

Sheviock Memorial Hall Management Committee

Monday 1st February 2016

Present: C. Kennedy, M. Claughton, J. Carter, P. McLaren, F. Harvey, T. Wells, B. Stevenson, M. Snowling, B. Snowling, A. Kayes, L. Erasmus, J. Scott.

Apologies: L. Vickery, N. Trout, P. Brookes

Absent: J. Kentisbeer

Minutes of the last meeting were read, adjusted and signed.

Matters arising.

- a) Election of officers- Pete proposed that the current officers carry on in their positions, Seconded by Barbara. All officers agreed to carry on as now and all agreed by vote.
- b) Grants, extension and plans etc – Pete says we haven't heard from Bernard Sunley, so we don't know. Pete has tried to get onto an NHS grant scheme for Cornwall, but they found out that there are only small pockets of deprived areas. Pete tried the Henry Smith fund and this was not suitable. He got in touch with committee spaces (Lottery) and they said to give them more information. Pete and Mike S are to meet Ffyon Stanton Cornwall Rural Community Council to discuss the hall's needs and to look at possible funding. Pete/Mike to arrange date.
- c) Car park and entrance update- No update.
- d) Flag pole – No update.
- e) Summer fair- 2016 - 9th July.
Thoughts are still Rio Olympics and Queens 90th birthday.
It was suggested that we do a separate party (!) – June/July – to match the street party in London.
Barbara proposed that we agree in principle to having a street party and to be arranged when we know the date.
It was proposed that the theme be Beatrice Potter – to celebrate her 150th birthday. Proposed that each club take a book and use that as a theme.
Spoke about having a Barn Dance in the evening and Fiona agreed to ask Dave Mashford to perform.
Pete McLaren agreed to organise a bar for the evening and he will apply for the license.
During the day – Maypole dancing, Deviock band to be asked, procession as per usual (to be organised nearer the event).
- f) New Year's dance report- All reports seemed very good. Barbara said that some reports had come back as very good but some would like more "social dances" and thus we need to ask in advance. Judy suggested booking him in advance and then setting out a plan.
It was suggested that we could have a New Year's dance on New Year's Eve, Chris said that he has reservations as we have a lot of support from the Finnygook and the hotel and he is reluctant that we may be offering competition on the night. Also it was mooted that it may clash with a lot of people's own family celebrations etc.
All discussed and agreed for it to be in the Saturday after. Pete McLaren was given the go ahead to book for next year if Bernard is available.
Chris Kennedy noted that we made over £250 in profit from the night.

- g) Electricity and lighting update.
Have someone booked to separate the circuits of the snooker room and main hall. Mike S will let the committee know of any update.
- h) Hall rates suggestions.
Mike C noted that from last month's meeting he rates felt confusing.
Chris Kennedy has updated the rates layout and all should be clearer. He has clearly stated the definition of a "regular club" and this ties in with a preferential reduced rate.
Chris proposed the rate layout and Pete seconded - and all agreed by vote. Chris to put it in the parish newsletter etc.
- i) Village Hall info leaflet - Chris and I haven't managed to meet to discuss this fully.
Judy proposed that we include info about the 200 club. It was discussed that a one off mail drop would be beneficial. All agreed that Chris and James to look into it, complete it and print it out and to have it for the next meeting.
Andy proposed an advertising poster about being able to hire the hall, put onto the board outside - all agreed - this will cost effectively £70.

Treasurer's report

The current balance of funds is £19,699.00 plus £5,000 contingency fund.
Basic month, no extraneous incomes or expenditures.

Until an email Chris received, he suggested that we were no longer members of the south east Cornwall community halls network (£10 a year), He noted they have a new website where our hall is on as part of an advertising program, where we are shown of anyone looks for a hall to rent in South East Cornwall. Chris proposed that we renew our membership for another year - and all agreed.

General Maintenance report

Mike S-

Roof - Paula found a leak in the roof in her storeroom, and Mike noted another leak in the lounge. Mike spoke with Trevor Christmas who came out and repaired a broken tile and cleared the gully. Mike suggested that in the spring, we reconsider the state of the roof - design and ongoing repair etc. Andy suggested having a roofer/builder assess the design, and Mike suggested that when the extension is designed/done - then we have a reassessment of the roof/gully design.

Shed- Roof had leaked and there were some damp items - temporarily repaired and Mike suggested it gets repaired properly and the angle of the roof be changed so water doesn't run onto the hall wall.

Mike Suggested Dave's sheds for repair and all agreed. Mike to action.

Flower boxes - outside the hall have fallen into disrepair, but no one looks after them and so all agreed to remove them.

Judy - said that the wire for the hearing loop in the lounge is coming adrift - needs re stapling.

Chris - says that Mike Luker has asked of he can trim the tree that overlooks his garden - all agreed.

Mike says that he will repaint the side wall and the stripes on the carpark and the steps when the weather improves.

Chris - says that Mike Luker says that he has a rather large store of old paperwork belonging to the hall stored at his house and he would like it out of his house. Chris suggested that do we need to keep all historical paperwork. It was suggested that we only need to keep financial papers for 6 years.

It was agreed that we should look through and check what is needed and then store with plastic storage boxes (Lynn E suggested). Mike S to buy them. 4 initially - plastic boxes with clip on lids.

Chris - the light meter in the snooker hall is old and not usable now and it was suggested that using an honesty box with a suggestion of 20p for 20 minutes. All agreed.

AOB

Andy – Paula says that the preschool has had another “outstanding” and wants to put an addition to the outside plaque. Also she would like to mount a couple of certificates in the main hall. – All agreed.

Mike S- praised the preschool and Paula’s efforts etc making the hall good.

Barbara – Lynn V has left posters for the charity table top sale (March 5th 10-12) – the committee also provides tea and coffee and Barbara is organising refreshments. People to attend on 4th March (6pm) to set up tables.

Pete – Asked to have a quiz night in the hall on March 12th. All agreed.

Mike S- says that on the Queen’s birthday (April 21st) there will be a beacon lighting ceremony again.

– Mike has asked the farmer about using the beacon hill again. And due to the weather this is an on-going discussion. Pete is involved and has started doing some history etc for the press release etc.

Dot Luker was thanked posthumously for her support for the 200 club and the hall over many years.

Meeting closed at 21.00

Date of next meeting –Monday 7th March 2016 at 7pm

Monday March 7th meeting agenda

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) Summer Fair – 2016.
 - e) New Year’s Eve dance – report on booking act
 - f) Electrics update
 - g) Village hall info leaflet – update
 - h) Queen’s birthday – beacon lighting
 - i) Quiz night
- 4- Treasurer’s report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 4th April 2016.