE.

Councillor Trubody was not present at this meeting and so it was agreed to carry this agenda item forward to the January meeting when it is hoped there will be more to report. Councillor Kennedy has submitted a substantial report to George Trubody but there has been no response. Councillor Mathias said that there has been a huge water leak in the village and it needs to be recorded that the weight of the Lorries going through Craffhole must be having an impact on the water and sewerage systems. It was agreed that the Clerk will email Councillor Trubody expressing the huge dissatisfaction of the Parish Council to the lack of response. Paul Masters, Deputy CEO, Cornwall Council, and Sheryll Murray, MP, will be copied in. **This was proposed by Councillor McLaren, seconded by Councillor Skelly with all in favour. Clerk.**

Item 11. PUBLIC MEETING REGARDING PARKING IN PORTWRINKLE

Councillor Kennedy said that he will draw up an A3 plan that the Parish Council can look at and agree the options which will be put forward as proposals at the next public meeting. Every household in the Parish will then be letter box dropped so that all have the opportunity to attend the next public meeting. Councillor Mathias asked that it be minuted that Councillor Kennedy chaired the public meeting very well. It was agreed to hold an extraordinary meeting of the Parish Council on Friday 10th January 2014, at 5.30pm, to discuss the plan.

Item 12 OPEN SPACE

Councillor McLaren reported that things are moving forward very well. The Presentation Day is the next stage and this is scheduled to be held on Saturday the 18th January at the Sheviok Memorial Hall, Craffhole from 9.00am – 12.00noon and at which several contractors will be present. The community will be asked to choose the design that they would like to see and once this consensus is reached the grant application can be submitted. Councillor McLaren has been offered some trees for the open space free of charge from the National Trust.

Item 13. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN.

Councillor Medway reported that the group had had a talk from Simon Ryan, Point Europa, who has access to a lot of funding and can be useful to the cluster group for setting up the NDP. Some parishes still need to discuss the Housing Survey. Councillor Medway and Councillor Kennedy have put together a broad based questionnaire covering a large spectrum of questions and in the New Year the cluster group will be starting the planning consultations to ask the parishioners what they would like to see in their parish..

Item 14. ISSUES TO BE RAISED BY THE CHAIRMAN WHEN HE MEETS WITH PAUL CRESSY ON 16th DECEMBER.

Councillor Kennedy will be discussing the following with Paul Cressy:

a) The overgrown hedge in Sheviock Lane, opposite Sydenham House, b) the barbed wire on footpath No.5, c) The Lease for the Open Space, d) the fishing net on the beach, e) the B3274 hedge from West Lane, f) the circular walk (Julie Bate has found an Easement Agreement that could be used), g) the field fencing at Ladywell, h) the damage caused by the cows to the park opposite Sheviock Lane, i) the summer camping on the beach, j) the damage to the road at the field entrance towards Tregantle and k) the reinstatement of the grass verge in Sheviock Lane. Paul Cressy has been invited to the January meeting of the Parish Council. **Councillor Kennedy.**

Item 15. TO CONSIDER WHETHER THE PARISH COUNCIL SHOULD BE FORMALLY REPRESENTED AT REMEMBRANCE SERVICES.

Councillor Medway left the room whilst discussion took place because he declared that he had a predetermined view.

After some discussion it was **proposed by Councillor Mathias** that if a councillor attended a Memorial Service they could do so in their capacity as a Sheviock Parish Councillor but the Parish Council will not formally send someone as a representative each year. **This was seconded by Councillor Skelly and all were in favour.**

Item 16. CORRESPONDENCE. To report correspondence received.

- a) Email from John Isaac re the harbour. John Isaac has emailed regarding the problem of silt from the drainage in Donkey Lane that has washed down and is making the bollards difficult to remove and also causing them to rust. He has also been asked to set up a Harbour Users Group but is not keen to do this and asks if the Parish Council can help. After discussion it was agreed that the Parish Council is only issuing the tickets and as there is a Harbour Master it will not interfere with the current relationship. The Clerk will write to Highways to ask them to look at the kerbing in Donkey Lane. **Clerk**
- b) Letter and report from John Isaac re Portwrinkle Harbour. The Clerk has contacted the Maritime Agency, who reported that it is not an issue for Cornwall Council, and they have signposted her to the MOD. The Clerk will submit a copy of the report to the MOD. **Clerk.**
- c) The effectiveness of the Dog Control Order by David Smith. The Clerk has already supplied some information to Mr Smith in relation to his enquiry and also a copy of the Parish Council's Freedom of Information Policy. It was suggested that the Clerk seeks guidance from CALC before writing to Mr Smith detailing the charge for information and inviting him to the next Parish Council meeting, where this information will be made freely available. **Clerk.**
- d) Invitation to Antony Estate. The Clerk and the Parish Council have been invited to Antony Estate by the National Trust on the 9th May 2014. The Clerk will reply with an acceptance letter. **Clerk.**

Item 17. UPDATES FROM OTHER GROUPS:

Rame Peninsular Public Users Transport Group. Councillor Mathias said that she had attended two meetings, one with the First Group and one with Citibus. Councillor Mathias reported that both bus companies have submitted bids for the contract but she reported that the First Group are looking at their finances and has given up the route from Plymouth to Torquay which has been taken over by Citibus.

Renewable Rame. Councillor Snowling said that renewable seem s to be in limbo at present.

CALC Executive- Nothing to report.

Item 18. FINANCE.

Outgoing Cheques. Councillor Snowling proposed and Councillor Pepper seconded and all agreed to approve payment of the following Parish Account cheques for November:

- 300143 A R Morby Parish Amenity Grass Cutting £423.10
- 300144 Sheviock Memorial Hall, rent for Clerk's office. £60.00
- 300145 L Coles, Clerk's Parish Expenses £68.16
- 300146 L Coles Clerk's Parish Hours for November £407.45
- 300147 N Bridgman, Dog Warden, October Wages £60.08
- 300148 HMRC L Coles, Parish hours' PAYE and N Bridgman PAYE £116.79
- 300149 ASG Security Parish Office alarm £37.52
- 300150 British Telecom this bill is in dispute but it was agreed to pay once settled up to a maximum of £100.
- 300151 L Coles Support re CiLCA as agreed at November meeting £270.00

Councillor Snowling proposed and Councillor Mathias seconded and all agreed to approve payment of the following Devolution Account cheques for **November**:

- 300028 L Coles, Clerk's November Devolution Wages £60.05
- 300029 HMRC L Coles PAYE Devolution November £15.01
- 300030 M Jakes Cleaner's Wages November £97.50

Alto Card Expenditure:

None

- It was proposed that £6000 is transferred from the Devolution current account into the Devolution deposit account as the first payment in building up a reserve for long term maintenance. Councillor Snowling proposed and Councillor Skelly seconded with all in favour.
- The Council Tax Support Grant, 2014/15 and 2015/16 and beyond. Councillor Kennedy gave an overview of this and read out the correspondence received from Cornwall Council in relation to it.
- Councillor Kennedy circulated copies of the Budget and explanations were given. A 3.5% increase to the Precept, as suggested by the Budget, was agreed to in principle, pending the outcome of the discussions at Government level. **Councillor Medway proposed, Councillor Snowling seconded with all in favour.**
- The Clerk has ordered the cellophane on behalf of the NDP and the individual parishes will be invoiced accordingly.
- It was **RESOLVED that under S137**, if a Parish Councillor wishes to attend a Remembrance Day Service within the Parish, a wreath will be purchased for that Councillor to put on the Memorial. **Councillor Skelly proposed, Councillor Mathias seconded; four votes for, two votes against and one abstention.**

Item 19. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

None

Item 20. DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on 13th January 2014.

There being no further business the Chair closed the meeting at 9.12pm.

Linda Coles, Clerk, Clerk's Office, Sheviock Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996
Parish website – www.sheviockparish.org.uk