

## SHEVIOCK PARISH COUNCIL

### The Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> February 2013 in the Chapel Schoolroom, Crafhole at 7.00pm.

**Present:** Councillors C Kennedy, Chairman, M Snowling, Vice Chairman,  
Councillors P Harrison, S Medway, P Nicholas and K Baker.

**In Attendance:** L Coles, Parish Clerk.

There were 3 members of the public present.

**Item 1. APOLOGIES:** Apologies were received and accepted from Councillor D Mathias.

**Item 2. DECLARATIONS of INTEREST.**

- a) **AGENDA ITEMS** – Councillor Kennedy declared Non-registerable Interests in Items 9 and 19, final bullet point.
- b) **GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement) – There were no declarations.

**Item 3. POLICE REPORT.**

A report was received from the Police and the Clerk read out the following crime figures as being committed across Torpoint and Rame Peninsula:

**December:** 13 Assaults, 10 Thefts, 9 Criminal damages, 1 Dog Bite, 1 Burglary, 1 Animal Welfare Officer, 1 Rape, 1 Public Order offence, 1 Harassment. **2 of these crimes in Crafhole**

**January:** 15 Thefts, 11 Assaults (all categories), 6 Criminal damages, 2 Public Order offences, 1 Burglary, 1 Rape, and 1 possession of Cannabis. **1 of these crimes in Crafhole.**

**Item 4. PUBLIC PARTICIPATION.** Councillor Harrison proposed and Councillor Nicholas seconded that Standing Orders were rescinded to receive items from members of the public at 7.05pm.

- D Dunn reported at least two occurrences of bad odour at the rear of the Finnygook.
- Mrs Hardy reported that she has written two letters to the Planning department at Cornwall Council, the first to complain about the fencing that has been erected in front of her house and the second to complain about the pipework from the Gook Café that is discharging down the cliff. Both of these items have been listed for inspection on the 18<sup>th</sup> and 19<sup>th</sup> February. Mrs Hardy reported that the diesel tank has been removed from the Gook Café today but she has also written regarding discharge of condition 2, the extractor fan and condition 4, fencing around the bins. Councillor Harrison said that a lot of the car parking spaces had been lost due to the cliff fall and there is a possibility that the Gook Café is no longer complying with the planning application. There are no disabled spaces.
- Councillor Harrison asked about the 30mph limit through Sheviock. This will be covered under Item 15 of the Agenda.

It was proposed by Councillor Baker and seconded by Councillor Medway to reinstate Standing Orders at 7.20pm

**Item 5 RESPONSE TO PUBLIC PARTICIPATION**

- Odour (Item 14 on Agenda). The Clerk has contacted Marcus at South West Water who supplied the following update: The Hydrogen Sulphide Monitor that was placed in a manhole in Crafhole has lost its valuable data due to a malfunction on the part of the supplier. This has now been rectified and the monitor has been placed back in the manhole but will not show any results until mid March. The Clerk will inform Marcus about at least two occurrences of bad odour at the rear of the Finnygook over the past two weeks. **Clerk**
- In response to Mrs Hardy Councillor Snowling gave a summary of the meeting that took place between landowners, Cornwall Council Officers and the Environmental Officer which he and Councillor Kennedy attended. (Item 6.v. on Agenda). Regarding the letters that Mr and Mrs Hardy have sent to Cornwall Council, they are happy with the way that this is progressing. However Mrs Hardy asked the Parish Council to support them with the issue of the pipe work and the extractor fan. Councillor Snowling said that there is a fear that the discharge from the pipe will cause further landslip. It was agreed by all that it is an eyesore in an area of landscape value. The Clerk will write to the Planning Enforcement Officer, Cornwall Council, to ask that the pipe is covered because it is unsightly and needs

to be constructed properly. It has an Enforcement Notice on it and the Parish Council supports the enforcement. The Clerk will copy this letter to Building Control at the same time asking whether the drainage has been signed off and if it is in compliance with building regulations. Councillor Medway discussed the email that the Clerk had picked up regarding the discharge of conditions 2 and 4 of the Planning Application by the Gook PA12/07469 and agreed to investigate. **Clerk and Councillor Medway**

#### **Item 6. PLANNING**

##### **I. Planning applications received before the Agenda was finalised:**

There were no Planning Applications received after the Agenda was finalised.

##### **II. Parish Council's Response to Planning Applications.** None applicable.

##### **III. Cornwall Council's Response to Planning Applications:**

**PA12/07469** Mr J Earle the permanent retention of the existing Gook café, ventilation/system, fencing and ramped access together with temporary permission for a period of 6 months for the retention of the existing generator and fuel tank. **Approved with conditions but the Parish Council is still awaiting formal notification..**

**PA12/08602** Mr R Martin construction of detached dwelling opposite Whitsand Bay Hotel. **Pending**

**PA12/05276** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Wilton Farm. Murex Energy Ltd. **Pending**

**PA12/05275** Erection of a single Wind Turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Land adjacent to Bake Lake Sawmill. Murex Energy Ltd. **Pending**

**PA12/11798** Mr P Dawley, Serena, West Lane, Crafhole – Construction of Conservatory **Pending**

PA13/00344 Mrs Julia Mankowitz, Sconnerway, Polbathic, Torpoint, Cornwall PL11 3ET. Application to remove northern extending tertiary lateral at 3m at 3.5m crossing/rubbing branch at 4m, and reduce secondary northern extending laterals originating 5m and 5.55m by 3m in length to Beech Tree (T1) subject to a TPO. **Pending**

#### **MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED**

- a) **Parish Council Meeting 14<sup>th</sup> January 2013.** Subject to the following amendments: Item 5, page 1 last line .... *there is no sign* ..deleted and replaced with....*does not know if there is a sign*.....and Item 5 page 2...B347 should read B 3247 in both cases....and Item 7. Page 2. bullet point5.... Meeting with Cornwall Council....*and Antony Estate*....inserted ..... the Minutes were approved as a true record. Councillor Snowling proposed and Councillor Medway seconded with all in favour.

#### **Item 7. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES NOT ON THE AGENDA.**

- Page 1. Item 5. Councillor Kennedy reported that the Dog Warden, Neil Bridgman, has had a word with the owners of the barking dog in Shevioc
- Page 2. Item 5. It was reported that the 'No Entry' sign has been put up.
- Page 2. Item 7. The Clerk will check that Section 3.2 of the Planning Policy has been amended on the website. **Clerk**
- Page 2. Item 7. Posters are up advertising the Great South West Walk. It was reported that the walk will take place in April for this area.
- Page 2. Item 7 The Asset Register is being looked at by the Clerk and Councillor Kennedy for the next meeting. **Clerk and Councillor Kennedy**
- Page 3. Item 8. Business Rates for Public Toilets. The letters have been sent to Lakes Parish Council and Sheryll Murray.
- Page 4. Item 18. Clerk's Appraisal. This item has been noted for when Nancy returns to post.
- Page 5. Item 20. It was reported that the Grass Cutting Contract has been put out to tender and there have been two replies so far.
- Page 5. Item 20. The Clerk has written to Paul Hambly regarding the work on the posts around the Calor Gas and will write to Calor Gas informing them. **Clerk**

#### **Item 8. APPOINTMENT of AUDITOR**

Councillor Kennedy left the room whilst it was discussed. Councillor Snowling proposed and Councillor Harrison seconded, with all in favour to reappoint CL Finance as the Auditor. The Clerk will inform CL Finance of Council's decision. **Clerk**

#### **Item 9. RAME CLUSTER GROUP NEIGHBOURHOOD DEVELOPMENT PLAN**

Councillor Medway attended a meeting in Cawsands during which there was a consolidation of issues and an attempt to formulate a plan. Councillor Medway said that the resignation of George Trubody would be a loss to the group. Regarding the issue of a Code of Conduct, Councillor Medway said that because the group are adhering to a Code of Conduct as Councillors this will suffice. Councillor Kennedy asked if the group would still move forward without George Trubody. Councillor Medway said that he is confident that it will because there are some people who will drive it forward.

#### **Item 10.DEVOLUTION.**

Councillor Kennedy had received a phone call today and he handed round papers showing the grant that would be received. Councillor Kennedy reminded the Members that there had been an agreement to sign up from the 1<sup>st</sup> June 2013 after the new Parish Council has been voted in. Cornwall Council wants to reduce the grant by a significant amount and Councillor Kennedy is waiting for fresh figures. It was agreed that if Councillor Kennedy receives a positive figure then Council would still wait until the 1<sup>st</sup> June but if not then Council would go with the 1<sup>st</sup> April 2013. The date for the Public Meeting to discuss devolution was suggested as Friday the 1<sup>st</sup> March 2013 starting at 6.30pm in the main hall of the Memorial Hall and the Clerk will arrange this and a note will be provided to all residents. **Clerk**

#### **Item 11.DISPENSATION POLICY.Changes to Standing Orders.**

It was agreed to adopt the Standing Orders as discussed at the last Parish Council Meeting and publicised on the Parish Notice Boards. Councillor Snowling proposed and Councillor Medway seconded with all in favour.

However, since the last meeting of the Council there has been a revision to 8b, as follows:

....'Consideration of written requests for dispensations shall be a standing item on all agendas of meetings of the council, its committees and sub committees'. The motion that 8b is replaced by this new wording (detailed in the Appendix to these Minutes) was proposed by Councillor Snowling, seconded by Councillor Harrison and all were in favour. **Clerk**

#### **Item 12.THE EROSION OF SEAWALL AND BASKETS IN PORTWRINKLE.**

An email has been received from Steve Schotel, dated the 8<sup>th</sup> February, stating that the refurbishment works for the coastal defences at Portwrinkle should be commenced within the next week or so and that works have to be completed by March 31<sup>st</sup> 2013 to meet budget constraints.

#### **Item 13. PORTWRINKLE SIGNAGE**

A letter has been received by the Clerk from Keith Waterfield, a copy of which was shown to the Councillors. It was agreed that a letter will be sent to Mr Waterfield thanking him for his letter and explaining that the Parish Council is seeking guidance. The Clerk will send copies of Mr Waterfield's letters to all of the Parish Councillors and also to Simon Mansell, Monitoring Officer, Cornwall Council. **Clerk**

#### **Item 14. SEWAGE ODOUR PROBLEM, CRAFTHOLE.**

This item was covered under item 5.

#### **Item 15.A374 and B3247.**

The Clerk will write to Rebecca Dickson asking about the 30mph decals on the road through Shevioc. This was part of the agreement reached at the meeting regarding the speed limit through Shevioc. The Clerk will also ask for Council to be informed about the solution to the gap in the hedge and associated big drop to field level. This situation is dangerous because it is 'blind' from the Tregantle approach. **Clerk**

#### **Item 16.VILLAGE OPEN SPACE.**

Councillor Baker and Councillor Kennedy walked this space on Sunday morning. Councillor Baker handed round a map and said that a revised questionnaire will be emailed round for comments as she would like to circulate this as soon as possible. The questionnaire will be an information gathering exercise Councillor Kennedy said that the Parish Council would need to have insurance and provide maintenance for the play area and the Council agreed to this in principle. Councillor Baker said that although she will not be standing for election in May she would still like to be involved with this project

#### **Item 17. FOOTPATH No.5**

The Clerk has contacted Sophie Hunkin but there has been no report back to date.

### **Item 18. CORRESPONDENCE**

- a) Letter from Ken Abraham providing a quote for carrying out the Council's Audit. **Dealt with under Item 8.**
- b) Letter from Keith Waterfield. **Dealt with under Item 13.**
- c) CALC AGM – Councillors will not attend. Clerk will notify CALC. **Clerk**
- d) Planning Aid Letter. **Councillors Baker and Medway.**
- e) Emergency Plan. **Councillor Harrison.**

Letter from Malcolm Biles regarding a neighbour's planning application and non compliance. Councillor Medway discussed this item and it was agreed that a letter is to be sent asking for the enforcement officer to visit the site an investigate if the planning condition for windows on the NW face to be permanently closed had been discharged'. The Clerk will write a letter to the Planning Enforcement Officer, Cornwall Council. **Clerk**

### **UPDATES FROM OTHER GROUPS:**

**Rame Cluster Parish Meeting-Neighbourhood Development Plan.** Already discussed under item 9.

**Rame Peninsular Public Transport Users Group.** Councillor Harrison reported that the new timetables are up and running but the buses do not always display the correct destinations coming from Plymouth. The Minutes of these meetings are sent to the Clerk and Councillor Harrison would like them to be put on the website. First Bus would probably not be in favour of a 'one way system' on the Rame Peninsular. The Group is hoping to have a representative from each of the Parish Councils. Councillor Harrison said that it would be useful if the Parish website was updated with what groups and committees each of the Councillors are representatives for. It was agreed that this will be recommended to the new Parish Council. The Group has adopted a Constitution and this will be formally approved at the next meeting. In April 2014 there will be new bus tenders so the group will start looking at this in the summer of 2013.

**Renewable Rame.** Councillor Snowling said that there is nothing to report. Councillor Nicholas said that the Solar Farm at Tideford has been rejected by Strategic Planning..

### **Item 19.FINANCE.**

**Outgoing Cheques.** Councillor Kennedy left the room, having declared an Interest. Councillor Medway proposed and Councillor Nicholas seconded and all agreed to approve payment of the following cheques:

- 300056 Cllr Chris Kennedy. Expenses. £19.90
- 300057 Linda Coles. Acting Clerk's hours for January & Expenses. £334.24
- 300058 Mr N Bridgman. Dog Warden hours for January. £27.20
- 300059 HMRC. PAYE for L Coles and N Bridgman. £85.40
- 300060 Sheviock Memorial Hall. Rent for Clerk's Office February. £60.00
- **Alto Card Expenditure:**
- There was no expenditure on the Alto Card
- **Incoming receipts:**
- No Incoming Receipts

It was agreed to reject the renewal notice for the Norton Security for the laptop. The Clerk will look at AVG which is free security.

### **Item 20.ITEMS FOR INCLUSION IN FUTURE MEETING**

Councillor Nicholas asked if the Parish Council can get an update on the status of a parcel of land within the parish . The Clerk will check on-line to Cornwall Council Planning Department to determine what has happened about an application regarding a parcel of land. Councillor Harrison reported that the RNLi had recently had a parcel of land at Tregantle given to them as a Community Asset and he wondered if this would be appropriate in this case. Sheryl Murray MP had helped in the transfer for the RNLi and she might be able to help in this case also. **Clerk and Councillor Harrison.**

### **Item 21 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on 11<sup>th</sup> March 2013.

There being no further business the Chair closed the meeting at 9.18pm.

Linda Coles, Clerk, Clerk's Office, Memorial Hall, Crafhole PL11 3DG Tel: 01503 232996  
**Parish website – [www.sheviockparish.org.uk](http://www.sheviockparish.org.uk)**