

Sheviock Memorial Hall Management Committee

Monday 2nd January 2017

Present:, M. Snowling, B. Snowling, A. Kayes, P. McLaren, T. Wells, C. Kennedy, P. Brookes, L. Vickery, J. Scott, N. Trout, , J. Carter, L. Erasmus, F. Harvey.

Apologies: M. Claughton, B. Stevenson, J. Kentisbeer

Absent:

Minutes of the last meeting were read, adjusted and signed.

Matters arising.

- a) Grants, extension and plans etc –The questionnaire has come through, no comments back so far, we need to send them back to the CRCC to print out 375 copies for every house. To be hand delivered by committee. CRCC need the feedback form to give objective evidence. Need to talk to all parishioners, to attend the computer drop in courses etc. 14th, 17th and 28th. We need to ensure the £10,000 is used well for all of the hall and all of the hall users. Judy to do Sheviock, Chris to do Portwrinkle and Chris and Pete to discuss doing Craffthole.
- b) Car park and entrance update- Mike S has got 4 people to look at the area regarding tarmacking and is awaiting quotes. Has not been able to get hold of Cormac regarding dropping the kerb. Nadine said that one has to apply for permission from Cornwall Council. Chris suggested getting the kerb lowered and car park tarmacked all in one go. Mike S to apply to Cornwall Council and to ask Carters to ask if they do kerb lowering.
- c) Flag pole – Can then be moved after the car park repair.
- d) New year's dance– January 7th, 8-11.
Pete says Music is in place and he is ready to go.
Fiona has spoken to and requested “seconds” pasties from Ginsters and if she can't get the seconds- all agreed for her to buy them anyway.
Raffle prizes – committee to bring something.
4pm to set up tables etc.
Christmas decorations to come down the day after.
- e) Car park light repair – Andy and Mike S to look into this and work on that.

Treasurer's report

The current balance of funds is £32,443.10 – £24,869 ring-fenced for extension so actual money available £7576.08 plus £5,000 contingency fund.

Fantastic end to the last year £576 in from Solar panels and £656 from Christmas fair, £1167 from rents from Thelma, and expenditure approx. £990.

Even without the grant monies, the rise in funds is good.

Chris will look at the hall rates etc and is currently looking into maintaining the rates as they are.

Chris will give to Mike Luker for auditing.

Chris suggested that if we are successful with having a £100,000 grant, he suggested we hire an accountant to finish the accounts off at the end of the year.

James suggested using the positive comments about our fund raising and rates etc to write a report for the CRCC and for the local directory.

General Maintenance report

Paula asked for the controls on the blinds in the lounge to be made safer for the preschool so they aren't free standing. Paula to contact Beaver Blinds.

Mike S – When the back was cleared, the sole was “dumped” into the track by the side of the hall. This needs to have a work party to do this. Stones to be put onto Village Hall side and the soil to be on the track side.

Agreed to do this on 14th from 10am onwards.

AOB

Reminder that next meeting is the AGM 6th Feb

Mike S has given out the proposal forms for the non-club leaders.

Wine – Lynn V to get the wine (4 bottles) and Barbara to get the Cheese and soft drinks.

Chris – Parish council will be preparing and sending out the tender for grass cutting, and asked if the village hall wanted to be part of that tender – all agreed.

Chris – Thelma asked about her booking clerk role and if her lack of computing was holding back the hall. Chris said that he felt it doesn't hold the hall back. She suggested that she should have a deputy at the moment who would cover her holidays etc and maybe take the role over at her request.

Lynn V would carry the role of key holder etc and Paula will be happy to do the bookings etc. Paula and Lynn V to discuss all aspects with Thelma.

Meeting closed at 19.45

Date of next meeting –Monday 6th February 2017 at 7pm

Monday February 6th meeting agenda

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) New Year's Dance- report
 - e) Car park light repair
 - f) track clearance report
 - g) lounge blinds
 - h) Booking clerk deputy role
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 6th March 2017.

Monday February 6th AGM agenda

Welcome.

Chairman's report.

Treasurer's report.

Election of Non-representative Members of the Committee

Committee allows 7 non representative members

Signing of Declarations for Members Elected at the AGM