

SHEVIOCK PARISH COUNCIL

The minutes of the meeting held on Monday 11th October 2010 in the Chapel School Room, Craffhole at 7.00 PM.

PRESENT. Councillors C K Kennedy Chairman, J M Snowling Vice Chairman, Councillors, Mr P Nicholas and Mr P Harrison. There were nine member of the public present.

PUBLIC PARTICIPATION.

Public Participation was included under Agenda Item 4.

1. APOLOGIES.

Apologies were received from Councillor G Trubody and Councillor D Mathias.

2. DECLARATIONS OF INTERESTS.

There were no declarations of interest on agenda items or gifts over £25.00p.

3. POLICE REPORT.

There were three crimes reported in the Parish during the last month namely Aggravated Vehicle Taking (Golf Buggy Whitsand Bay Hotel), Criminal Damage relating to the previous crime and Theft of a Dinghy at Portwrinkle Harbour.

The second Cornwall Community Action Week is taking place from Sunday 31st October to Saturday 6th November. Councillors have been invited to undertake an Insight Patrol with the Police during the week, working with local officers. The Clerk to co-ordinate a joint response to Sergeant Angela Crow Neighbourhood Team Leader.

CLERK

If dangerous parking occurs again at the junction of the B3247 and West Lane in Craffhole, the Police will talk to the person concerned.

4. RESPONSE TO PUBLIC PARTICIPATION.

It was proposed by Councillor Nicholas, seconded by Councillor Snowling and resolved unanimously that Standing Orders be suspended at 7.14 PM for Public Participation.

The Chairman brought forward Item 8 Cornwall Council Proposed Traffic Order to Donkey Lane to enable members of the public to provide feed back after the recent site visit. A number of residents from Portwrinkle spoke during public participation. The Chairman stated that there were 5 options namely:

1. Maintain the Status Quo.
2. Maintain the Status Quo with a sign on the B3247 indicating a concealed turning.
3. Make Donkey Lane One Way.
4. Stop traffic in both directions.
5. Stop traffic in both directions with the exception of Emergency Vehicles.

Councillor Nicholas proposed, Councillor Harrison seconded and carried unanimously that the Council would object to the proposal to close the road to northbound traffic. The reasons for objection being:

a. A concern that local traffic will travel down the very steep hill more quickly when it is known they no longer might meet vehicles travelling towards them. This will increase the risk to more vulnerable road users, pedestrians, horse riders and particularly children both at the top by the B3247, when the lane is blind until a car fully enters it, and, more especially, near the bottom of the hill, where the coastal path enters the lane round a blind bend on a very steep downward gradient.

b. That local residents living to the west of Susans Lane (east side of the Fish Cellars complex) could be trapped in their houses by delivery lorries loading and unloading from a single lane road, with no alternative exit.

The residents believe both junctions contribute to accidents on the B3247 on the stretch of road near the junction with Donkey Lane. It was proposed by Councillor Nicholas, seconded by Councillor Snowling and carried unanimously that:

a. Highways give consideration to apply road marking `SLOW' at the approach to the Donkey Lane junction westbound and eastbound at the approach to Trewickle Lane, which is very close to the Donkey Lane, but on the opposite side of the B3247. It is further recommended that signs are put on the approaches to both junctions warning of concealed entrances.

b. An additional "Unsuitable for Motor Vehicles" sign be placed at the junction with Susans Lane. The current sign, which should be retained, is above the harbour slipway where turning is not easy and when visitors are likely to think "they may as well continue having got this far". The extra sign may reduce the number of visitors proceeding into the very narrow part of Donkey Lane by providing an obvious turning point by using Susans Lane.

The Clerk to email the response to Highways due to the short response time.

CLERK

One member of the public raised general concerns about Climate Change.

One member of the public stated that as the Dog Ban covers the Harbour Slipway, owners of boats with dogs cannot take their dogs onto their boats. The Chairman explained that at two Public meetings last year there was strong support for the ban on dogs on the Harbour Beach, Harbour and Harbour Slipway. The Council was awaiting a decision by Cornwall Council on the proposed Dog Control Order, not expected until next year. However Cornwall Council will have to go to public consultation in advance of any Dog Control Order. It was proposed by Councillor Harrison, seconded by Councillor Snowling and resolved unanimously that Standing Orders be re-instated at 7.37 PM ending Public Participation.

5. PLANNING.

Minutes of the Special Planning Committee held on Monday 27th September 2010 – Bluebell Cottage: Amended Application - Construction of two storey rear extension (demolition of existing single storey extension) - PA10/03879. The Chairman confirmed with members that they had all received the draft minutes and they had agreed that they were an accurate record by email. The Minutes were signed by the Chairman. No planning applications had been received.

6. MINUTES OF THE MEETING HELD ON 13th SEPTEMBER 2010

The minutes were proposed by Councillor Nicholas, seconded by Councillor Snowling and carried unanimously. The Chairman signed the minutes.

7. MATTERS ARISING FROM THE MINUTES

A letter has been written to the Police Community Support Officer concerning hazardous car parking in West Lane, Crafhole.

The Chairman has asked that the link from the PACT Website to the Parish Website be implemented.

The Police Community Support Officer has been advised on the general timing of the alleged noisy motorbike. The Clerk has written to Cornwall Council concerning the appeal on the enforcement of the Finnygook Inn Fence. Crafhole Bus Stops. Councillor Harrison and Geoff Cadwallader have inspected the two bus stops in Crafhole. Both are clearly marked but Geoff Cadwallader has produced additional notices to assist those using public transport. It was noted that the Bus Shelter at the Cross is in need of refurbishment. **CLERK**

A letter of thanks is to be written to Paul Cressy following the removal of asbestos from the field adjacent to the B3247. **CLERK**

The action on the Parish Plan continues. Emphasis is to be placed on the Planning and Design Statement and the Transport/Highways Priority List. **COUNCILLORS SNOWLING AND NICHOLAS**

Wacker Quay – Councillor Nicholas attended the meeting on Monday 20th September 2010. The managers from the Tamar AONB are keen that Wacker Quay is run locally. There is a proposal for a footpath to lower Antony village and possibly a link to the Coastal footpath.

The Clerk's enrolment in the CALC training has been cancelled but the sum of £200.00p is now to be retained by CALC until the new Clerk is appointed.

The Clerk has checked the grammar and spelling of the revised Standing Orders.

Appointment of Two New Councillors. A note will be distributed in accordance with the timetable for the election.

Shredded plastic on the beach at Portwrinkle. Photographs have been requested from the resident and the Caradon Lifeguards have been asked for their assistance.

Fly Tipping at the top of Finnygook Lane. The Chairman has responded to the resident making the complaint.

Meeting on the Speed limits on the A374. The meeting has been held and the Chairman summarised the main points at Item 9.

Slow Sign on the A374 adjacent to Sconner House. Highways have responded to the letter stating that the sign is within limits.

A laminator is being purchased.

Ownership of a Parcel of Land within the Parish. A letter has been written.

8. CORNWALL COUNCIL PROPOSED TRAFFIC ORDER FOR DONKEY LANE. See Item 4.

9. A374 - REPORT OF MEETING WITH PETER MOORE ACTING HEAD OF TRANSPORTATION CORNWALL COUNCIL

The Chairman summarised the Rame Cluster Parish meeting and the following Public Meeting in Sheviock. Over 20 members of the public attended the latter meeting. Peter Moore listened carefully to the concerns of Councillors and members of the public concerning speed limits on the A374. He was made aware of the local consensus that the A374 from Trerulefoot to Torpoint should be limited to 50 mph and that 30 mph limits should apply to Polbathic, Sheviock and Antony. It is expected that Peter Moore will respond by letter in due course.

Letters of thanks are to be forwarded to Sheryl Murray and Peter Moore. **CLERK**

10. QUALITY STATUS

The Health and Safety Policy was signed by all Councillors.

It was proposed by Councillor Nicholas, seconded by Councillor Harrison and resolved unanimously that Terms of Reference for Employment, Appeals and Planning Committee be approved.

Councillor Nicholas advised that new planning guidelines were now on the internet. The Chairman would review these guidelines. **CHAIRMAN**

11. GREEN ENERGY WITHIN THE PARISH

The Council received the report on Green Energy within the Parish from Councillor Snowling. The Chairman thanked Councillor Snowling for his report and the research that had been carried out. After discussion it was agreed that:

Councillor Snowling should liaise with two members of the public who had volunteered to assist in taking the matter forward. **COUNCILLOR SNOWLING**

Councillor Snowling should make proposals for a way ahead at the next Parish Council meeting. **COUNCILLOR SNOWLING**

One possible next step could be a Public meeting to be briefed on all forms of Renewable Energy particularly, wind, solar and methane by experts in the field. Firms involved in the field of Renewable Energy could be invited to have a stand at the Public Meeting.

12. REPORT ON APPOINTMENT OF TWO NEW COUNCILLORS.

It has been confirmed that there is no requirement to advertise but see Item 7 concerning a note to be distributed. It has been reported that two people have expressed interest.

13. REPORT ON APPOINTMENT OF NEW CLERK.

6 applications have been received for the post of Clerk. However for the selection of a new Clerk it was noted that there are only five Councillors. However the two stages – Selection of Candidates for Interview and Interviews each require 3 Councillors. It was agreed that:

The Selection of Candidates for Interview would be carried out by the Vice-Chairman Councillor Snowling and Councillors Harrison and Nicholas.

The Interviews would be carried out by the Chairman and Councillors Mathias and Harrison.

The selection of candidates for interview should be completed by 19th October 2010.

Interviews should be carried out in the second week of November beginning Monday 8th November.

14. PROVISION OF GRIT BINS.

Guidance for Grit Bins had been received from Cornwall Council. The guidance describes the **precautionary salting network** proposals for the A and B road network and other key routes and the approach to the provision of salt/grit bins. No footways are included for precautionary salting due to the impracticality and cost of doing so. However it provides for bins to be positioned and maintained with stocks of salt to allow motorists and communities to carry out 'self help'. In other words Cornwall Council positions them and ensures they are checked and refilled but none of its staff undertake gritting from them.

Discussions concentrated on the provision by the Parish Council of Grit Bins for the area around the shop and possibly the footpath at Shevioc. It was noted that the Village Hall had a Grit Bin. Councillor Snowling agreed to provide details of the Grit Bin. **COUNCILLOR SNOWLING**

15. FOOTPATHS AND HEDGEROWS.

A letter to be written to Kevin Andrew thanking him for the removal of a fallen tree in from Sanders Lane Footpath and asking him to clear trees etc that are encroaching on the footpath. **CLERK**

A letter to be written to the Whitsand Bay Hotel asking them to clear trees etc that are encroaching on the Sanders Lane Footpath and the hedges along Finnygook Lane. **CLERK**

16. CORRESPONDENCE

A draft Validation Procedure for Planning had been received from Cornwall Council. A response is required by mid-December. **COUNCILLOR MATHIAS**

A Cornwall Affordable Housing Development Plan Document (DPD) Options consultation draft - September 2010 had been received from Cornwall Council. A response is required by Monday 29th November 2010. **COUNCILLOR NICHOLAS**

17. FINANCE.

It was proposed by Councillor Harrison, seconded by Councillor Nicholas and carried unanimously that Paul Hamley should be asked for an estimate for repair of the Finnygook (Cross) Bus Shelter. (see Item 7).

CHAIRMAN

The following cheques were proposed by Councillor Snowling and seconded by Councillor Nicholas. Carried.

Cheque No 100895 £375.30 Caroline Crawford Clerk's salary for Sept

Cheque No 100894 £39.99 Caroline Crawford Clerk's expenses for Sept

Cheque No 100893 £60.00.00 Memorial Hall rent for Clerks office July and August 2010

Cheque No 100896 £135.36 British Telecom telephone and internet clerks office

18. ITEM OF CONFIDENTIALITY TO BE DISCUSSED WHEN MEMBERS OF THE PRESS AND PUBLIC ARE EXCLUDED.

There was no discussion under this item.

19. ITEMS FOR INCLUSION IN FUTURE MEETINGS.

Two items were proposed for inclusion in the next meeting:

Provision of Fast Broadband for the Parish

Updates from other groups e.g. Rame Cluster Parish meetings, Rame Peninsula Trust meetings, Rame Peninsula Public Transport Users Group meetings.

20. DATE OF NEXT MEETING.

The date of the next meeting was fixed for Monday 8th November 2010.

The Chairman closed the meeting at 9.01 PM.

Caroline Crawford, Clerk, Clerk's Office, Memorial Hall, Craffhole PL11 3DG 01503 232996