

Sheviock Memorial Hall Management Committee

Monday 6th February 2017

Present: M. Snowling, B. Snowling, A. Kayes, P. McLaren, T. Wells, C. Kennedy, P. Brookes, L. Vickery, J. Scott, J. Carter, F. Harvey. M. Claughton, B. Stevenson, J. Kentisbeer

Apologies: N. Trout

Absent:

Minutes of the last meeting were read and signed.

Matters arising.

- a) Election of officers- Barbara proposed that the current officers carry on in their positions, Seconded by Pete. All officers agreed to carry on as now and all agreed by vote.
- b) Grants, extension and plans etc – The recent IT course that was run was good and all who attended found it useful and enjoyable. No feedback from CRCC yet and they haven't taken the surveys back and haven't started the interviews yet. Paula suggested they send a questionnaire that she could give to parents and schools. Fiona said that she spoke to them and said they would like to meet as many clubs as possible and would want to attend when there would be a lot of people attending in one go.
Barbara suggested they attend the Easter Bonnet parade but Chris said that this may be too late as the grant application needs to be in early. They are suggesting that they attend for a 6 day course in the school holidays. Chris said that one point that we have in our favour is that we can't run any courses etc during the week days with the preschool. The main area of concern is not having a usable toilet when the preschool are here.
Paula said that as the government are offering 30 hours of free child spaces in preschool – they may need to extend their opening times and parents may remove children if they can find the 30 hours elsewhere.
- c) Car park and entrance update- The “wall” has been built and there are still some bricks and stones on the side of the village hall and Mike said to take any stones or earth from the road next to it. Mike has asked for quotes to lower the kerb etc. 4 were requested but 2 quotes came back – and both were around £3,000 (pre VAT). Crocker was cheaper and was more detailed. On either case – we have to buy the license for lowering the kerb from the council. Pete felt that it seemed very expensive but this is cost of machinery etc. It was discussed and agreed that we need to do the work and Barbara proposed using Crocker, Chris seconded it and all agreed. Mike S to organise and get the license.
- d) Flag pole – Can then be moved after the car park repair.
- e) New year's dance– Report.
It was felt that there were fewer people than previous years, but a good time was had by all. Overall profit of £62.50. All agreed to go again next year. Chris suggested whether we should discuss a different form of entertainment. Pete suggested a Barn Dance, but we would need a lot of people to attend. Andy suggested we book the same chap (Mood swings) for next year and then to reconsider each year. – Pete to contact.
- f) Car park light repair – Andy said that the light had been repaired but the unit was only held on poorly and this will be repaired. He said that another light was poor and will be looked at.
- g) Track Clearance report – see “c” above

- h) Lounge blinds – Paula has now fitted a safety catches for child safety.
- i) Booking clerk deputy role – Paula and Thelma have discussed this and all has been arranged and Paula will have ongoing training etc.

Treasurer's report

The current balance of funds is £32,207.97 – £24,869 ring-fenced for extension so actual money available £7,340.90 plus £5,000 contingency fund.

Chris said that it has been a fairly quiet month. He noted that last year the ad hoc hire had increased last year and this year the ad hoc has already increased so far.

Pete asked if some of the money was put into premium bonds but the level of interest was not marked or guaranteed but there would be a lot of hassle regarding the booking it in and out etc.

It was agreed not to proceed at this stage.

Chris raised the question of whether we should raise the rental rates. He has done a suggestion of a 2% increase. He explained a couple of values of how much it would actually cost each club etc.

Chris proposed maximum of 2% increase, Lynn V seconded – all voted and agreed. Chris to implement. To be from April 1st.

Chris noted again that we can review this when the solar panels are paid for and we use some of the profit towards the rental costs. James suggested that if we do agree on this – we advertise the fact in local outlets etc.

General Maintenance report

Joy asked about the grass cutting tender and Chris said that it was out to open tender, and Mike & Chris said we would know more by March etc.

Mike C- said that some panels had been moved from the front of the hall to the side and asked if/when these would be disposed of. Mike C suggested a bonfire.

Paula said that the hatch from Kitchen to hall has a split piece of beading and this needs repair. Paula is happy to replace it but it will need staining to match.

AOB

Easter Bonnet Parade – Easter Monday - April 17th at the Little Fox Hotel (formerly the Liscawn). Start at 12.00 as usual. Andy to organise posters etc.

Lynn – Charity table top coffee morning at the hall (usually before mothering Sunday) is the same as the coffee morning in the chapel. She suggested it occurs the week before on the 18th- 10-12.

Chris was at the gardening club AGM and there was talk about them paying extra for hire the hall and not attending the fund raising events. Bob wanted to retire from the chair of the gardening club but no one else wanted to be the representative. It has been put on the agenda for the gardening club AGM next year. Chris wanted it to be raised the importance of the community aspect of all using the hall etc.

Meeting closed at 20.50

Date of next meeting –Monday 6th March 2017 at 7pm

Monday March 6th meeting agenda

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) Serving Hatch repair - report
 - e) Charity table top sale
 - f) Easter Bonnet parade
 - g) Hall using club information about their community “responsibility”
- 4- Treasurer’s report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 3rd April 2017.