

SHEVIOCK PARISH COUNCIL

The minutes of the Parish Council Meeting held on Monday 8th of Oct 2012 in the Chapel Schoolroom, Craffhole at 7.00 p.m.

PRESENT: Councillors C. Kennedy Chairman, M Snowling Vice Chairman, Councillors K Baker, P Harrison, D Mathias, S Medway and P Nicholas. There were 6 members of the public present plus planning applicant Mr R Martin and Mr Peter Whitehead- planning consultant. Cornwall Councillor G Trubody arrived during the meeting.

Minutes

1. APOLOGIES. There were apologies from the Police

2.DECLARATIONS OF INTERESTS. Councillor Mathias declared a non registerable interest in agenda item 20.

3. POLICE REPORT: Since the last meeting the Parish has suffered three crimes, these are Criminal damage to a tree in Carew Close and two Common assaults.

4&5.PUBLIC PARTICIPATION AND RESPONSE: Councillor Harrison proposed, Councillor Nicholas seconded to rescind standing orders and standing orders were rescinded at 7:02 pm

- Mr M Hardy expressed 3 concerns regarding Councillor Nicholas: The first being the conduct of Councillor Nicholas during the Parish Meeting regarding the Gook café on September the 24th 2012; the 2nd two concerns in reference to the contents of his subsequent letter to planning in support for the Gook cafe (which Mr Hardy believes to be a complete turnaround) and his disrespectful attitude toward the Parish Council.
- Councillor Nicholas responded stating the entire matter was to be placed into the hands of the monitoring officer.
- Councillor Kennedy stated that the council is more than happy to look at it however correspondence had only just been received and it was inappropriate to discuss the matter at this time.
- Councillor Kennedy reported that Mr Kevin Andrews had raised strong concerns over a silver van parked near the build out in West Lane which is making it difficult for him to drive his tractor down the lane.
- Councillor Kennedy stated that he had spoken to Mrs M Dawe who had no objection for the van to be parked in the disabled bay outside her house and that he had spoken to Mr Jakes, the owner of the van, who stated that due to his disability this would not be possible, however he would try to park the van as tight in as possible.
- An email had been received from visitors to the parish regarding dog control concerns on Portwrinkle beach. Councillor Kennedy stated that he had spoken to the Dog warden regarding this matter.

It was proposed by Councillor Mathias and seconded by Councillor Harrison to reinstate standing Orders and standing orders were reinstated at 7:10

6. PLANNING.

- i. To receive notices of new planning applications received before the agenda finalised:
 - PA12/08602 Mr R Martin construction of detached dwelling opposite Whitsand Bay Hotel. (Presentation agenda 6.iii.)
- ii. There were no new notices of new planning applications received after the agenda finalised:
- iii. Mr. Peter Whitehead gave a presentation of application PA12/08602 construction of new Dwelling, Finnygook Lane, Portwrinkle Cornwall Councillor G Trubody arrived at 7:17pm. Councillor Harrison proposed, Councillor Nicholas seconded to rescind standing orders and standing orders were rescinded at 7:11 pm for public participation.
 - Mr P Phillips expressed concerns regarding the fumes from the wood burner blowing directly into his and neighbouring properties due to the low level of the new dwelling.
 - Mr M Hardy expressed concerns over privacy and wanted clarification from the architect. He also stated that his fence would be remaining. He expressed his concerns that it is a nice development on plan but following recent planning history with the Gook cafe would the finished article match the plans.
 - Mr J Cameron stated he believed it would enhance the site and footpaths.
 - Mr R Martin stated he would be happy to remove the wood burner from the plans and had and would reconfirm with the architect that privacy would not be an issue.
 - Mr C Horsfield queried the opening up of sea views via the removal of the fence and planting of Cornish hedging as the diagram appeared to show that the pedestrian would instead see a floral grass roof.
 - Mr Whitehead stated that they were not saying that the build would be invisible but it would not read as a dwelling.

It was proposed by Councillor Harrison and seconded by Councillor Snowling to reinstate standing Orders and standing orders were reinstated at 7:30.

After discussion Councillor Harrison proposed, Councillor Mathias seconded with all in favour to Support the application with the following comments:

- It improves the outlook and is compatible with EV6
- It is particularly impressed with the provision of footpaths

However the Parish Council has the following concerns:

- Privacy which should be resolved between the applicant, neighbours, and planners.
 - Pollution from wood burner affecting neighbours – it does not think it should be included.
 - A specialist water engineer should check the proposals for the dam and water course.
- iv. To receive the Parish Council's response to Planning applications.
- PA12/05831 Mr & Mrs Hillier Tredossel House Change of use from garage to 1 bed holiday let. WITHDRAWN
 - PA1207969 Mr G Mankowitz, Sconner way, Polbathic, proposed garden room garage/workshop shed and log store. SUPPORTED and since approved By Cornwall Council.
 - PA12/07469 Mr J Earle the permanent retention of the existing cafe, ventilation/system, fencing and ramped access together with temporary permission for a period of 6 months for the retention of the existing generator and fuel tank: OBJECTED, on the following grounds that: The cafe size does not comply with Policies ALT2, EV6 and CL9.
- v. To receive Cornwall Council's response to planning applications:
- PA12/06254. Demolition of garage/games room and construction of two storey house with external works. Mr Stroud. WITHDRAWN
 - PA12/05276 Erection of a single wind turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Wilton farm. Murex Energy Ltd. PENDING
 - PA12/05275 Erection of a single wind turbine with maximum blade tip height of 67m, formation of new vehicular access track and associated infrastructure. Land adjacent to Bake lake, sawmill Murex Energy Ltd. PENDING
 - PA12/06147 Alterations and extension to dwelling, formation of vehicle crossing and footway and associated works, Burns View, Ms Nadine Trout. APPROVED
 - PA12/07443 Construction of dirt floor and shed to assist the management of Lower Treedis Wood, Mr Peter Goss. PENDING
7. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED
- a) Notes from Parish meeting 28th March re: Discussion and Presentation of Portwrinkle devolution proposals. Councillor Harrison proposed, Councillor Nicholas seconded and the minutes were signed as a true record by the Chairman
- b) Parish meeting September 24th re: Gook café PA12/07469: Councillor Baker proposed, Councillor Snowling seconded and the minutes were signed as a true record by the Chairman
- c) Special planning meeting, Sep 24th 2012 re: Gook café PA12/07469 Councillor Snowling proposed, Councillor Baker seconded and the minutes were signed as a true record by the Chairman
- d) Parish Council meeting September 10th 2012: Councillor Harrison proposed, Councillor Snowling seconded and the minutes were signed as a true record by the Chairman
8. MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by agenda items.
- **SWW:** it was agreed to forward Councillor G Trubody all information (**CLERK**) to take up with Cornwall Council and Environmental health to resolve the situation.
Councillor Trubody
 - **Sweeping of Donkey Lane:** the contract compliance officer Mrs Gina Varcoe of Cornwall Council has formally requested that Cory sweep Donkey lane on a regular basis. Councillor Gorge Trubody to put pressure on Cory if road is not swept by Fri 12th (**Councillor Trubody**)
 - **Correspondence,** Water quality poster repositioning, Portwrinkle: pending response from Mr L Birch **-(cCerk)**
 - **Audit:** to be placed on website (**Clerk**)
9. NEIGHBOURHOOD DEVELOPMENT PLAN, update: The next meeting is 9th Oct. The application letter has been submitted from Sheviocck Parish Council. There is a delay in the timescale to produce the NDP due to having to now comply with retrospective government guidelines.

10. PORTWRINKLE PUBLIC TOILET ACCESS SAFETY. Due to the high roadside bank, ladies exiting the public toilets cannot be seen by oncoming traffic coming down Finnygook lane until they step onto the road. A near miss was recently reported to Councillor Medway. The problem has been augmented due to a greater level of traffic on the road. It was agreed to formally request (via Councillor Trubody) that in light of the current talks regarding the devolution of the public toilets to Sheviock Parish council and the clearly identified risk to users that Cornwall Council resolve this issue. **(Clerk/Councillor Trubody)**
11. DEVOLUTION: Revised costings have come through. It was agreed that the lease be looked over by a solicitor **(Councillor Kennedy)**; if the lease meets approval to add on agenda for next parish meeting to resolve date for public meeting to discuss final proposals for implementation, if supported, from 1st April 213.**(Clerk)**
12. A374/HIGHWAYS –The clerk provided an update from Highways/Cormac as follows:
- Resurfacing works at the bottom of Sheviock lane: this request has been submitted to the asset team for consideration, funds are allocated on a county wide basis and this scheme will be considered against all others in the county for surface treatment.
 - Finnygook lane depression: continues to be subject to regular monitoring and further action including consultation and potential permanent repair will be taken once a final decision has been made as to the best way forward. Cormac do realise the sensitivity of the site and will take this into account at all stages.
 - Cormac will consult with Helen Galligan re accident statistics on the A374 and will ask her to contact Sheviock Parish direct on this matter.
 - Bollard outside 3 the Terrace, Crafhole -due to wall being knocked over by passing traffic: this will be added to the list of similar requests to be considered in the new financial year – all allocation to the signs budget (including bollards) is committed for the current year.
 - A374 Cormac confirmed that an agreement was reached to extend the parapet wall at polscoe and create an earth bund to abut the edge of the wall at a recent site meeting. These works will be undertaken shortly. **(Clerk to keep as an agenda item)**
13. NEW CIRCULAR FOOTPATH WITHIN PARISH: The NDP will no longer be able to fund the project. Mr Kevin Andrews has been consulted and is happy for a permissive pathway on his land and had noted that some parts could be a bridal way. It was agreed to continue discussing funding with Julie Bates of the Cornwall countryside Access Forum and Alison Gibson of Cornwall Council. **(Councillor Kennedy)**
14. VILLAGE OPEN SPACE: Antony Estate has refused permission for the new site at the end of West Lane but would be happy to increase the allocation at the current site. However they are unwilling to provide a 40 year lease which is required to obtain funding for the project. The issue will be raised at the NDP land use meeting with Antony Estate on October the 15th **(Councillors Baker, Medway and Cornwall Councillor G Trubody)**
15. MEMORIAL HALL COMMITTEE REPRESENTATIVE. November 5th **Councillor Kennedy**
16. CORRESPONDENCE:
- To report correspondence received:
 - a) The following email was noted. RE: Land Adjacent to Whitsand Bay Hotel Finnygook Lane Portwrinkle Torpoint email dated 28th September Ms L Puddy re:EN12/01289.
 - It was resolved to take the following action on correspondence as listed:
 - a. Charging framework for traffic management at Community and other events. **Councillor Snowling** to circulate comments for approval to be submitted before the Oct 31st deadline
 - b. Letter from Mr K Waterfield re: signage/Portwrinkle: To respond by requesting a copy of the audit of signs and stating that representatives from the Parish Council would also be happy to meet with representatives from the group of residents referred to in the letter, to discuss the issue. The group and the Parish Council could then discuss with Cornwall Highways which signs were required legally and which could be removed to reduce impact. **Clerk** to circulate letter for approval.
 - c. REG Windpower letter 28th Sep. It was agreed to enquire when they were planning a public consultation for Sheviock as they only listed St John and Millbrook. Also to request the offered copies of application details for public viewing in both hard copy and electronic/disc format. **(Clerk)** Councillor Snowling agreed that the paper format (booklet style) could be available for viewing on the notice boards in the Memorial hall. **Clerk**
 - d. 1st Town and Parish Council annual summit 3rd of Nov in Bodmin Sat 9:30-4:30: Councillors to check their diaries and inform Clerk if going Councillor Kennedy can attend. **Clerk/All**

- e. Town and Parish Council elections. It was agreed that parishioners should be encourage others to stand; nominations must be submitted before the 5th of April 2013.
17. UPDATES FROM OTHER GROUPS: **Rame Peninsula Public Transport Users Group:** Provider's timetables change at the beginning or end of half term week dependant on provider. A meeting is scheduled for week commencing 15th Oct. **CALC Executive & the Standards Committee:** the Committee and CALC have drafted a new code of conduct. Discussion has been concerned with governance. At present the Standards Committee of Cornwall only allows elected Cornwall Councillors to vote, it would be an improvement if all on an advisory group could vote.
Councillor Trubody left at 9pm. The remaining members of the public left.
18. **FINANCE**
- **Dog warden hours:** it was agreed to reduce hours to 1 hour (2 x 30 min periods) per week now that it's out of season in accordance with initial proposal and budget. To concentrate on dog fouling within the Parish with the aim to be intelligence led.
 - **Clerk to advise Dog warden**
 - It was resolved to approve the quote of £134.91 for installation of outside audible alarm for clerk's office. **Clerk to action installation.**
 - **Unity Trust Bank** signatories have been advised by email how to set up telephone/internet banking **Clerk**
 - **Outgoing Cheques:** Councillor Medway proposed, Councillor Mathias seconded and all agreed to approve the payment for the following cheques:
 - 300029 Mrs N Gray Sep work hours, £383.4
 - 300030 Mrs N Gray Clerk's expenses for period Sept £16.40
 - 300031 HMRC Tax to cover dog warden's Sep wage £25.20
 - 300032 Sheviock Memorial Hall rent for clerk's office Oct £60
 - 300033 Sheviock Memorial Hall hire of hall for Parish and Planning meeting 24th Sep £14.80
 - 300035 Mr. N Bridgman Dog warden wage Sep minus tax £100.18
 - 300035 void
 - 300036 Mr D Leonard path cutting £105
 - **Incoming receipts. As follows:**
 - 2nd half of financial year Precept, Cornwall Council £7687.50
 - Vat reimbursement for financial year 2011-12 £544.96
 - It was agreed to approve the clerk's overtime hours for the period November 2011 to November 2012 at the November meeting together with the permission to approve and Sign the new clerk's wages/expenses/Dog warden's wage for December, in December by e-mail circulation, if there was no December meeting.
19. ITEM OF CONFIDENTIALITY TO BE DISCUSSED WHEN MEMBERS OF THE PRESS AND PUBLIC ARE EXCLUDED. Councillor Mathias left the room. It was moved by Mike Snowling and seconded by Peter Nicholas and resolved that in accordance with the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item of business on the grounds that it would be likely to involve the disclosure of exempt information of the following description: Information that is likely to reveal to competitors the quote for maintenance of parish benches. It was resolved to wait for additional quotes to be received to achieve best value of public money to be resolved at November meeting under items of confidentiality **Clerk** to obtain further quotes
20. ITEMS FOR INCLUSION IN FUTURE MEETINGS. To approve purchase of new notice board for Sheviock; The erosion of seawall and baskets in Portwrinkle; Update on sweeping of public pavement/alleyway in Portwrinkle; Bollards outside Calor gas tank Portwrinkle.
21. DATE OF NEXT MEETING. Mon Nov 12th

The chair closed the meeting at 9:22pm

Nancy Gray, Clerk, Clerk's Office, Memorial Hall, Crafthole PL11 3DG 01503 232996
Parish website – www.sheviockparish.org.uk