

## **Sheviock Memorial Hall Management Committee**

**Monday 4<sup>th</sup> September 2017**

**Present:** M. Snowling, B. Snowling, A. Kayes, J. Scott, F. Harvey, T. Colrein, P. McLaren, B Macintosh, T. Wells, M. Claughton, B. Stevenson, M. Parry

**Apologies:** N. Trout, P. Brookes, L. Vickery, J. Carter, C. Kennedy

**Absent:**

Minutes of the last meeting were read and signed.

### **Matters arising.**

- a) Grants, extension and plans etc – Pete forgot the meeting. Chris K to Claire asking what the situation is about the grants. We are waiting for advice.
- b) Car park and entrance update- Everyone likes it but we still have to apply in retrospect for planning permission.
- c) Flag pole – Can then be moved after the car park repair.
- d) Lounge chairs – Paula not there to ask.
- e) Summer fair – report.  
£50 was agreed for the band.  
The evening dance was a failure. All need to think about it. Possibly a fireworks display or something different.
- f) Notice board – This will be done this month sometime.
- g) Report on roof – Trevor Christmas has re-leaded parts of the roof to try to avoid another flood.
- h) Liabilities for club – Most people and groups have their own insurance.  
Garden club need to check out insurance for when they go on trips.  
Everyone else is covered by the hall's public liability insurance.

### **Treasurer's report**

The current balance of funds was unavailable for noting.  
Cheque out 1,2,3 account Santander – 3% interest.

### **General Maintenance report**

One window – skylight faulty.  
Chair check needed.  
Dishwasher possibility – would need a larger commercial one.  
Old dustbins to go to bin men.

### **AOB**

Craft fair.

Date of next meeting –Monday 2<sup>nd</sup> October 2017 at 7pm

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**Monday October 2<sup>nd</sup> meeting agenda**

- 1- Apologies
- 2- Minutes of last meeting
- 3- Matters arising
  - a) Grants, extension plan etc.
  - b) Car park entrance update
  - c) Flag pole – *not for discussion until car park wall is resolved*
  - d) Lounge chairs update.
  - e) Craft fair
  - f) Notice board
  - g) Grass cutting and landscaping preschool area
- 4- Treasurer's report
- 5- General Maintenance report
- 6- A.O.B.
- 7- Date of next meeting – Monday 6<sup>th</sup> November 2017.