

SHEVIOCK PARISH COUNCIL

The minutes of the meeting held on Monday the 11th of April 2011 in the Methodist Church School Room, Craffhole at 7.04 PM after the Annual Parish Meeting.

PRESENT: Councillors C K Kennedy Chairman, Councillors, Mr P Nicholas, Mrs D. Mathias, Mr P Harrison, Mrs K Baker and Mr S. Medway plus there were 13 members of the public present.

MINUTES

1. Apologies.

Received: Parish Councillor Mike Snowling, Cornwall Councillor George Trubody and the Police

2. Declarations of Interests: None

3. **Police report:** There has been one crime of internet fraud within the Parish between 13/03/11 and 08/04/11. There have been no other offences recorded so far this year in comparison to 5 recorded crimes between 01/1/10 and 08/04/10. Clerk to post notice of forthcoming changes to local policing team on notice boards **Clerk**

4. **Public Participation:** Commenced at 7:07. The following points/questions were raised:

- a. Mr Paul Phillips enquired if the Parish Council still supported application PA10/06505 café/kiosk/Portwrinkle in light of the difference of appearance in comparison to the first set of plans. Namely the larger volume of the building now that the foundations are higher despite the roof line being lowered.
- b. Mr M Hardy asked if the Parish Council would be discussing the café kiosk PA10/06505 application under agenda item 6 as had points to raise.
- c. Mr David Dunn Wanted to report garden waste fly tipping opposite Sydenham house in Craffhole and asked if the Parish council could submit an article in the Parish Newsletter to note that fly tipping is illegal- including that of garden waste.

A public Forum message had been received on the Parish Website : Fabulous weather this weekend 26th/27th March with lots of people picnicking on the beach. Not one dog's mess to be seen but loads of bags of rubbish overflowing around the bins. Can we have the big wheelie bins please as soon as possible?

Councillor P Harrison proposed to suspend standing orders for a public debate, Councillor K Baker seconded and standing orders were suspended at 7:13pm

5. Response to Public Participation.

- In response to Mr Dunn, it was agreed unanimously that an article be placed in the Newsletter regarding fly tipping of garden waste including fly tipping over the cliff in Portwrinkle. David Dunn agreed to help compose a draft, Russ Smith- Editor of Newsletter and present as a member of the public- agreed to the request
- Councillor Kennedy**
- Following Public debate, Councillor Kennedy advised the public that planning application PA10/06505 was only on the agenda under item 6, planning, in order to receive the new plans following the enforcement order which placed a stop to work and subsequent restart to work. Councillor Mathias explained that it was no longer in the realms of the Parish Councils authority so would be irrelevant if the parish Council now tried to submit further comments either in support or objection to the new plans as it is now in full control of the planning enforcement officer. In light of differences in the Parish Councils understanding and information contained in correspondence between residents and planning that the Parish council was unaware of, it was agreed that a special public meeting be held and to invite a senior planning officer and planning enforcer to come to the Parish in order to:

Discuss the planning application of the cafe/Kiosk at Portwrinkle PA10/06505 and the process of implementation; to discuss the communication between Cornwall Council, residents and the Parish Council in relation to planning, and to answer the contention of one resident, who reported that he

had been told by planning that there would be no development permitted on the Cliffside of Finnygook lane, Portwrinkle, whereas there is now a cafe being built. **Clerk/Councillor Kennedy**

After a short debate it was agreed that Chris James should be contacted and asked to provide the wheelie bins for summer. **Clerk**

It was proposed by Councillor Nicholas and seconded by Councillor Harrison that standing orders be reinstated at 7:40pm

6. Planning.

a) To resolve notices of new planning applications received before the agenda finalised as listed below:

- PA11/01871 19 Cross park alterations and extensions to residential bungalow Mrs G Rubin. It was proposed by Councillor Harrison, seconded by Councillor Medway and agreed unanimously to support the application **Clerk**
- PA11/01543 Construction of dwelling –land rear of Thady. Mr J Harris. Further to discussion it was proposed by Councillor Medway and seconded by Councillor Harrison and agreed unanimously that the application be objected to on the grounds: That although the angle of the property has changed the original objections remain the same. By reason of its design, fenestration pattern, scale form and sitting would fail to be sympathetic to neighbouring properties and would result in a development which would be a form incongruous with the pattern and grain in the immediate area. It is out of keeping with the adjacent developments. It is considered as an overdevelopment of the site and lacks support from neighbours. There is also concern about the height of the roof.
- PA10/06505 cafe kiosk Portwrinkle, Mr A Collins. The Parish Council received the new plans but noted that they do not show the full dimensions. It was noted that the plans are not yet available on the Cornwall Council planning portal. A public meeting is to be arranged as agreed under response to public participation.
- **b) To report the Parish Councils response to planning application PA11/01622 21 Whitsand Bay View Garage extension to side of dwelling. Mr M Harris.**

The parish council supported this application on the 1st of April 2011 with the following comments: That the garage not be used for residential purposes.

(The following may come under Building Regs and Safety).

1, The proposed garage will enclose a flue, coming from an oil fired boiler in the existing garage, which will obviously need to be extended up through the new roof

2, The new garage will 'box in' the oil containment tanks. Access to the diesel oil tanks, in case of leakages and/or fire, would be a problem, though there would be an access path, to the rear of the property, running alongside the new development and this may be acceptable to the Building Regs Officer.

Regarding an outstanding matter of whether Mr Harris running a B&B from 21 Whitsand Bay should now be submitted as material consideration in the above application Councillor Medway stated that as a council member had been independently advised by planning that this was a very grey area and the Parish council had considered the point and gathered information, it was not necessary to take it forward. The application had been supported and response already sent with comments. Councillor Mathias proposed that no further action be taken which was seconded by Councillor Medway and agreed 5 votes for and 1 against.

c) To receive notices of new planning applications received after the agenda finalised:

- PA11/02485 Mr & Mrs Wilkinson extension to existing balcony Kerkyra Whitsand Bay View
- PA11/01198 Higher Trethill Barton, Trethill lane, Mr & Mrs Fisk. Rebuild and conversion of ruined stone building to garden room.

It was agreed that the plans for both applications be circulated and unless proving contentious be supported on instruction from the Parish Planning Officer.

Clerk

- **d) To receive notices of decisions on planning applications –None**

7. Minutes of the meeting held on 14th of March 2010 to be approved and signed. Councillor Harrison Proposed, Councillor Medway seconded and the Minutes were signed as a true record by the chairman.

8. Matters arising from the minutes, which are not covered by agenda items

- **Website.** Simon Zinn has now transferred the hosting of the website, there will be further discussion regarding design. **Councillor Kennedy/Clerk**

- **A374** –it was agreed to request confirmation that the reports on the A374 and B3274 recently received will be amended to include the 30 mph speed reductions and, if appropriate, the outcome of the further assessment concerning the speed limit between Polbathic and Shevioc as stated in Peter Moore's e-mail dated . Councillor Kennedy to ask our County Councillor to seek clarification.

Councillor Kennedy/ George Trubody

- **Dog Control order:** the clerk is to draw up and place on the noticeboards the agenda for the special Parish Council meeting on Thursday the 21st of April at 6:0016th November 2010 in the Methodist Hall.
Clerk
- **Village open space** –ongoing no answer from Paul Cressy
Councillor Kennedy
- **Notice Board, Portwrinkle.** The new one has arrived. **Councillors Kennedy and Medway to install.**
Letters regarding Rubbish on streets and Parking, Portwrinkle. – It was agreed that for those houses where the ownership was not known or where the status as a holiday home or holiday let, all three letters would be delivered with a covering letter apologising for supplying all 3 and asking for irrelevant letters to be destroyed.

Councillor Baker & Clerk to finish collating list, All to help with distribution

- 9. The Parish Plan:** Thanks was given to the working group (Councillors Nicholas, Snowling and Medway) for producing an excellent document which would provide the basis of the way forward. A new working group was formed to look at planning design policies for the Parish. To include Councillor Mathias, Councillor Medway and 3rd member to be decided.
New working group

- 10. Response to Core strategy questionnaire:** The questionnaire was finalised Clerk to submit response to Cornwall Council. In summary, the Council supported the lowest growth for Cornwall as a whole but considered that the lack of infrastructure in the Rame Peninsular would limit growth to zero.

Clerk

- 11. Parish Emergency Action Plan update:** Final Version to be approved at the annual Parish Council meeting. The first issue is to then be published on the 15th of May.
Ongoing working group

- 12. Royal wedding commemorative mugs:** It was agreed that every child under 16 within the Parish receive a free mug and the remainder sold in the community shop at £4 each, Clerk and councillors to update list of children's names and distribute mugs.

ALL

- 13. Bus Shelters** – it was agreed that a response be returned to Cornwall Council stating that the Parish Council declines the opportunity to join a County-wide tender for maintenance..

Clerk

14. Update from other groups

- **Rame peninsula Public transport Users group:** subsidies –still awaiting news from Cornwall
- No further news to report from other groups

- 15. Grit Bins:** Following the newsletter request regarding parish grit bins two responses were received from the public. One from Mrs S Bellamy supporting the request for a grit bin near Homeleigh and the other from Mr B Stevenson, clicker Bungalow, requesting a grit bin in Shevioc Lane. After discussion it was agreed not to take the matter forward at this time as it was felt that the previous two winters had been extreme events that were unlikely to be repeated.

16. Correspondence

- **Virtual Footpath with rumble strip.** Clerk to issue an email response to Councillor George Trubody and cc:Highways agreeing to their proposal of a virtual footpath from cosy cottage on the eastside of the B3274 to opposite Lynher house.
Clerk
- **Councillor Skills training day: June 18th, cost £9.** Clerk to collate list of councillors wishing to attend and send off booking form.
Clerk

17. Annual reviews of procedures and policies.

- Councillors were allocated different policies and procedures to review and correct in order for them to be signed off at The Annual Parish Council meeting in May with the aim to publish updated versions on the Parish Website.
Clerk to collate from Councillors.
- The Financial Risk assessment was checked and completed for this financial year, clerk to update for records, print for annual general Meeting and update scheduled for the coming year.
Clerk

- 18. Finance.** Councillor Nicholas proposed the following cheques to be raised, Councillor Baker seconded. Councillors Kennedy and Nicholas signed the cheques.

- chq, 100941: Clerks wages , Mrs N Gray, March £387.80
- chq, 100946: Clerks expenses, Mrs N Gray £51.33
- chq,100943: Impact China Ltd, Commemorative Mugs for Royal wedding £397.74
- chq,100944: Whitehill direct Ltd, New Notice board for Portwrinkle £258

- chq,100947: Deltor, Torpoint Advertiser for dog control order (whichever) outcome, in May issue - payment is required in advance.
 - Chq,100945: Sheviock memorial hall, Clerk's office/Warren room Rent for April £60
- I. **To resolve the request of a donation by C.H.A.T** (*Community Health around Torpoint*) toward the printing cost of their directory covering services, health, clubs and useful local numbers for the PL10 and PL11 postcodes. It was proposed by Councillor Harrison, seconded by Councillor Baker and agreed unanimously to pledge a donation of £25. Clerk to raise cheque for May meeting **Clerk**
 - II. **Grass cutting grants:** It was proposed by Councillor Harrison, seconded by Councillor Nicholas and agreed unanimously to accept the maintenance partnership grant. It was proposed by Councillor Nicholas, seconded by Councillor Baker and agreed unanimously to accept the Highway Service agency agreement . **Clerk**
 - III. **Grass Tender:** Quotes were discussed under item 19 so as not to divulge quotes between competitive contractors.

19. Items of confidentiality to be discussed: It was proposed by Councillor Harrison and seconded by Councillor Medway that Standing orders be suspended at 9:20pm

Session2 of finance item 18.iii: Quotes were compared for the Sheviock Grass tender.

Further to the 4 quotes obtained it was agreed - based on the lowest prices per package that:

- Mr Morby is awarded grass mowing package 1;
- Mr Oak Johnson is awarded Package 2 (grass verges and paths)t.

Clerk to inform all contactors of outcome and offer an explanation if required. **Clerk**

It was proposed by Councillor Nicholas, seconded by Councillor Harrison to reinstate standing orders at 9:25pm and Standing Orders were reinstated

20. Items for inclusion at next meeting: To review councillor training needs. Councillor Nicholas gave his advanced apologies for the next meeting.

21. Date of next meeting. Mon May 9th 2011 at 7pm

The Chairman closed the meeting at 9.27pm

Nancy Gray, Clerk, Clerk's Office, Memorial Hall, Craffhole PL11 3DG 01503 232996