



Sheviack Parish Council

The Bill Warren Room, Sheviack Memorial Hall, Crafthole, Torpoint, Cornwall, PL11 3DG
Clerk: Mrs Linda Coles Telephone: 01503 232996 Email: sheviackpc@btinternet.com

The Minutes of the Parish Council Meeting held on Monday 10th April 2017 in the Methodist Church Schoolroom, Crafthole, commencing at 7.03pm.

Present: Councillors C Kennedy, Chairman, S Medway, Vice Chairman, J Isaac, Mrs Jenny Bushrod, Mrs Paula Brooks, M Snowling, and J McGuinness.

In Attendance: L Coles, Parish Clerk, Cllr G Trubody (Cornwall Council).

There were 15 members of the public present.

Item 1. APOLOGIES: None

Item 2. DECLARATIONS of INTEREST. (a) AGENDA ITEMS. Cllr Isaac declared an Interest in Item 16 (d) Grant application for HUG, having submitted the application on behalf of the group, as its Chairman. Cllr Bushrod declared an Interest in Item 7 (a) PA17/02498; being a friend of the applicant. **(b) GIFTS** (All gifts and hospitality offered or received that could be seen by the public as likely to influence a Councillor's judgement). None were declared.

Item 3. CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. None received

Item 4. POLICE AND NEIGHBOURHOOD WATCH REPORT. Cllr Isaac said that there is a report on the website of one anti-social behaviour incident for Sheviack Parish in January and that the reports are still 3 months behind.

Item 5. PUBLIC PARTICIPATION. David Dunn said that the seats in the Parish are looking wonderful following their refurbishment and Clive Shorten has done a marvellous job. Becci Greenwood asked if the bins in Portwrinkle are emptied all year round or seasonally? Cllr Kennedy said that the Parish Council is hopeful that the Jolly Roger Café will allow the wheelie bin to be used, as it was last year, with a contribution towards costs from the Parish Council. The Cornwall Council bins are emptied all year round.

Item 6. RESPONSE TO PUBLIC PARTICIPATION Responded as above.

Item 7. PLANNING

a) Planning applications received before the Agenda was finalised:

PA17/02134. Mr Les Geary, Gwelanmor, Whitsand Bay View, Portwrinkle, Torpoint. Two storey side extension. Cllr Bushrod and Cllr Kennedy visited the site. It is a simple extension to the house which does not overlook and there were no adverse comments from the adjacent neighbour. Following discussion, it was **RESOLVED** to support this application, **proposed by Cllr Bushrod, seconded by Cllr Medway with all in favour.**

PA17/02498. Mr and Mrs Pengelly, 12 Dawney Terrace, Crafthole, PL11 3BN. Erection of new conservatory to rear of existing dwelling. Cllr Medway and Cllr Kennedy visited this site. The development has already been discussed with the immediate neighbour and there are no objections. Following discussion, it was **RESOLVED** to support this application, **Cllr Medway proposed, Cllr Isaac seconded and there were 6 votes for with 1 abstention.**

PA17/02941. Jess Earle, GW Earle Hotels Ltd, Whitsand Bay Hotel, Finnygook Lane, Portwrinkle, Cornwall PL11 3BU. Non-material amendment (1) for various amendments to PA17/00008, construction of terrace of five

dwelling including basement garage parking, parking, access and landscaping (revised proposal following approval of terrace of three dwellings and two holiday units, ref. PA16/07891. For Notification only, not for consultation. **Noted**

- b) **Details of Planning Applications received after the Agenda was published:** None received.
- c) **Cornwall Council's Response to Planning Applications:** None received.
- d) **Other Planning Matters.** Nothing further to discuss.

Cllr Kennedy said that, with the permission of the Members, item 10 of the Agenda would be brought forward to immediately follow Public Participation to enable the members of the public present to speak on it.

Item 10. TRAFFIC THROUGH CRAFTHOLE. a) Cllr Kennedy read out the offer from Cornwall Council of a traffic light trial for Crafhole. Cornwall Council cannot fund the diffusion tubes to measure the air quality. Cllr Kennedy opened the floor to the public for comments. The trial will run for a month but there is no guarantee of funding to implement a traffic light system should the trial be a success. Cllr McGuinness said that the success criteria need to be assessed before the start of the trial so that it can be measured. Discussion followed and it was agreed public discussions will be held in May to identify the success criteria with the aid of local residents. **Clerk** It was **RESOLVED** to accept Cornwall Council's offer of a traffic light trial, **proposed by Cllr Medway, seconded by Cllr Brooks with all in favour.** **Clerk (b)** There was a discussion around the measuring of air pollution during the trial. It was agreed that it needs to be measured before, during and after the trial. Cornwall Council has said that it will not fund the diffusion tubes and Cllr Kennedy said that they cost £611 for a 6-month trial, per tube, and two are needed. However, Cllr Trubody will ask Cornwall Council again to fund the tubes. It was **RESOLVED** that in the absence of funding from Cornwall Council the Parish Council will fund 2 tubes at the quoted cost of £611 + VAT each, for the areas where standing traffic is likely. **Proposed by Cllr Medway, seconded by Cllr Bushrod with all in favour.** **Clerk**

Item 8. MINUTES or NOTES FROM THE FOLLOWING MEETINGS TO BE APPROVED AND SIGNED

- a) The Minutes of the Parish Council Meeting held on Monday 13th March 2017. Page 42, Item 11, it was agreed to strike the comments reported from Becci Greenwood from the Minutes and, subject to this amendment, it was **RESOLVED** that the Chairman should sign the Minutes as being a true record of that meeting. **Cllr Medway proposed, Cllr McGuinness seconded and all were in favour.**
- b) The Minutes of the Extraordinary Parish Council Meeting held on Tuesday 21st March 2017. It was **RESOLVED** that the Chairman should sign the Minutes as being a true record of the meeting. **Proposed by Cllr Snowling, seconded by Cllr Medway, with all in favour.**

Item 9. TO REPORT MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES, which are not covered by Agenda Items or included on the Action Tracker (Appendix 1).

Action Tracker –

- It was reported that the hedge has been cleared from the bank opposite Lynher House but the fallen earth has not been cleared. The Clerk will follow up and ask if further work is pending. **Clerk**
- The Clerk will chase the position regarding the decals outside the play park in Sheviok Lane, again. **Clerk**

Matters arising from the Minutes of the 21st March Meeting –

- Cllr Kennedy reported that confirmation has been received from Andy Brigden regarding a contribution from the Harbours Board towards the maintenance of the public toilets at Portwinkle, following the management of the Dinghy Park being returned to Cornwall Council. It was **RESOLVED** that Sheviok Parish Council will return Portwinkle Dinghy Park to Cornwall Council as part of its Municipal Trust Port Hybrid, **proposed by Cllr Isaac, seconded by Cllr Bushrod, with all in favour.**

Item 10. TRAFFIC THROUGH CRAFTHOLE. Already covered

Item 11. HIGHWAY MATTERS. It was agreed that dates will be offered to Paul Allen for a meeting on site at Donkey Lane to discuss the various problems. **Clerk** The Clerk, Cllr Kennedy and Cllr Bushrod will attend the meeting. Matters regarding the other roads in the Parish will be discussed with Paul Allen at this meeting. Regarding the run-off, which Cllr Kennedy has been dealing with, it was reported that Cornwall Council is aware but is not interested and he is trying to work with Antony Estate to reduce the rate of output.

Item 12. PUBLIC ACCESS DEFIBRILLATOR SERVICE IN SHEVIOCK PARISH.

All five defibrillators and boxes have been received and the sixth has been ordered. The defibrillator for the Memorial Hall will be installed first so that it can be seen what problems might occur. Training will be organised after the installation. **Clerk**

Item 13. PARISH SPRING CLEAN. Saturday 22nd April at 10.00am. COVAG will cut back the vegetation in the lay-by beside the Community Shop to enable parking during the traffic light trial. (David Dunn or Peter McLaren will be the co-ordinators) The trees on the Golf Course beyond the bus stop need to be cut back by a small working party. (Cllr Kennedy will co-ordinate this) Cllr Medway will organise the litter picking throughout the Parish. Rosalie Dunn will clean out the area around the Pump. Cllr Kennedy will ask if help is needed at Portwrinkle Flowerbeds, Cllr Brooks will co-ordinate. Cllr Kennedy will ask Judy and Gill regarding the bus shelter and surrounding area at Sheviock. Cllr Isaac will cut out the cliff-side growth in front of the seats at Portwrinkle.

Item 14 CORRESPONDENCE. To report Council's response to the following:

- a) 10/03– Letter from NALC re Parish Precepts. **Noted**
- b) 03/04 – Email reply from Paul Allen re meeting at Donkey Lane. **Already covered.**

Item 15. UPDATES FROM OTHER GROUPS: Neighbourhood Development Plan. There has been a meeting to discuss the next step leading up to the Referendum, not allowed to canvass but need to make people aware of the chance to vote on the NDP on the 4th May. There are copies of the Plan for people to look at in the Community Shop and a pamphlet summarising the policies and intent of the Plan will be delivered to every residence on the Peninsula. **Rame Peninsula Public Transport Users Group.** Nothing to report. **Open Space Sub Group.** There was an official opening of the next phase of the play park last Saturday, which was very successful. **Flower Beds Sub Group.** No report **CALC**– Nothing to report. **Coastal Communities Group/HUG.** Cllr Isaac reported that the meeting of the CCT was not quorate so no business took place. **HUG** – There will be a meeting on the 21st April when the big issue for discussion will be the Harbour Board's agreement to maintain the public toilets, referred to locally as the toilet tax. Cllr Kennedy said that the agreement with the Harbours Board to support the toilets would not affect the mooring charges, unless the administrative costs for issuing licences exceeded those incurred by the Parish Council, because the amount offered by the Harbours Board for the toilets was the same as the contribution when the Parish Council managed the moorings. **Footpaths.** Cllr Kennedy reported that he has been asked by LEADER to put the costs together for when the new application form is available and is hopeful that this is an indication that the bid for funding has been successful.

Item 16. FINANCE.

a) Clerk had circulated the list of cheques and payments for approval.

b) Cllr Medway proposed and Cllr McGuinness seconded and all agreed to the payment of the following Parish/ Devolution Account cheques and bank payments, as paid online in accordance with the bank mandate March:

- Online – L Coles, Clerk's Parish Hours March
- Online – L. Coles, Parish Expenses - £104.72
- Online - Dean Leonard, LMP and Amenity Cuts- £324.00
- Online – Viking Direct Invoices re stationery, desk, H&S equipment – 386.79
- Online – Green Scheme Ltd, Invoice re Springer Surf Board and Picket Fence - £2476.80
- Online – BT Quarterly Bill for internet and telephone – £250.15
- 300386 – Sheviock Memorial Hall, rent for Clerk's office, April- £63.24
- 300387 – Clive Shorten, Invoice 101 re painting and repairs to parish seats - £1751.00
- Online – M Jakes, Cleaner's wages for March
- Online – L Coles, Clerk's Devolution Hours March
- Online – L Coles, Clerk devolution expenses- £16.15
- Online – Derrington Locksmiths, Locks for Harbour - £134.60
- Online – Parkeon Ltd, Annual Maintenance Contract for Car Park Machine - £566.53
- 300156 – Cornwall Council, Business rates for Public Toilets - £873.75

Income: Cornwall Council Amenity Grant 2016/17 £291.13, Car Park Revenue £179.60

It was **RESOLVED** to add cheque 300387, payable to Clive Shorten, to the list of payments, **proposed by Cllr Medway, seconded by Cllr McGuinness, with all in favour.** Cllr Medway asked the Clerk to look at cheaper rates with BT for the internet and telephone at the Parish Office. **Clerk**

c) The Bank Reconciliation for March was received, checked and signed by **Cllrs Brooks and Bushrod.**

d) Grant Application received from Portwrinkle Harbour Users Group for £132 towards the cost of the new kayak berths. It was **RESOLVED** to award the grant, **proposed by Cllr Brooks, seconded by Cllr McGuinness, five votes for with two abstentions.**

Item 17. ITEMS FOR INCLUSION IN FUTURE MEETING.

There were no items brought forward.

Item 18. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Parish Council meeting to be held on Monday May 15th 2017, commencing at 7.00pm.

There being no further business the Chair closed the meeting at 8.46pm.

Signed..... Date.....

Chairman, Shevioc Parish Council

NB. A copy of these Minutes can be found on the Shevioc Parish Council Website: www.sheviocparish.org.uk

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