

## **Sheviock Memorial Hall Management Committee**

### **ANNUAL GENERAL MEETING 2017**

**Monday 6<sup>th</sup> February 2017**

**Present:** M.Snowling, B. Snowling, T. Wells, F. Harvey, M. Cloughton, J. Scott, J. Carter, L. Erasmus, C. Kennedy, B. Stevenson, P. McLaren, A. Kayes, P. Brookes, L. Vickery, J Kentisbeer

**Apologies:** N, Trout

#### **Welcome.**

Mike S welcomed the committee members and noted that no members of the public were at the meeting. He opened by saying that the hall was here for all the parish and celebrates the members of the parish that lost their lives in the first and 2<sup>nd</sup> world wars. He noted it is well used and is hopeful of the hall being extended not only in size but usage as well. He noted that last year the hall was well used and hoped this year was even more so.

#### **Chairman's report.** (Full report available in M Snowling's files)

He thanked the management committee for their ongoing support and was happy that the committee gels together well and everyone works well together.

He thanked the treasurer (Chris Kennedy) and announced that he will be giving a financial update.

He noted that each of us on the committee (and club leaders etc) are responsible for the hall and its activities etc. However we do need to get outside assistance for specialist work.

Last year had great activities that were good fund raisers for the hall but more so as community events for all.

He spoke about the maintenance of the hall including the electrics etc and how the committee have done well in developing the hall and changing the hall (maintenance wise) to reflect the new needs and changes. Fire safety is up to date and certificated by a company in St Austell. The roof and gulleys are clear and there is work on changing the design to improve the ongoing care.

He noted that the solar panels have been working well.

Future projects – Mike spoke about the good work that has been done on looking into an extension and noted that this is dependent on the grant being found. He thanked Chris Kennedy and Pete McLaren for their efforts in this area.

Mike thanked all the committee and gave an extended thanks to Thelma Wells (booking clerk) for keeping and maintaining the halls booking etc via her diary keeping.

He extended thanks to the committee members that get heavily involved in the cleaning, linen service, cooking, baking etc, and to the people who do a lot of “behind the scenes” work for the hall events.

He again thanked Thelma for her role and how she has been a “bedrock” for the committee and said that he wanted to honour her with a certificate of recognition and this was presented to her. Her name was added to the recognition board. All the committee congratulated her.

He finished by wishing the hall and it's users a good year.

**Treasurer's report.** (Full report available in M Snowling's files)

Report for 2016.

Chris gave for circulation the accounts. Fund raising has been good and free reserves are up.

Within the year we have moved from £24,569 with a £5,000 reserve, to 37443 (this does include the awards for all grant of £10,000. Overall the reserves have raised by £2,775.

This was due to the good fund raising over the year, especially due to the summer fair and the solar panels – which alone raised 2,900. He noted that by the end of 2017 the solar panels would have paid for themselves and any future monies made is profit for the hall.

Running costs have increased by approx. £500, mainly due to a larger electricity bill.

Fund raising was a little lower than 2015 (excluding the £10,000 grant). Rental was up slightly, but there was approximately a 7% shortfall in rental incomes and overall running costs..

Overall the hall is in a healthy position but structural condition remains a long term concern and we should consider addressing the rent shortfall in relation to running costs..

He recommended that we address the rental shortfall in relation to running costs. However, he said that after 2017 the solar panel money may be used towards the running costs in the future

Chris thanked Mike Luker (as auditor) for his time and effort in getting the accounts sorted in time even though he has had a difficult year. Barbara tasked to write and thank him.

Mike S thanked the treasurer.

**Election of Non-representative Members of the Committee**

Mike explained that it was important for a representative of each club needs to be on the committee and he passed round a sheet to sign stating such.

Mike explained all regular clubs need a representative and there can be 7 non representative members.

He noted that he has had 6 slips in for election onto the committee. He said that Pete Maclaren, James Carter, Andy Kayes, Mike Snowling, Lynn Vickery and Chris Kennedy (as treasurer) wanted to be elected.

Chris proposed that we invite Nadine Trout as a co-opted member as she has been a very good member of the committee over her tenure. This was seconded and accepted by all.

He suggested that all were accepted and all agreed.

Lynne Erasmus – tendered her resignation as Bowls club rep, due to personal issues and this was regrettably accepted by the committee. She will discuss the rep position with the bowls club and let the committee know the outcome.

**Signing of Declarations for Members Elected at the AGM**

Mike Snowling passed round the declaration for the members to sign.

Meeting was closed.