

SheviocK Memorial Hall Management Committee

Monday 5th June 2017

Present: M. Snowling B. Snowling, A. Kayes, T. Wells, C. Kennedy, J. Scott, J. Carter, F. Harvey, M. Claughton, L. Vickery, , T. Colrein, B. Stevenson, P. McLaren

Apologies: P. Brookes,

Absent: N. Trout, B Macintosh

Minutes of the last meeting were read and signed.

Matters arising.

- a) Grants, extension and plans etc – Latest proposal draft copy of grant application has been looked at by Mike S, Chris K and Pete M and things look good. They are planning to meet with the team to finalise proposals etc. and this has been booked. The proposal will need to be checked by Jenny Fish too before applying. There may be a need to split the amounts between different places on the application.
- b) Car park and entrance update- Mike S has been having issues with the complicated details needed by Cornwall council etc. It is taking a long time and it seems that there are numerous hoops to jump through.
- c) Flag pole – Can then be moved after the car park repair.
- d) Lounge chairs – This is ongoing with Paula.
- e) Summer fair – 8th July – Summer Song theme
Fiona has spoken to Dave Mashford regarding the barn dance and clarified the price as £160-£180.
Fiona has spoken to Ginsters about 1 tray of pasties and 1 tray of sausage rolls – she will collect on Saturday morning.
Barbara has contacted Coppolla school of dance and they have agreed to attend again.
Mike C to ask Ray Skelly regarding a marquee. Mike C will sort out the marshalling for the parade around the village.
Pete has got the licence for the bar and Pete will discuss with the treasurer and will discuss with local hostelrys about buying beer etc.
Raffle - £25 first prize and £20 on other prizes – Chris is happy for him and Gill to do the raffle.
Barbara to organise the refreshments.
Barbara spoke to Margaret Jones about using her gas BBQ and we are able to have it. We can collect it and Barbara to organise people to cook.
Bunting to be put up the day before by Mike C and Bob.
Barbara to buy raffle tickets.
Andy to make some posters, Banner is being updated at the moment.
- f) Notice board – Andy saw one person who said that a sheet of Perspex that size is a specialist job and he has a number of a specialist in Plymouth and all is in hand.
- g) Electric sockets – Electrician came and sorted out all electrics etc.
- h) Parliament week update. In the light of what is happening at the moment with the general election etc/ this will be put on hold.

- i) Easter bonnet parade – report - Chris K spoke to The Little Fox hotel who said that the day was a positive day and he offered a £40 donation this year. Chris spoke about longer term and about how the hotel wants to have us there for the Easter parade and how the last person used to monitor the money spent and then make a judgement on the amount of donation based on the amount of business. The landlord is happy to discuss the ongoing details. All felt that it was a good family event and we will be looking to going again there next year.

Treasurer's report

The current balance of funds is £30,521.05 – £16,867 ring-fenced for extension so actual money available £8,654.06 plus £5,000 contingency fund.

Quite a quiet month, major unusual cost £99.99 for new vacuum cleaner. Income is good – election and 200 club. Also 2 payments in from Fish and chip team and they will pay quarterly. Estimated quarter for solar panels is approx. £930. Chris estimates by the end of the year we will have paid off the solar panel initial cost.

General Maintenance report

Barbara noted that one night recently the defribulator was flashing, not noticed it since. Chris K will talk to the Parish Council.

Andy spotted a small hole in the eaves in the sports hall.

Judy – The door into the sorts hall are getting more and more damaged and she asked about a “kick plate” and a metal strip down the edges due to damage from the chair trolleys.

Mike S says that the repair is in hand due to some damage that happened recently.

Barbara says that some new curtain hooks are needed in the sports hall and lounge.

There is a grey strip of tape on the floor of the sports hall and needs to be removed – Andy to look into this.

AOB

Thelma needs invoice copy book and Mike S will print this.

Thelma says that the Spanish club is short on numbers and they are checking tonight whether they can still afford the main hall or may need to change to the lounge etc.

Judy – requested if she could store her garden tubs in the hall etc whilst she is mid move – all agreed.

Fiona – Weekend of 17th -18th – Church has their summer fair an asked if they can borrow 5 tables and make a donation – does clash with a birthday party and Fiona will talk with the organiser.

18th – Jo Cox's memorial service and picnic at 5pm at village hall with songs of praise at 6pm.

Meeting closed at 20.00

Date of next meeting –Monday 3rd July 2017 at 7pm

Monday July 3rd meeting agenda

- 1- Apologies
- 2- Minutes of last meeting

- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Car park entrance update
 - c) Flag pole – *not for discussion until car park wall is resolved*
 - d) Lounge chairs update.
 - e) Summer fair
 - f) Notice board
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 4th September 2017.