



SheviocK Parish Council

The Bill Warren Room, SheviocK Memorial Hall, Craffhole, Torpoint, Cornwall, PL11 3DG
 Clerk: Mrs Linda Coles Telephone: 01503 232996 Email: sheviocKpc@btinternet.com

The Minutes of the Annual Parish Council Meeting, of SheviocK Parish Council, held on Monday 9th May 2016 in the Methodist Church Schoolroom, Craffhole, commencing at 7.00pm.

Present: Councillors C Kennedy, S Medway, J Isaac, Mrs Jenny Bushrod, P McLaren and M Snowling.

In Attendance: L Coles, Parish Clerk, and Cllr George Trubody, Cornwall Council.

There were 3 members of the public present.

The Clerk, Mrs Linda Coles, took the Chair and welcomed those present to the meeting.

Item 1. ELECTION OF CHAIRMAN. The Clerk asked for nominations for the role of Chairman to the Parish Council. **Cllr Medway proposed that Cllr Kennedy be Chairman, this motion was seconded by Cllr Bushrod and all were in favour.** Cllr Kennedy accepted the post and signed a Declaration of Acceptance of Office, witnessed by the Clerk. Cllr Kennedy took the Chair.

Item 2. ELECTION OF VICE CHAIRMAN. **Cllr Snowling proposed Cllr Medway be Vice-Chairman, this motion was seconded by Cllr McLaren and all were in favour.** Cllr Medway accepted the role of Vice Chairman.

Item 3. APOLOGIES. Apologies were received and accepted from Cllr Mrs D Mathias.

Item 4. CHAIRMAN’S ANNUAL REPORT.

Cllr Kennedy, Chairman 2015/16, had circulated his report to the Members, which he summarised (Appendix 1 to these Minutes). Cllr Medway thanked the Chairman and also asked for a vote of thanks to be recorded for the work of the Friends of Craffhole Playpark.

Item 5. ELECTION OF THE FOLLOWING REPRESENTATIVES:

- CALC – Cllr Kennedy, Chairman, or Cllr Medway, Vice Chairman
- PLANNING – Cllr McLaren
- TREE WARDEN – Cllr Snowling
- FOOTPATHS – Cllr Kennedy
- EMERGENCY PLAN – Cllr Kennedy
- CAR PARK COIN BOX AND PUBLIC TOILETS – Cllr Medway
- CAR PARK SAFETY INSPECTIONS – Cllr Kennedy
- LIFE BELT INSPECTIONS – Cllr Bushrod
- OPEN SPACE – Cllr Bushrod and Cllr Kennedy
- RAME PENINSULAR TRANSPORT USERS GROUP – Cllr Mathias
- NEIGHBOURHOOD DEVELOPMENT PLAN – Cllr Medway and Cllr Kennedy
- POLICE REPRESENTATIVE AND POLICE PACT LIAISON OFFICER – Cllr Isaac
- FLOWER BEDS – Cllr Mathias
- PLAY PARK INSPECTIONS – Cllr Snowling

- HARBOUR LIAISON WITH HARBOUR MASTER – Cllr Isaac
- GRANTS – Cllr McLaren
- TOURIST INFORMATION CENTRE – Cllr Mathias

Item 6. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MAY 11TH 2015 APPROVED AND SIGNED AT THE PARISH COUNCIL MEETING HELD ON MONDAY 8TH JUNE 2015 (a copy of which can be viewed on the Parish Council website: www.sheviockparish.org.uk).

Item 7. MATTERS ARISING FROM THE ABOVE MINUTES.

There were no matters arising from those Minutes.

There being no further business the Chairman closed this meeting at 7.12pm.

Signed Dated.....
 Chairman, Sheviock Parish Council

Appendix 1:

2015-16 Chairman’s Annual Report, Sheviock Parish Council.

This past year has been one of success in terms of projects and the development of community involvement across a range of activities.

The Playpark at Crafhole has finally moved forward. It is only the first step in the development of a Playpark for all children and a Community Area for all ages. The Lease for the area was agreed and has been signed so we have access for 40 years and the whole area has had a stock proof fence erected. The Play area has had an inner child friendly fence installed and a basket swing, suitable for the disabled, and a slide have also been installed together with two bike racks. It is a small start, but has already brought a great deal of pleasure to local children. The Parish Council and the Friends of the Park are continuing to seek further funding and are keeping our fingers crossed for the award of a significant grant in the near future.

The harbour has also received a grant from central government under the Coastal Revival Scheme. We were up against competition from large ports such as Newquay for this money, so we are very pleased that our bid was successful. The money has been used to provide a new Kayak Rack and also a small Dinghy rack together with a winch to help with the launching and beaching of the larger dinghies. This will provide berths for Kayaks, for which there was growing demand, and has also allowed additional dinghy berths, to try and satisfy the waiting list, that has existed for many years.

The traffic order for parking restrictions in Finnygook Lane and the whole of Portwrinkle have been implemented; love them or hate them they are what extensive public consultation requested, and after a long battle to comply with unbelievably complex regulations, they are now in force and, at the time of writing, are being observed. In parallel, we have taken a lead with the other 5 parishes across the Rame Peninsula and implemented a very cost-effective Service Level Agreement with Cornwall’s Parking Enforcement team. This will ensure that the new regulations and all others across the peninsula, including car parks will be subject to random visits from the enforcement teams throughout the summer including bank holidays.

Our Clerk, Linda, was awarded her Certificate in Local Council Administration during the past year. That has enabled the Parish Council to adopt the Power of Competency. In essence this allows the Parish Council to carry out a much wider range of activities ‘in the interest of their communities and in their own financial interest’, beyond the powers they hold as a Parish Council. This has already resulted in us introducing a small grants scheme; grants up to a total of 2.5% of the precept can now be awarded to local groups and individuals, where the outcome will benefit the local community.

The Parish Council has also worked tirelessly throughout the year to continue in our determination to find solutions to reduce, and ultimately remove, heavy traffic from Craffhole. By lobbying Cornwall Councillors, money was found to undertake further studies on the junction at Antony. That further work has identified a solution to allow heavy vehicles to enter the peninsula through Antony and only exit through Craffhole. If adopted by all the 5 parishes in the Rame Neighbourhood Plan Area, there is a very real likelihood that funding could be found for the physical work by 2019/20. At the time of writing all but one Parish has considered the proposal and the 4 that have considered it have supported it!

This means that the council achieved, or substantially achieved, all 7 of the objectives it set for 2015/16.

The Neighbourhood Development Plan completed its consultation phase and all comments from this community have been resolved. A number remain with Natural England and at the time of writing solutions are being found to their concerns before the Plan is submitted, first to Cornwall and then to an Independent Inspector, for review.

The other great success over the past year has been the consolidation and broadening of community involvement in the well-being of the parish and the quality of our surroundings.

The Friends of the Park have worked tirelessly to raise funds for the park, the Festival, the Children's Christmas party and the Scarecrow trail have raised funds that have partly been used with a grant from the Lottery Awards for All scheme, to fund the recent developments in the park. Their funding is also being used as a means for large grants to be awarded from other funding bodies (many bodies require, say 10%, of a grant application to have been raised locally before they will award a grant).

The Emergency Plan has been relaunched with new volunteers agreeing to be street co-ordinators; we hope they will never be called upon but it is comforting to know that, in an emergency situation, we have a structure that can ensure vulnerable members of our community can receive help and support.

A new user group has been established to support and advise on future improvements to the Harbour. This group, known as HUG, The Harbour Users Group, has already been active in developing the designs for the new racks and for the selection of the winch.

Other community activities include the ongoing development of the flower beds at Portwrinkle led by Jean Wilkinson, the maintenance of the flower bed by the Cross in Craffhole, led by Sue Wilks, the 2-minute beach clean led by Katie and Isabelle Baker, the Nativity Cribs, raising money for Water Aid, led by Jeff Dutt and the Scarecrow Trail led by Karen Baker. In addition, there was tremendous support for the Parish Spring Clean organised by the Parish Council in March. Over 30 residents took part and completed jobs such as litter picking, cleaning the bus shelters in Craffhole and Shevioc, cleaning the road signs, clearing weeds from kerb sides, constructing a hand rail on a steep slope on the parish circular walk and cutting back bushes obscuring the views from the seats in Portwrinkle. Thanks are due to all who took part in these activities. The Parish Council hope it will be able to work with volunteers throughout the coming year to expand these activities. Unfortunately, it is only by our own efforts, working together, that any activities that are not a legal duty for Cornwall to provide, will continue to enhance and sustain the wonderful area in which we live.

As chairman it gives me great satisfaction to make this very positive report, but I am able to do so only because of the very hard work undertaken throughout the year by our Clerk, Linda Coles, and by my fellow councillors, who are really the ones deserving of your thanks and continued support.

Chris Kennedy, Chairman 2015/16