

## Sheviock Memorial Hall Management Committee

Monday 4<sup>th</sup> July 2016

**Present:** M. Snowling, B. Snowling, L. Vickery, A. Kayes, M. Cloughton, P. McLaren, T. Wells, J. Carter, B. Stevenson, P. Brookes, N. Trout, Beryl Mackintosh

**Apologies:** F. Harvey, L. Erasmus, C. Kennedy, J. Kentisbeer, J. Scott

**Absent:**

Minutes of the last meeting were read, adjusted and signed.

### Matters arising.

- a) Grants, extension and plans etc – Pete and Mike are planning to meet with Claire Hurley and team at hall 13<sup>th</sup> July, team for local grant development. Plan to talk to her about putting in application to CRCC for appraisal. Looking for their help to get a grant from the Lottery. Pete was thanked for his ongoing support on this matter.
- b) Car park and entrance update- No update.
- c) Flag pole – No update.
- d) Summer fair and barn dance - 2016 - 9<sup>th</sup> July. 1pm start.  
Fiona will arrange the collection of the pasties.  
Pete – where will the bar be – Mike C has approached Ray Skelly re tent. Don't want to move the beer Keg once it has settled. Suggested being in the lounge in the corner. Pete to set up on Saturday morning.  
Pete felt that the amount would be 1 keg of bitter, 3 dozen cans of lager, 2 dozen cans of cider, 6 lemonade, 6 fruit juice, 6 bottles of wine, plus others as needed.  
to get some small plastic ups etc for wine.  
All concerned at wet weather plan.  
Dorothee and Robin to do BBQ – using James' BBQ.  
Mike C to do bunting – Thursday 4pm with Andy.  
Time for the band -  
Some Dancers can arrive and they need a time.  
Mike C to organise Stewards.  
1pm start  
1.15 judging  
1.40 procession.  
1.55 maypole  
2.00 open fair – band to start at 2pm  
2.30 dancers -  
3.00 sports races  
Raffle – to be all day and draw in the evening.  
  
Wet weather routine to have tables in the sports hall.
- e) Electrics update- Electrician has been and sorted out the lights etc and all are happy and bill has been paid.  
PAT testing to be done last week of August before Preschool starting.
- f) Village Hall info leaflet- Have been printed on card and are ready for distribution – now have 400 of them.  
Mike S spoke about various people delivering the cards.  
Spare ones to be put in a pocket in the shop and in a pocket in the Hall. Nadine to look into

2<sup>nd</sup> hand wall mounted leaflet holders.

- g) Sheds- No update – Dave’s sheds has been asked about the possibilities and options, but they have not got back to us yet. Mike S to chase.
- h) Concert – Oct 15<sup>th</sup>. Theme to be decided. Lynn suggested it being a “Royal Variety in honour of the Queen’s 90<sup>th</sup> birthday.
- i) Outdoor maintenance update – benches, flower beds etc. – Benches have all been repaired. Barbara has dismantled one flower bed and has stored the flowers etc. The other one will be done soon by Barbara.  
LynnV said that the garden area had been partly addressed and Nadine spoke again about the slate chippings to keep all at bay.  
Bob to ask Gardening club if they want to help tidy it.  
Grass has been cut.
- j) Hall painting update – Mike S has sent emails etc about this and this has been agreed to paint main hall and sports hall and entrance area and corridor. All agreed to start sports hall and main hall and Mike is waiting for a price for the other parts. He will be starting 1<sup>st</sup> week in August.

### **Treasurer’s report**

The current balance of funds is £21,697.14 plus £5,000 contingency fund.  
Treasurer was not at the meeting so his report was given through the chair.  
It has been a good month again – £944.77 from solar power last quarter.

### **General Maintenance report**

Barbara – Don Pengelly has mended nearly all the taps and serviced the boiler.  
New mat has been laid and finished, Paula has also used the offcuts as external door mats.  
Mike S spoke about a new rota etc regarding the recycling from the hall. Lynn normally does this.  
Re-plastered bit still needs painting.

### **AOB**

Mike asked about an update on the Beacon – All the pictures and info etc has been sent to the “Palace” and Mike was told that a book was being produced in the future.  
Barbara asked about rental for using the hall for the telegraph poles. Mike to ask for details etc to chase.

Meeting closed at 20.20

Date of next meeting –Monday 5<sup>th</sup> September 2016 at 7pm

-----

**Monday September 5<sup>th</sup> meeting agenda**

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
  - a) Grants, extension plan etc.
  - b) Car park entrance update
  - c) Flag pole – *not for discussion until car park wall is resolved*
  - d) Summer Fair report.
  - e) shed update
  - f) Concert
  - g) Hall painting report
  - h) Christmas Fair
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 3<sup>rd</sup> October 2016.