

SheviocK Memorial Hall Management Committee

Monday 5th September 2016

Present: M. Snowling, B. Snowling, A. Kayes, M. Cloughton, P. McLaren, T. Wells, J. Carter, B. Stevenson, N. Trout, L. Erasmus, C. Kennedy, F. Harvey

Apologies: P. Brookes J. Scott L. Vickery

Absent: Beryl Mackintosh J. Kentisbeer

Minutes of the last meeting were read, adjusted and signed.

Matters arising.

- a) Grants, extension and plans etc – Grant request for Cornwall rural committee has gone off (mid August) and we are waiting for outcome.
- b) Car park and entrance update- No update. Chris suggested opening out the entrance to have an in and an out area for the car park. Lynn E spoke about that we had discussed this previously and one issue was getting rid of the planted area. Shouldn't need any permissions as there is already a dropped kerb
Pete proposed the idea and Chris seconded the idea – all voted in favour. Mike S to get quotes for demolition and removal of walled area.
- c) Flag pole – Can then be moved.
- d) Summer fair and barn dance – report – It was felt that it was very successful and very nice (despite the weather). Chris suggested that we write to Ray Skelly for his donation of the beer keg. DeviocK band were given a donation and Barbara wrote to band and dancers. Peter was thanked for organising the beer and licence. Could charge more in the afternoon.
Barn dance went well with a lot of youngsters in the evening.
- e) Shed update- Mike S has someone coming to give a quote about re roofing the shed. Mike S says that Dave's sheds did not respond regarding a quote.
- f) Concert – October 15th - Barbara thought as the queen is 90 she thought it would be good to have a concert themed on each group having a decade each to perform a skit etc. Barbara showed a book that had details from each era to give ideas. Children to perform too, which she will organise.
James to compare
20s= Thelma and Mary are going to have a chat with each other.
Barbara will continue to organise it.
- g) Hall painting report. Sports hall, main hall and entrance hall have been painted and he repaired the hole in the wall in the lounge. Fiona said hall looked lovely when she came for a service and she felt proud to be part of the hall. All agreed that it was a good job.
Mike S suggested having boards up for paintings to be looked at and sold – with a percentage going to the hall.
Nadine rose the issue of any painting that was in a frame or slightly heavy would not be suitable to fit on the current boards.
Chris said that the insurance was an issue as we shouldn't take any risk about having paintings stolen etc. He suggested the artists hang paintings at their own risk and we don't ask for a fee, but we ask for a donation.
All to think about it and Barbara to contact some of the local artists to look at their ideas.

- h) Christmas fair – first discussion. December 3rd.
Brian Pullinger to be asked again to be Father Christmas.
Themes discussed colours, or any ideas. It was agreed to have a 2 tone Christmas theme. Each club to choose 2 Christmas colours for their stall.
Nadine to buy presents for Father Christmas – All to wrap. £1 per present and Nadine to liaise with Paula regarding numbers etc.
Andy to do the music.
Chris and Gill to do the raffle.
Refreshments – to be mince pies.
- i) Arts and Craft Fair – 8th & 9th October.
Lynn has got tables sorted etc and Barbara asked about people providing soup and a rota for kitchen.
To set up tables on the Friday evening.
Andy says that Lynn V has approached the company regarding new banners. Lynn asks if the committee are happy to pay for the banner for the craft fair.
Opening times were discussed about opening times on Sunday – closing at 3pm.
Lynn to be approached to discuss with Stall holders for opening on Sunday 10 – 4.

Treasurer's report

The current balance of funds is £19,297.68 plus £5,000 contingency fund.
2 months since last report, fun day gave large income in July. A lot of expenditure over the summer on building and furniture repairs and painting etc. Solar panels giving good income and looking like approx. £3,500 per year.

General Maintenance report

James – cupboard/wardrobe in store room is falling apart – to be removed.
Trolley for sound system in poor quality and wheel missing. – All agreed on getting a new trolley.
Fiona – new draining board rack needed – to ask Paula to buy one.
Barbara – 2 planters were destroyed and flowers re planted.
Lynn E- Entrance sometimes smells a little musty in the entrance area. It was suggested that when the heating goes on this should be OK. There is no damp issue that is aware of, the carpet may be getting wet and not cleaned etc.
Mike C- he grass cutting is only half done. Andy says that he is not cutting it as short as the last person, Mike S to discuss it with Dean.

AOB

Andy – the hedge from Paula's hut to his house is getting wild and he has organised the cutting etc and he asked if the committee were happy for the company to use their machinery on the grounds.
Paul's email – fill in and agree – James to email back – get a drainer
Sound system set up guide – photos and colour coded info sheet – laminated for hall hirers to use if requested – Andy and James to organise.
Thelma – elections on May 4th 2017
Thelma asked about what we charge the fund day - £80 was agreed. Parish council will pay for this as a grant. Local rate but not a regular club so not the lower tariff.
Mike S- pat testing was done in August. Electrics have been checked, fire extinguishers have been checked.

Meeting closed at 20.10

Date of next meeting –Monday 3rd October 2016 at 7pm

Monday October 3rd meeting agenda

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) Arts and craft fair.
 - e) Concert
 - f) Christmas fair
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 7th November 2016.