

## Sheviok Memorial Hall Management Committee

Monday 4<sup>th</sup> May 2017

**Present:** B. Snowling, A. Kayes, T. Wells, C. Kennedy, J. Scott, J. Carter, F. Harvey, M. Claughton, L. Vickery, P. Brookes, T. Colrein, N. Trout, Beryl Mackintosh

**Apologies:** M. Snowling

**Absent:** B. Stevenson, P. McLaren

Minutes of the last meeting were read and signed.

### Matters arising.

- a) Grants, extension and plans etc – £8,000 paid to them and the report is nearly complete and they will be in contact with us about starting the application request and they gave us some other names of places to ask for the monies.
- b) Car park and entrance update- Cornwall letter with 6 detailed questions about the path and they will not even start the request. No indication of timescales etc. Questions will need to be answered.
- c) Flag pole – Can then be moved after the car park repair.
- d) Lounge chairs – This is ongoing with Paula. Covers still a discussion point but agreed to wait until anymore details from Paula have been given.
- e) Easter bonnet parade – report- Quite well attended and the children seemed to have a very nice time. Some families felt that there wasn't a particularly big choice of suitable food for children.
- f) Defibrillator update – Chris said that the one on the hall is due to go in this week and be operational by the end of this week. Some training will be done by a volunteer and a donation will be made to the British Heart Foundation.
- g) Summer fair – 8<sup>th</sup> July – Summer Song theme  
Playgroup – the sun has got is hat on.  
W.I. - Summertime  
Badminton - Summer holiday  
Short Tennis - You are my sunshine  
Church - Summer nights  
Gardening club- English Country garden.  
Whist – Bring me sunshine.  
Bowls - On the sunny side of the street  
Nadine suggested having the summer songs used by the groups as the music for the drive round.  
Deviok band have confirmed attendance- will need a donation.  
Fiona has spoken to Dave Mashford if they can do a barn dance in the evening and she has been informed the cost will be £200. – Fiona to take to Dave Mashford as last year's cost was approximately £160. Suggested charging £6 entry for adults with a free pasty. Chris K to get actual figure for last year's barn dance and then to offer a price for the night.
- h) Parliament week update. Mike S not available to explain – to be spoken about at next meeting.

## **Treasurer's report**

The current balance of funds is £30,014.13 – £16,867 ring-fenced for extension so actual money available £8,147.13 plus £5,000 contingency fund.

Generally quiet month, good income from Thelma and Easter Bonnet parade.

## **General Maintenance report**

Paula has spoken to Dean about strimming to the edge of the lawn and raked away – he will do this. Chris suggested a new Perspex sheet for the notice board as it is in need of replacement. Mike and Andy to look into this.

Paula said that during use of the Bouncy castle over the weekend made one of the electrical sockets “pop” and go black – Mike S to look at this to check its operation.

Some of the hall was not closed or turned off etc from a party at the weekend. It was suggested that we give the hirers a check list to tick off before handing the key back. To be looked into.

It was agreed to get another wheelie bin with a clip on lid to allow more rubbish to be safely stored etc. Paula to purchase.

## **AOB**

None

Meeting closed at 20.07

Date of next meeting –Monday 5<sup>th</sup> June 2017 at 7pm

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## **Monday June 5<sup>th</sup> meeting agenda**

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
  - a) Grants, extension plan etc.
  - b) Car park entrance update
  - c) Flag pole – *not for discussion until car park wall is resolved*
  - d) Lounge chairs update.
  - e) Summer fair
  - f) Notice board
  - g) Electric sockets
  - h) Parliament week update
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 3<sup>rd</sup> July 2017.