

SheviocK Memorial Hall Management Committee

Monday 6th November 2017

Present: M. Snowling, B. Snowling, A. Kayes, J. Scott, J. Carter, F. Harvey, L. Vickery, T. Colrein, P. McLaren, P. Brookes, M. Cloughton, B Macintosh,

Apologies: T. Wells, N. Trout, C. Kennedy, B. Stevenson

Absent:

Minutes of the last meeting were read and signed.

Matters arising.

- a) Grants, extension and plans etc – Pete M said final application has been sent to Claire to check. If it all comes back OK, he will send it on to stage one. Architect has produced the drawings for the extension. This is the stage that will analyse the application and to see if it is worth pushing the application forwards. Talks with Amy Thurtle – building a list of other sources for funding and application will go forwards.
Architect has put in his fee in of £529.80 and all agreed to pay this.
- b) Car park and entrance update- Mike S says no update, all is in place. Agreed to take it off of the agenda.
- c) Flag pole – Can then be moved after the car park repair.
- d) Craft fair – report – was very good and footfall was very good. Profit £678. Thanks were extended to all who attended and helped the running of it.
- e) Christmas Fair – December 2nd 2pm
Father Christmas is busy this year. Barbara S to ask Les Geary if he can help.
Christmas. It was agreed to have the decorations put up on Thursday afternoon/evening.
Mike C will organise with Bob S. Lynn agreed to help. All of committee to bring mince pies.
Christmas tree to be in foyer.
Father Christmas presents – need number of girls and boys and wrapping of presents on 29th evening 7pm. Barbara to contact Nadine to see if she will purchase and organise numbers.
- f) Notice board – All been done, new cover fitted and new bill for the work given to the treasurer for aprox £43. Thanks were extended to Andy and Mike C.
- g) Access path gate.
Paula asked Monica who was going to ask about some materials to repair – awaiting an answer.
- h) Skylight motors.
The electrics/motors have not been assessed as yet. Mike S to look into and report at next meeting.
- i) Caretaker – All feel it is a good idea. Need correct person, job description and contract etc. Chris, Paula and Pete will discuss this and will draft this with a couple of other committee members. May include cleaning rota too. Would need to be DBS checked. Chris noted that we are guaranteed £2500 income from the solar panels and we plan to use this to fund the caretaker along with the current cleaning rota and pay.
Working party to report at next meeting.

- j) Baby changing area – Paula has not had the time to look into this. She will report at next meeting.
- k) New Years Dance. 6th January – 7.30 for 8pm start. 8-11.
Pete has confirmed with Mood Swings that he is going to attend and will charge a similar amount to last year.
Pete asked if a curry or chilli would be a better option for the dance, but the washing up and effort in advance is heavily involved. To discuss at next meeting, The advertising needs to be more prevalent. To look into other ways of advertising – facebook etc. Andy to put the banner up after Christmas. Barbara to ask Nadine about internet advertising. Pete to do a poster and Paula will post it on facebook. BYOB and a plate to share.

Treasurer's report

The current balance of funds is £29,604.00 – £16,867 ring-fenced for extension so actual money available £7,737.00 plus £5,000 contingency fund.

Chris said fairly busy month with monies in and out, new chairs in lounge, locks checked and roof repair bills, also a lot of groups paid their dues this month.

General Maintenance report

Barbara – can the ivy be removed from the outdoor wall – this has been started by Andy.
Grass cut and clear up has been excellent last time. To be monitored.
Old bowling alley wood has almost gone.
Paula says one of the windows in the porch and left hand side window in the hall has “blown” and condensation is inside.
Fiona says that the 2nd cooker is “dropping” at the back – Paula will look into this.

AOB

James said should the village hall have an on line presence? Facebook, twitter, Instagram? It could be a good idea if someone would monitor it etc. At the moment there is no one with that kind of time or commitment or knowledge etc.
Judy said – the 200 club will need a new collector for Sheviok. James to put a parish magazine article asking for volunteers, Judy will still do the church people she knows.

Meeting closed at 20.05

Date of next meeting –Monday 4th December 2017 at 7pm

Monday Decemebr 4th meeting agenda

- 1- Apologies

- 2- Minutes of last meeting
- 3- Matters arising
 - a) Grants, extension plan etc.
 - b) Flag pole – *not for discussion until car park wall is resolved*
 - d) Christmas fair- report.
 - e) New Year's Dance
 - f) Access path gate
 - g) Skylight motors
 - h) Caretaker – thoughts
 - i) Baby changing area
 - j) Window repair
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 1st January 2017.