

The action tracker is for noting or brief updates only. Further in-depth discussion and/or decisions to take place under the appropriate agenda item. New actions are always added to the list and items will be taken off once completion is reported OR as Council directs.

Key to initials:

Cllr C Kennedy	CK	Cllr S Medway	SM	Cllr M Snowling	MS	Cllr J Isaac	Jl
Cllr J Bushrod	JB	Cllr J McGuinness	JM	Cllr P Brooks	PB		

Minute	Action/Decision	Owner	Date Raised	Date Completed
09/01/17 5	Concrete hump directing water into village pump space, Clerk to ask for an extension to the hump and for CAT to consider drainage.	Clerk	13/01/17	Monitor
14/11/16 15	Hedgerow cutting reported to CORMAC. CK to send photos to Clerk to be submitted to CORMAC Photographs of Donkey Lane sent to CORMAC.	Clerk Clerk	14/11/16 20/12/16	Ongoing
09/01/17	Clerk to contact CORY to ask for lane to be cleaned of debris. Clerk to chase CORMAC re remainder of hedges to be cut back.	Clerk	13/01/17	
14/11/16 5	Contacted CORMAC re the bank opposite Lynher House, asking for the fallen earth to be cleared to provide more width.	Clerk	16/11/16	Ongoing
09/01/17 12	Clerk to contact re decals outside play park in Sheviock Lane. Chase CORMAC	Clerk	13/01/17	Ongoing

#### On Going Projects

SPC 2016	Neighbourhood Watch	CK		On going
SPC 2013	Car Park – To monitor condition of car park and report to Clerk.	CK	Quarterly	On going
SPC 2013	PSE, Life Belts – To check safety equipment at harbour and beach and report to Clerk. Weekly, 15/3 to 31/3, then Monthly 01/11 to 14/03	JB	Monthly	On going
SPC 2015	Play Equipment at Open Space –To check play equipment for wear and tear and report to Clerk.	MS	Weekly	On going
SPC 2013	Footpaths – To inspect footpaths and report any necessary maintenance to Clerk	CK	Annually	On going
Parish Surgery	May 6 <sup>th</sup> , The Community Shop, Crafhole - TBC			