

The action tracker is for noting or brief updates only. Further in-depth discussion and/or decisions to take place under the appropriate agenda item. New actions are always added to the list and items will be taken off once completion is reported OR as Council directs.

Key to initials:

CLlr S Medway	SM	CLlr P Brooks	PB
CLlr J McGuinness	JM	CLlr D Lester	DL

Minute	Action/Decision	Owner	Date Raised	Date Completed
09/01/17 5	Concrete hump directing water into village pump space, Clerk to ask for an extension to the hump and for CAT to consider drainage.	Clerk	13/01/17	Monitor
09/01/17	Meeting with Paul Allen re Donkey Lane issues, 26 <sup>th</sup> April. CORMAC will take in hand.	Clerk	14/11/16	Monitor
14/11/16 5	Contacted CORMAC re the bank opposite Lynher House, asking for the fallen earth to be cleared to provide more width. Chased again 11/04/17	Clerk	16/11/16	Ongoing
09/01/17 12	Clerk to contact re decals outside play park in Sheviock Lane. Chase CORMAC Chased again 11/04/17	Clerk	13/01/17	Ongoing

**On Going Projects**

SPC 2016	<b>Neighbourhood Watch</b>			On going
SPC 2013	<b>Car Park</b> – To monitor condition of car park and report to Clerk.		Quarterly	On going
SPC 2015	<b>Play Equipment at Open Space</b> –To check play equipment for wear and tear and report to Clerk.		Weekly	On going
SPC 2013	<b>Footpaths</b> – To inspect footpaths and report any necessary maintenance to Clerk		Annually	On going

**Parish Surgery**