



*Sheviock Parish Council*

The Bill Warren Room, Sheviock Memorial Hall, Crafhole, Torpoint, Cornwall, PL11 3DG  
 Clerk: Mrs Linda Coles Telephone: 01503 232996 Email: [sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com)

## Annual Report to 31 March 2016

### The Parish Council

The Parish Council currently comprises the full complement of seven Councillors, who were either elected during the election of 2013 or co-opted to fill vacancies that arose since that election:

- Councillor Chris Kennedy, Chairman (elected)
- Councillor Steve Medway, Vice Chairman (elected)
- Councillor Michael Snowling (elected)
- Councillor Peter McLaren (elected)
- Councillor Dorothee Matias (elected)
- Councillor John Isaac (co-opted)
- Councillor Jenny Bushrod (co-opted)

Clerk/RFO: Mrs Linda Coles, The Bill Warren Room, Sheviock Memorial Hall, Crafhole, PL11 3DG  
[sheviockpc@btinternet.com](mailto:sheviockpc@btinternet.com) 01503 232996

The Chairman and Vice Chairman are elected annually at the Annual Meeting of the Parish Council held in May.

The Annual Meeting of the Parish Council also elected the following representatives from among the Parish Councillors, the Clerk and members of the public, to the relevant areas of responsibility as set out below:

Neighbourhood Development Plan	CLlr Kennedy and CLlr Medway
Planning	CLlr McLaren
Tree Warden	CLlr Snowling
Footpaths	CLlr Kennedy
Car Park Coin Box/Public Toilets	CLlr Medway
Emergency Plan	CLlr Kennedy
Car Park Safety & Inspections	CLlr Kennedy
Life Belt Inspections	CLlr Bushrod
Open Space	CLlrs Kennedy and Bushrod (& Karen Baker as a co-opted member)

Play Park Inspections	Cllr Snowling
Flower Beds	Cllr Mathias
Grants	Cllr McLaren
Tourist Information Centre	Cllr Mathias
Rame Peninsula Transport Users Group	Cllr Mathias
CALC Meetings	Cllr Kennedy and Cllr Medway
Police Liaison	Cllr Isaac
Harbour Liaison with Harbour Master	Cllr Isaac
Coastal Communities Group	Cllr Isaac

The Clerk/Responsible Financial Officer (RFO) is Mrs Linda Coles, who works on a part-time basis, and deals with the statutory and financial administration, general office duties and other business of the Council.

Contact details for all Members and the Clerk can be found on the Parish Council website:  
[www.sheviockparish.org.uk](http://www.sheviockparish.org.uk)

### **Chairman's Report**

This past year has been one of success in terms of projects and the development of community involvement across a range of activities.

The Playpark at Crafhole has finally moved forward. It is only the first step in the development of a Playpark for all children and a Community Area for all ages. The Lease for the area was agreed and has been signed so we have access for 40 years and the whole area has had a stock proof fence erected. The play area has had an inner, child friendly, fence installed. A basket swing, suitable for the disabled, and a slide have also been installed together with two bike racks. It is a small start, but has already brought a great deal of pleasure to local children. The Parish Council and the Friends of the Park are continuing to seek further funding and are keeping our fingers crossed for the award of a significant grant in the near future.

The harbour has also received a grant from central government under the Coastal Revival Scheme. We were up against competition from large ports such as Newquay for this money, so we are very pleased that our bid was successful. The money has been used to provide a new Kayak Rack and a small Dinghy Rack, together with a winch to help with the launching and beaching of the larger dinghies. This will provide berths for kayaks, for which there was growing demand, and has also allowed additional dinghy berths, to try and satisfy the waiting list that has existed for many years.

The traffic order for parking restrictions in Finnygook Lane and the whole of Portwrinkle have been implemented; love them or hate them they are what extensive public consultation requested, and after a long battle to comply with unbelievably complex regulations, they are now in force and, at the time of writing, are being observed. In parallel, we have taken a lead with the other 4 parishes across the Rame Peninsula and implemented a very cost-effective Service Level Agreement with Cornwall's Parking Enforcement team. This will ensure that the new regulations and all others across the Peninsula will be subject to random visits from the enforcement teams throughout the summer, including bank holidays.

Our Clerk, Linda, was awarded her Certificate in Local Council Administration during the past year. That has enabled the Parish Council to adopt the Power of Competency. In essence this allows the Parish Council to undertake activities that any individual can carry out. This has already resulted in us introducing a small grants scheme; grants up to a total of 2.5% of the precept can now be awarded to local groups and individuals, where the outcome will benefit the local community.

The Parish Council has also worked tirelessly throughout the year to continue in our determination to find solutions to reduce, and ultimately remove, heavy traffic from Crafhole. By lobbying Cornwall Councillors, money was found to undertake further studies on the junction at Antony. That further work has identified a solution to allow heavy vehicles to enter the Peninsula through Antony and only exit through Crafhole. If adopted by all the 5 parishes in the Rame Neighbourhood Plan Area, there is a very real likelihood that funding could be found for the physical work by 2019/20. At the time of writing all but one Parish has considered the proposal and the 4 that have considered it have supported it!

This means that the council achieved, or substantially achieved, all 7 of the objectives it set for 2015/16.

The other great success over the past year has been the consolidation and broadening of community involvement in the well-being of the parish and the quality of our surroundings.

The Friends of the Park have worked tirelessly to raise funds for the park, the Festival, the Children's Christmas party and the Scarecrow trail have raised funds that have partly been used with a grant from the Lottery Awards for All scheme, to fund the recent developments in the park. Their funding is also being used as a means for large grants to be awarded from other funding bodies (many bodies require, say 10%, of a grant application to have been raised locally before they will award a grant).

The Emergency Plan has been relaunched with new volunteers agreeing to be street co-ordinators; we hope they will never be called upon but it is comforting to know that, in an emergency, we have a structure that can ensure vulnerable members of our community can receive help and support.

A new user group has been established to support and advise on future improvements to the Harbour. This group, known as HUG, The Harbour Users Group, has already been active in developing the designs for the new racks and for the selection of the winch.

Other community activities include the ongoing development of the flower beds at Portwrinkle, led by Jean Wilkinson, the maintenance of the flower bed by the Cross in Crafhole, led by Sue Wilks, the 2-minute beach clean led by Katie and Isabelle Baker, the Nativity Cribs, raising money for Water Aid, led by Jeff Dutt and the Scarecrow Trail, led by Karen Baker. In addition, there was tremendous support for the Parish Spring Clean organised by the Parish Council in March. Over 30 residents took part and completed jobs such as litter picking, cleaning the bus shelters in Crafhole and Shevioc, cleaning the road signs, clearing weeds from kerb sides, constructing a hand rail on a steep slope on the new parish circular walk and cutting back bushes obscuring the views from the seats in Portwrinkle. Thanks are due to all who took part in these activities. The Parish Council hopes it will be able to work with volunteers throughout the coming year to expand these activities further. Unfortunately, it is only by our own efforts, working together, that any activities that are not a legal duty for Cornwall to provide, will continue to be provided to enhance and sustain the wonderful area in which we live.

As Chairman, it gives me great satisfaction to make this very positive report, but I am able to do so only because of the very hard work undertaken throughout the year by our Clerk, Linda Coles, and by my fellow Councillors, who are really the ones deserving of your thanks and continued support.

## **Finance**

The Parish Council accounts are currently being prepared for Audit, which is overseen by Grant Thornton UK LLP. The Annual Return, section 2, Statement of Accounts, will be publicised on the Parish Notice Boards and the website, giving parishioners details of how to exercise their rights to inspect the accounts. Similarly, the conclusion of the Audit will be published later this year.

The Precept for 2015/16 was set by the Full Council, at its meeting on the 10<sup>th</sup> November 2014, at £17,042.55, an increase of 5% on the previous year.

Details of the Parish Council's Budget and Precept for 2015/16 can be found on the website.

Under Devolution, the Parish Council is responsible for the Car Park, the Public Toilets and the Harbour facilities, all of which remain self-financing and are therefore not a burden on the Parish.