

The action tracker is for noting or brief updates only. Further in-depth discussion and/or decisions to take place under the appropriate agenda item. New actions are always added to the list and items will be taken off once completion is reported OR as Council directs.

Key to initials:

Cllr C Kennedy
Cllr J Bushrod

CK
JB

Cllr S Medway

SM

Cllr M Snowling

MS

Cllr J Isaac

JI

Minute	Action/Decision	Owner	Date Raised	Date Completed
14/12 9	Page 3, Item 9. The Clerk will chase Environmental Services regarding horses in the harbour.	Clerk	14/12/15	Ongoing
11/01 9	Email from Andy Brigden 01/16. Email to Jon James for update 05/02/16. Telephoned 03/05/16 JJ still waiting for report from colleagues-promised week beginning 09/05 Reported again and GT chased up July 2016		18/01/16 05/02/16	
08/02/16 5	SWW Clerk to contact and report sewerage smells. Contacted 04/03/16. Ref. 3398431 Pumping Station to be adopted later in 2016. Tank at Tredis View cleaned but smell persists. Meeting with Richard Miles from SWW on 27/04/16, will send his report through and authorise cameras to try and sort out the problem. Acoustic Doppler used.	Clerk	08/02/16	Ongoing
11/04/16 5	Removal of trees along edge of A374, Clerk to draw the attention of Highways to the potential hazard. No reply to letter – sent again 03/06/16 Reply received from Adrian Drake and circulated	Clerk	11/04/16	Closed
11/04/16	Clerk to contact Highways re widening the speed cushions as identified by Malcolm Biles Reply received from Adrian Drake, circulated	Clerk	11/04/16	Closed
09/05/16 5	Clerk to contact Countryside Access Team re Footpath No 5. Email from Sophie Hunkin. Agenda Item 12/09	Clerk	09/05/16	Closed
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11/07/16 6	Clerk to contact Highways re SpeedVisor at Sheviok. Reply circulated 19/07 Clerk to contact CORMAC re cost of a SpeedVisor. Reply circulated 19/07 £15000	Clerk	11/07/16	Ongoing
11/07/16 10	Missing Portwrinkle sign. Reported to CORMAC April 16. Chased replacement 12/07/16	Clerk	11/04/16	Ongoing
11/07/16 13	Litter Bins at top of Finnygook Beach. Clerk to inform RM that Council accepts offer and progress installation of bin at Jolly Roger Café. Letter sent 12/07. Informed that this is not now an option pending retrospective planning permission for café. Bin installed.	Clerk	11/07/16	Closed

11/07/16	Seat of picnic table to be repaired in Craffhole Play Park	CK	11/07/16	Ongoing
11/07/16	Repaired Notice Board to be put up at Tredis. Installed	CK/SM	11/07/16	Closed

On Going Projects

SPC 2016	Neighbourhood Watch	CK		On going
SPC 2013	Car Park – To monitor condition of car park and report to Clerk.	CK	Quarterly	On going
SPC 2013	PSE, Life Belts – To check safety equipment at harbour and beach and report to Clerk. Weekly, 15/3 to 31/3, then Monthly 01/11 to 14/03	JB	Monthly	On going
SPC 2015	Play Equipment at Open Space –To check play equipment for wear and tear and report to Clerk.	MS	Weekly	On going
SPC 2013	Footpaths – To inspect footpaths and report any necessary maintenance to Clerk	CK	As Necessary	On going
Parish Surgery	May 7th, The Community Shop, Craffhole - MS and JI			
	July 9th, St Mary's Church, Sheviock – CK and JB			
	September 10th, Whitsand Bay Hotel, Portwrinkle – SM and			
	November 12th, The Community Shop, Craffhole – CK and			