

Sheviock Memorial Hall Management Committee

Monday 6th March 2017

Present: M. Snowling, B. Snowling, A. Kayes, P. McLaren, T. Wells, C. Kennedy, J. Scott, J. Carter, F. Harvey. M. Claughton, B. Stevenson, N. Trout, Beryl Mackintosh

Apologies: L. Vickery, J. Kentisbeer, P. Brookes, L. Erasmus

Absent:

Minutes of the last meeting were read and signed.

Matters arising.

- a) Grants, extension and plans etc – All going forward and the grant people are collating the data etc.
- b) Car park and entrance update- Mike S spoke to Mr Crocker who said it will be done in 4-5/52 or when council licence comes in. Mike has not heard from Cornwall Council since he contacted them recently.
- c) Flag pole – Can then be moved after the car park repair.
- d) Serving hatch – Report. - All done now.
- e) Charity table top coffee morning– Lynn V is not here today so Barbara said – as far as she knows all is in hand with Lynn V, and she has 12 tables sorted. Just waiting to hear from British legion.
Andy has tried to erect the sign but it has been too wet and windy. Andy and Mike C o try tomorrow.
Tea and biscuits are to be provided. There may be soup available but Lynn can advise on this.
- f) Easter bonnet parade – Easter Monday- 12 onwards. Still on for the Little Fox Hotel (formerly the Liscawn). Andy will get the poster changed. Nadine suggested that the hotel at least pay for the change of name. Previous owner used to give a cash donation based on the amount of extra business. New owners to be approached about donation etc.
All committee to supply 6 hard-boiled eggs. Mike C to organise the egg rolling and Easter bonnet contests as usual and Barbara to get prizes and raffle prizes.

Treasurer's report

The current balance of funds is £32,711.71 – £24,867 ring-fenced for extension so actual money available £7,844.71 plus £5,000 contingency fund.

Rates have been increased as per the 2 percent agreed, virtually all the increases were rounded down appropriately and only 2 were slightly rounded up.

All rates were reviewed and adjusted so there is a discounted price for locals etc.

Chris passed round the rates sheet of paper with all the details on for inspection. New rates to start on April 1st 2017.

Quiet month in general. Chris said that solar panels should bring in £300 this month. He reminded us all that at the end of this year the solar panels will have covered their cost.

Thelma said that the Rural Council is booking the rooms for their meetings and Chris reminded us all that their attendance was agreed not to be directly charged to them.

General Maintenance report

Barbara said – the loop system looks like some of the wires need to be re secured in place. Andy is to manage this.

Pete said the material covered chairs in the lounge. Paula does the cleaning of the chairs and it was questioned that she should put signs up saying they may be wet or changing seats from in the hall. Nadine suggested that we ask the preschool not to use the material covered chairs as the comment about them needing them cleaned comes up often. This will be easier in the new extension.

However, this is some time away.

Preschool should use the red plastic chairs etc and then they can be stacked etc before the lounge is used for adult sessions.

Nadine suggested the cushioned chairs be stacked during the day and preschool to use the red chairs and Paula to unstack them for evening use.

Agreed to discuss with Paula at the next meeting.

AOB

The rural council people will be coming on Wednesday to talk with the youth badminton group and Barbara will report on this.

Chris – fish and chip shop that attends on a Friday evening – they asked for longer hours between 5 and 7.30. For July and August – could they stay until 8pm.

It was discussed whether we should charge for the rental space, it was agreed that there would be no charge for the trial period but if it were extended we could charge £5.

Was there any issue with insurance etc, and were there any complaints from Treddis view.

It was suggested that Treddis views had no complaints and Chris will discuss with them regarding insurance etc and charge from April 1st = £5 per night.

Chris – said that a member of the snooker club has access to the lounge and could he use the room on an ad hoc basis to study. He wanted to pay a one off fee and use the room in the afternoon whenever it is not busy. Thelma spoke about the times that the lounge is not used. Chris will go back to him for more info on time of usage as in principal we approve but will need to work out a price.

Chris – The parish council were approached by a group of residents who wanted a defibrillator– the Parrish council applied to the British heart foundation and they supplied 5 defibrillators for free. It was agreed to have 2 in Portwrinkle, 1 in Sheviock, 1 in Treddis and 1 in village hall one proposal was to buy another to have 2 in Crafhole- to be on the Finnygook. Chris asked if the Hall objected to having a defibrillator. Fiona proposed and Pete seconded it and All agreed to having the defibrillator fitted.

Nadine asked about a training package and Chris said that the training will be free from the British heart foundation and we need to make a small donation.

Meeting closed at 19.55

Date of next meeting –Monday 3rd April 2017 at 7pm

Monday April 3rd meeting agenda

- 1- Apologies
- 2- Minutes of last meeting

- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) Use of cushioned chairs in the lounge for preschool.
 - e) Charity table top sale report
 - f) Easter Bonnet parade
 - g) Defibrillator update
 - h) Summer fair
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 1st May 2017.