

Sheviok Memorial Hall Management Committee

Monday 2nd March 2015

Present: M.Snowling, B. Snowling (attended early part only), T. Wells, P. McLaren, B. Mackintosh, P. Brookes, M. Claughton, J. Scott, J. Carter, L. Erasmus, L. Vickery, C. Kennedy, N. Trout, B. Stevenson, F. Harvey

Apologies: A. Kayes,

Absent:

Minutes of the last meeting were read, adjusted and signed.

Matters arising.

- a) Grants, extension and plans etc – on going – to be discussed next meeting.
- b) Car park and entrance update- Mike S is not having any joy from Raleigh Mike S suggested as we have the money, could we have a professional do the job. One quote was for £2,500 and all felt this was excessive.
Judy asked about leaving the walls and filling it with gravel and using pots. Discussed the issue of removing the wall – opening the gate and getting an extra parking space.
Chris K suggested getting more quotes for removal of the inner wall and quotes for emptying soil and filling with gravel. Mike S to get quotes.
- c) Flag pole – on going- to be discussed when carpark wall is sorted.
- d) Footpath extension – Chris K says all is going well and it is being opened at the start of April by Sir Richard and Lady Mary. He asked if we could transfer the money as agreed previously – Fiona proposed it, Judy seconded it and all agreed. Chris explained the route of the path and said that there is a map in the new parish newsletter. 2.5km over all.
Pete suggested a hot cross bun and biscuit and tea reception for Sir Richard and Lady Mary. Mike S to sort hot cross buns etc. And team to advertise – Cornish Times etc involved.
- e) Dog fouling – no further news. To be removed from agenda. Chris reminded people to email the parish Clerk regarding any fouling in the village.
- f) Main hall flooring – All appear happy with current hall flooring.
- g) February quiz – report – Feedback was good, a good evening had by all. Can be repeated.
Lynn E suggested it could be advertised more as there weren't as many people there as could have been. Lynn V suggested there was some breakdown in communication regarding posters (big and small). Pete was thanked by the committee. And thanks to Judy for supplying the prizes. Made £36 profit.
Church are doing one in October. All agreed to repeat next year.
- h) March Concert– 28/3/15 – Theme is THE SEA – 7pm start
David Mashford will do music, community singing, James to compare, Andy Kayes to do sound and music. She has got some people doing some acts. She asked about the clubs doing skits etc.
Stage – Spoke about hiring the stage, Nadine asked if we made enough money from the concert to cover the cost of the stage.
Chris suggested not looking into hiring at this stage in the process.
Fiona said there is a 6' by 4' staging block may be used as a centre piece. All agreed to collect this.

Seating – set up at 4pm.

Refreshments – tea and biscuits etc – Judy and Fiona to organise with Barbara.

Raffle – All asked to bring a raffle – Chris and Gill will organise.

Charging prices – £3 adults and £1 for children- not to ask the performers but a sign to be put up saying entertainers won't be charged but please make a donation. Chris to make sign.

Pete proposed and Judy seconded and the motion was carried by majority.

Posters – Mike S will give them out to be put around.

Barbara asked for all clubs to contact her as to what they are doing.

Mike C suggested BYOB and all agreed.

Mike S to organise the words on the walls for “community singing”

- i) Hall cleaning update- Paula says the nappies would be parents doing the changing and Paula has asked the parents to comply.
Chris says he has had invoices for the early part of the year.
Cleaning should commence as normal now.
Paula asked if the cleaner attended on a particular day – not known.
- j) Table top sale/coffee morning – March 14th
Lynn has organised 8 tables already. Lynn has spoken to Andy about not having a big poster as it is expensive and the hall does not make any money for it.
Lynn asked Mike S about doing some writing on the back of another poster which would be good.
Lynn V asked for volunteers to help with refreshments – Judy and Lynn E will help.
Lynn V asked for items to be donated for her table.
- k) Parish website – Chris K said it should go live this week, with 4 pages for Village hall. Not to have previous minutes available just new ones.
- l) Rental rates – Chris K has circulated the new rates as agreed last time. The previous list had got added to and added to and got messy – and Chris K has emailed the new rates and the tidied version to all.
Any rate changes can now be discussed in September for change in next year's April start.
The new hire charge layout details definitions of who qualifies for the cheaper rates and thus this could be used as an advertising tool.
Chris and Thelma were thanked.
- m) Grass cutting- Tender has been let – Dean (Whitsand bay hotel) has won it.
He will do 14 cuts per year for Village Hall and the committee need to contact him directly for time and date.
Chris K noted that any contractual issues should be brought up through the Parish council.

Treasurer's report

The current balance of funds is £13,673.17 plus £5,000 contingency fund. Note there is ring fenced monies for the paths.

Standard month, good month for income from rental.

Chris spoke about a change in the hall insurance being a slight increase and is fixed for the next 3 years – suggested all agree to the same insurers. Chris spoke about the pre-school outside toys etc – and these are under the preschool rather than Village hall.

Pete M proposed accepting the insurance quote, Lynn E seconded and all agreed.

Solar panels will generate £450 this quarter.

General Maintenance report

Parking lines etc not done due to weather.

Ladies toilet seat fixed and light above sink done.

Mike C - has fixed the reflective panels in main hall.

Mike S - says he has someone coming in to look at louvre windows and is waiting for a quote.

Judy – Neil Howey moving to Surrey and so will no longer be able to do the overall maintenance.

Will need to consider an overall maintenance man.

Pete M suggested George Brown (Torpoint roofer) to give roofing report and plan.

Lynn E – asked about what we would pay a jobbing maintenance person – Mike S said the cost as the person sees fit. Chris K said the roofing maintenance was usually around £450 per visit.

AOB

Chris K – Mood swings have been booked for the New Years dance next year are booked for the 20th March at the Finnygook.

EASTER BONNET parade is on 6th April – the same day as next meeting.
at the Liscawn 12 noon.

All committee members to provide 6 hard-boiled eggs.

Barbara to organise the raffle.

Summer fair – discussion – Theme – THE TUDORS - To be discussed further at next meeting.

Nadine asked about an April meeting as it would be on the Easter Monday evening.

All agreed not to have an April meeting unless there is a pressing need.

Meeting closed at 8.15

Date of next meeting –Monday 4th May 2014 at 7pm

Monday March 2nd meeting agenda

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) footpath extension *update if needed*
 - e) March concert- report
 - f) table top sale – report
 - g) Easter bonnet parade – report
 - h) Summer Fair
 - i) Parish website - update
 - j) rental rates and layout - discussion
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 1st June 2015.